

February 7, 2017

M-1

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
JOINT COMMITTEE
REGULAR MEETING

The Regular Meeting of the Bethlehem Area Vocational-Technical School Joint Committee was held on the evening of the above date, beginning at 7:18 p.m. at the Bethlehem Area Vocational-Technical School, 3300 Chester Avenue, Bethlehem, PA, for general purposes.

Members Present: Directors Faccinetto, Neiman, Thomasik, Sinkler, Longacre, Dowling, Eichfeld, Gogel – eight. Absent: Ortiz - one.

Others Present: Dr. Monica McHale-Small, Superintendent of Record and Superintendent of Saucon Valley School District; Mr. Adam S. Lazarchak, Executive Director of BAVTS; Mr. Donald F. Spry II, Solicitor, Mrs. Susan Fahrenkopf, Secretary/Treasurer; Mrs. Lisa Blank, and interested staff members.

The agenda was approved on motion of Directors Dowling and Eichfeld and unanimous voice vote.

An Executive Session was held before the regular meeting regarding personnel matters.

The following minutes were approved on motion of Directors Faccinetto and Sinkler and unanimous voice vote:

Regular Meeting

January 3, 2017

The Report of the Secretary/Treasurer for the period ending December 31, 2016, was approved on motion of Directors Faccinetto and Sinkler and unanimous voice vote.

There were no visitors present, and no public input.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
February 7, 2017

PAYMENT OF BILLS

RECOMMENDATION:

a.) GENERAL BUDGET

That the bills through February 7, 2017 for the General Budget as tabulated on the following pages and certified as to correctness and receipt of materials or services, be paid.

MOTION BY: Director Faccinetto
SECOND BY: Director Eichfeld
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors Neiman, Thomasik, Sinkler, Longacre, Dowling,
Eichfeld, Gogel, Faccinetto – eight; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
February 7, 2017

IN-SERVICE – 2017-2018 PROPOSED BUDGET PRESENTATION

Mr. Adam Lazarchak and Mrs. Lisa Blank presented a Power Point of the 2017-2018 proposed budget along with a handout to the Joint Committee Members.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
 February 7, 2017

To the Members of the Bethlehem Area
 Vocational-Technical School Joint Committee

The administration respectfully submits the following information and recommendations:

1. COLUMN/SALARY ADJUSTMENT:

RECOMMENDATION:

The following instructor has completed educational requirements to qualify for the following contractual salary schedule change for the 2016-2017 school year.

	<u>CHANGE FROM</u>	<u>CHANGE TO</u>
Vincent Facchiano (Letter of Equivalency for Bachelor's Degree, effective January 30, 2017)	Column C, Top	Column E, Top
William Gruschow (Attainment of Vocational II Certificate, effective February 7, 2017)	Column B, Step 3	Column C, Step 3

MOTION BY: Director Faccinetto
 SECOND BY: Director Sinkler
 ROLL CALL Motion carried by the following roll call vote: Aye:
 Directors, Thomasik, Sinkler, Longacre, Dowling,
 Eichfeld, Gogel, Faccinetto, Neiman – eight; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
February 7, 2017

2. 2016-2017 STIPEND POSITIONS

RECOMMENDATION:

That the following stipend position for 2016-2017 be approved as presented:

Description	Name	Stipend
Mentor Teacher (1/2 year – 2 nd year induction)	William Gruschow for Robert Kulick	\$ 329.74
Mentor Teacher (1/2 year – 1 st year induction)	Sergio Rivas for Moreen Hunsberger	\$ 329.74
Mentor Teacher (1/2 year – 2 nd year induction)	Craig Mosser for Christopher Bosch	\$ 329.74
Skills USA Advisor A (for remainder of 2016-17 school year)	John Karb	\$ 798.52

MOTION BY: Director Faccinetto
 SECOND BY: Director Sinkler
 ROLL CALL Motion carried by the following roll call vote: Aye:
 Directors, Thomasik, Sinkler, Longacre, Dowling,
 Eichfeld, Gogel, Faccinetto, Neiman – eight; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

February 7, 2017

3. TUITION-PAID STUDENTSINFORMATION:

The following is a list of tuition-paid students for the 2016-2017 school term who are currently attending Bethlehem Area Vocational-Technical School.

STUDENT ID #	GRADE	PROGRAM/SHOP	TUITION PAID BY
000340889	10	Baking	Bangor Area School District
000340883	11	Fashion Industries	Bangor Area School District
000340885	11	Athletic Health & Fitness	Bangor Area School District
000340872	12	Fashion Industries	Bangor Area School District
000340792	12	Academy for Applied Engineering	Wilson Area School District
000340691	10	Web Design & Development	Nazareth Area School District
000330146	11	Video & Media Arts	Nazareth Area School District
000340799	12	Academy for Applied Engineering	Wilson Area School District
000320587	12	Web Design & Development	Nazareth Area School District

RECOMMENDATION:

That the students listed above be enrolled at BAVTS for the 2016-2017 school term.

MOTION BY: Director Faccinetto
 SECOND BY: Director Sinkler
 ROLL CALL Motion carried by the following roll call vote: Aye:
 Directors, Thomasik, Sinkler, Longacre, Dowling,
 Eichfeld, Gogel, Faccinetto, Neiman – eight; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
February 7, 2017

4. JOB DESCRIPTIONS UPDATING

INFORMATION:

BAVTS is in the process of updating job descriptions on an as-needed basis. As these are updated, they will be presented to the Joint Committee for review and approval.

RECOMMENDATION:

That the following job descriptions, presented as a first reading in January, be approved as a second reading by the Joint Committee:

- Instructional Assistant
- Math Integration Specialist

MOTION BY: Director Faccinetto
SECOND BY: Director Sinkler
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors, Thomasik, Sinkler, Longacre, Dowling,
Eichfeld, Gogel, Faccinetto, Neiman – eight; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL JOB DESCRIPTION

Position Title: Instructional Assistant

GENERAL POSITION REQUIREMENTS

Education/Certification High School Diploma with Highly Qualified Certification received prior to July 1, 2010 or Associates Degree or 60 post-secondary credits.

Experience Work experience academically assisting high school students and in trade area.

Other (Skills) Ability to maintain high level of confidentiality. Knowledge of Microsoft Office Suite products.

Machinery & Equipment Computer, printer, copier, telephone, fax, calculator, and laminator.

Reports to Principal/Supervisor

ESSENTIAL JOB FUNCTIONS

Paraprofessional

- Monitors and provides support to students.
- Assists in the implementation of the specially designed instruction within the Individual Educational Plan (IEP) for all identified students.
- Assists in the vocational assessment of students, as necessary.
- Maintains accurate records as required.
- Provides assistance to staff, students and community members as directed.
- Attends applicable meetings as assigned.

General

- Performs assigned duties during non-instructional time periods.
- Additional duties as assigned.

Position Title: Instructional Assistant

TERMS OF EMPLOYMENT

188 day teacher work year. 7 hours and 20 minutes per day inclusive of a 30-minute duty free lunch. Pre-day, mid-day and post-day general duties account for up to 60 minutes per day. Paraprofessional duties account for 5 hours and 50 minutes per day. Benefits in accordance with the Instructional Assistant agreement.

Up to 80% of the cost position may be funded by the Perkins Grant in support of the paraprofessional duties. Loss of Perkins funding may affect the number of Instructional Assistants that continue to be funded from year to year.

PHYSICAL REQUIREMENTS OF JOB:

<u>Not At All</u>	<u>MEASURED IN TERMS OF FREQUENCY</u>		
	<u>Occasionally</u>	<u>Frequently</u>	<u>Constantly</u>
0%	1 - 33%	34 - 66%	67 - 100%

LIFTING:

Up to 10 lbs:	<u>Occasionally</u>
11 to 20 lbs:	<u>Occasionally</u>
Beyond 20 lbs:	<u>Occasionally</u>

BODY MOVEMENTS:

Bend/Stoop:	<u>Frequently</u>
Climb:	<u>Frequently</u>
Kneel:	<u>Frequently</u>
Push:	<u>Frequently</u>
Pull:	<u>Frequently</u>
Twisting:	<u>Frequently</u>
Standing:	<u>Frequently</u>
Sitting:	<u>Frequently</u>
Walking:	<u>Frequently</u>

I have read and understand the responsibilities and requirements of this position and I can perform the essential functions and physical requirements of this job either with or without reasonable accommodations. If accommodations are needed, I will provide appropriate documentation to the Executive Director's Office.

Signature _____

DRAFT

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

Job Description

Position Title: Math Integration Specialist
Work Unit: Professional Staff
Reports to: Executive Director, Principal or Supervisor, as assigned

GENERAL POSITION REQUIREMENTS

Education/Certification Instructional I or II Certification – Secondary Math (7-12)
 Current (within 1-year) Federal and State Criminal Background
 and Child Abuse Clearances

Machinery & Equipment Program specific, computer, telephone, copy machine.

Other (skills) Microsoft Office, Program or trade specific software

PRIMARY DUTIES AND RESPONSIBILITIES

Perkins

- Plans individual and group activities to stimulate progress and competency in related math and academic integration.
- Coordinates plans with Career and Technical Instructors to provide math integration.
- Helps students to develop positive work ethics.
- Adapts instruction for students with special needs, as noted in the student's IEP or as otherwise directed by Administration.
- Works with Instructional Assistants when necessary to implement components of the IEP.
- Collaborates with other teachers to design instruction that complements the vocational-technical curriculum as much as possible.
- Reviews and interprets the P.D.E. academic standards related to the specific academic subject and related content areas and implements the standards through daily instruction.
- Integrates vocational-technical applications of academic principles into the curriculum.
- Models professional, ethical, and appropriate behavior.
- Supervises students as appropriate.
- Completes required paperwork for secondary education programs.
- Uses professional judgment to provide and maintain an educational environment conducive to learning.

General

- Applies the BAVTS discipline policy to classroom situations.
- Performs hall, cafeteria, bus and other duties as assigned.

Position Title:

Math Integration Specialist

REQUIREMENTS OF THE JOB

Work Environment:

The employee occasionally works near moving mechanical parts, such as trade-specific equipment. The employee may occasionally work outdoors when simulating the real-world work environment. Most environments are not air-conditioned nor do they provide access to windows. The noise level is usually moderate to loud, including interruptions from phones, visitors, other employees, students and supervisors.

Language Skills:

Ability to read, analyze and interpret general business and technical periodicals, professional journals, technical procedures or governmental regulations; ability to effectively present information in small or large groups or individualized instruction; ability to write reports, take attendance and perform other customary paperwork associated with secondary education; ability to respond to questions from individuals, groups, parents, the general public or other stakeholder groups; ability to speak clearly.

Mathematics Skills:

Ability to work with mathematical concepts (fractions, ratios, proportions, percentages, etc.) in order to compute student grades and to perform trade-specific calculations.

Computer Skills:

Ability to use computer technology for grading, attendance, e-mail, software applications, internet and other educational activities as required by the Administration.

Reasoning Skills:

Ability to apply principles of logical thinking to a wide range of intellectual and practical problems related to secondary students, the world of work and public education issues; ability to deal with a variety of abstract and concrete variables; ability to demonstrate prudent judgment.

Position Title: **Math Integration Specialist**

Physical Requirements:

MEASURED IN TERMS OF FREQUENCY

Not At All
0%

Occasionally
1 – 33%

Frequently
24 – 66%

Constantly
67 – 100%

LIFTING

Up to 10 lbs.	Frequently
11 to 20 lbs.	Frequently
Beyond 20 lbs.	Occasionally

BODY MOVEMENTS

Bend/Stoop	Frequently
Climb	Frequently
Kneel	Frequently
Push	Frequently
Pull	Frequently
Twist	Frequently
Stand	Frequently
Sit	Frequently
Walk	Frequently

TERMS OF EMPLOYMENT

Salary, Terms, Benefits, and Length of Work Year in accordance with the current Collective Bargaining Agreement. Pre-day, mid-day and post-day duties may account for up to 30% of the work day. Instructional duties account for 70%, or more, of the work day.

Up to 70% of the cost position may be funded by the Perkins Grant in support of the instructional duties. Loss of Perkins funding will require local funding to assume 100% of the financial responsibility.

I have read and understand the responsibilities and requirements of this position and I can perform the essential functions and physical requirements of this job either with or without reasonable accommodations. If accommodations are needed, I will provide appropriate documentation to the Executive Director's Office.

Signature

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
February 7, 2017

5. BOARD POLICY 823 – NALOXONE

RECOMMENDATION:

That the Joint Committee approve the following policy as presented. This is the required second reading of this policy:

Section 800, Operations, Naloxone

Any questions or information regarding this policy should be presented to Mr. Lazarchak or Director Gogel prior to the February meeting.

MOTION BY: Director Faccinetto
SECOND BY: Director Sinkler
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors, Thomasik, Sinkler, Longacre, Dowling,
Eichfeld, Gogel, Faccinetto, Neiman – eight; Nay: none.

Book	Policy Manual
Section	800 Operations
Title	Naloxone
Number	823
Status	Second Reading

Purpose

Naloxone is a medication indicated for reversal of opioid-related overdose that is the result of consumption or use of one or more opioid-related drugs. As a means of enhancing the health and safety of its students, staff and visitors, the school may obtain, maintain and administer doses of an opioid antagonist and other facilities, specifically Naloxone, for emergency use to assist a student, staff member or other individual believed or suspected to be experiencing an opioid-related overdose.[1][2]

Authority

Under the authority of Act 139 of 2014 ("the Act") amending The Controlled Substance, Drug, Device and Cosmetic Act (35 P.S. §§ 780-101 et. seq.), a health care professional otherwise authorized to prescribe Naloxone may dispense, prescribe or distribute Naloxone directly or by a standing order to an authorized law enforcement officer or firefighter; in accordance with an agreement with an emergency medical services agency that complies with the requirements of the Act; or to a person at risk of experiencing an opioid-related overdose or family member, friend or other person in a position to assist a person at risk of experiencing an opioid-related overdose. The Act has been interpreted by PDE and others as including school employees as an "other person in a position to assist a person at risk of experiencing an opioid-related overdose."

Delegation of Responsibility

Permission to carry and administer Naloxone on school property shall be limited to Licensed Health Care Professionals and School Resource Officers. Licensed Health Care Professionals and/or School Resource Officers employed or contracted by the school shall all complete a Pennsylvania Department of Health approved Naloxone training prior to carrying and/or administering Naloxone.

Training

Before any employee may have custody of Naloxone or administer Naloxone under this policy, the employee must successfully complete an online Pennsylvania Department of Health training program about recognizing opioid-related overdoses, administering Naloxone and promptly seeking medical attention for drug overdoses. Evidence that such training has been completed shall be placed in the employee's personnel file.[2][3]

A list of employees who successfully complete such training shall be maintained, updated and kept in the Executive Director's office.

Acquisition, Storage and Disposal

Naloxone shall be safely stored in a location designated by the Executive Director in accordance with the drug manufacturer's instructions.

Naloxone shall be accessible to Licensed Health Care Professionals and School Resource Officers who have completed the required training to administer it in the event of a suspected drug overdose. All properly trained employees shall be informed of the exact location where Naloxone is stored.

The school may maintain supplies of Naloxone pursuant to the standing order in the same manner as other medical supplies acquired for the school health program. The Executive Director will designate a Licensed Health Care Professional to regularly inventory and maintain records of Naloxone stocks, in accordance with the established internal procedures, manufacturer recommendations and Department of Health Guidelines.

Administration of Naloxone

Naloxone may be administered when there is a reasonable belief that the person is suffering from an opioid-related overdose. Administration of Naloxone shall be done in good faith and in a manner consistent with manufacturer instructions.

As soon as possible after administration of Naloxone, contact should be made to Emergency Medical Services. Patient care shall be transferred to the emergency service providers upon their arrival.

Administration of Naloxone shall not be required. Further, administration of Naloxone shall not be guaranteed in circumstances of unavailability of Naloxone, unavailability of a qualified Naloxone administrator, and/or uncertainty as to whether an opioid overdose is occurring. This policy shall not create a duty on the part of the school and/or its personnel to administer Naloxone.

Referral to Law Enforcement and Parental Notification

The Executive Director or designee shall immediately report incidents involving the use of controlled substances on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity, to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Joint Operating Committee policies.[4][5][6][7][8][9][10]

The Executive Director or designee shall notify the parent/guardian of any student directly involved in an incident involving use of controlled substances immediately, or as soon as practicable. The Executive Director or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Executive Director or designee shall document attempts to reach the parent/guardian. [4][9][10][11]

Referral to Student Assistance Program

Any student who experiences a drug overdose shall be referred to the school's Student Assistance Program.[12]

Legal

1. 35 P.S. 780-113.7
2. 35 P.S. 780-113.8
3. Pol. 324
4. 22 PA Code 10.2
5. 22 PA Code 10.21
6. 22 PA Code 10.22
7. 24 P.S. 1302.1-A
8. 24 P.S. 1303-A
9. Pol. 227
10. Pol. 805.1
11. 22 PA Code 10.25
12. Pol. 236
13. 42 Pa. C.S.A. 8547
14. 42 Pa. C.S.A. 8548
15. Pol. 916

Last Modified by Adam Lazarchak on February 3, 2017

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
February 7, 2017

6. CONFERENCE REQUESTS

RECOMMENDATION:

That Alex Schrader, Help Desk Technician, be granted permission to attend CCT (Certified Casper Technician) training sponsored by Jamf Software in Philadelphia, PA from February 14-17, 2017. The approximate cost to attend is \$2,949.84.

Any conference requests listed above are in the budget.

MOTION BY: Director Faccinetto
SECOND BY: Director Sinkler
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors, Thomasik, Sinkler, Longacre, Dowling,
Eichfeld, Gogel, Faccinetto, Neiman – eight; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
February 7, 2017

7. HOSA STATE LEADERSHIP CONFERENCE

INFORMATION:

The Bethlehem Area Vocational-Technical School HOSA (Future Health Professionals) Chapter would like to send students (list to be provided at March JC meeting after qualifying competitions have been held), three (3) chaperones (Mrs. Melodie Bloszinsky, Mrs. Jenifer Stilbgenbauer, Mr. Stanley Prodes) to Lancaster, Pennsylvania for the HOSA State Leadership Conference to be held March 8-10, 2017. There is no cost to the school for the students to attend; the total estimated cost for the chaperones to attend is approximately \$1,200.

MOTION BY: Director Faccinetto
SECOND BY: Director Sinkler
ROLL CALL Motion carried by the following roll call vote: Aye:
Directors, Thomasik, Sinkler, Longacre, Dowling,
Eichfeld, Gogel, Faccinetto, Neiman – eight; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
February 7, 2017

8. OCCUPATIONAL ADVISORY COMMITTEE MEMBERS

RECOMMENDATION:

That the Joint Committee approve the following new members on the Occupational Advisory Committee (OAC) for the programs listed:

First Name	Last Name	Job Title	Company	Program
Kerri	Green	Educational Consultant	Lehigh Valley Health Network	Academy for Medical Sciences
Kerri	Green	Educational Consultant	Lehigh Valley Health Network	Athletic Health & Fitness
Jennifer	Weinert	Senior Stylist	Salon Blush	Cosmetology
Clourin	Salloum		Bordeaux Hair Design	Cosmetology
David	Troxell	Chef Manager	Trail's End Café	Culinary
Aaron	Kuhns	Asst. Project Estimator	BEI Electrical	Electrical Construction
James	Rice	Maintenance Supervisor	BAVTS	Electrical Construction
Caitlyn	Rothdeutsch	Retail Warehouse Assoc.	Stitch Fix	Fashion Industries
Kayla	Bonhorst	Asst. Production Mgr.	Monalisa Fashions Inc.	Fashion Industries
Natalie	Nieves		Former BAVTS Student	Health Careers
Laura	Traupman	Nurse Aide	St. Luke's Health Network	Health Careers
Matthew	Romanowski	Owner	Rome Masonry & Construction, LLC	Masonry
James	Martin	Mason	Knowlton & Sons	Masonry
Darryl	Sienicki	Tool & Die Maker	Sussex Wire, Inc.	Precision Machining
Craig	Moser	Web Developer	Thirteen Graphics	Web Design
Clayton	Howard	IT Manager	Arts Academy Charter School	Web Design
Michael	Sands	Software Developer	Self-Employed	Web Design

MOTION BY: Director Faccinetta
 SECOND BY: Director Sinkler
 ROLL CALL Motion carried by the following roll call vote: Aye:
 Directors, Thomasik, Sinkler, Longacre, Dowling,
 Eichfeld, Gogel, Faccinetta, Neiman – eight; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
February 7, 2017

9. CAPITAL PROJECTS – SUMMER 2017

INFORMATION:

The following areas are in need of improvements during the summer of 2017:

- Room B210 – Instructional kitchen – cold prep. Room B210 was partially converted from a classroom to a kitchen during the summer of 2016 in order to accommodate the students in the culinary programs. To complete the room conversion, appropriate dishwashing and handwashing areas must be installed. These will require plumbing improvements and the addition of a hot water heater.
- Health Room toilet facilities – Renovations are necessary in order for this area to be ADA compliant and accessible to all our students.

The estimated cost for these two projects is \$110,000, which will be paid from the Capital Reserve Fund.

RECOMMENDATION:

That the Joint Committee authorize the Administration to proceed with the specification development and bidding of the Room B210 and Health Room improvements.

MOTION BY:	Director Faccinetto
SECOND BY:	Director Sinkler
ROLL CALL	Motion carried by the following roll call vote: Aye: Directors, Thomasik, Sinkler, Longacre, Dowling, Eichfeld, Gogel, Faccinetto, Neiman – eight; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
February 7, 2017

K. (1.) WORK PROJECT REPORT

INFORMATION:

The project control report is a list of work that the students complete as an educational experience within their respective shop area. The priority listing for acceptance/rejection of these work orders is as follows:

Projects for Bethlehem AVTS	1
Projects for participating school districts.....	2
Projects for non-profit organizations	3
Projects for persons who are not employees of BAVTS or sending districts..	4
Projects for BAVTS and attendance area employees and board members.....	5
Void.....	6
Pending Approval	7

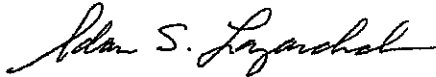
BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
February 7, 2017

K. (2.) CONDITION OF THE BUDGET

INFORMATION:

Presented for your information is the statement of the Condition of the Budget ending December 31, 2016.

Respectfully submitted,



Adam S. Lazarchak
Executive Director

sf

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL
February 7, 2017

K.(3.) HOUSE PROJECT UPDATE

INFORMATION:

Mr. David Williamson, Construction Project Administrator, informed the Joint Committee members present that the Administration is in discussions with the architects from Spillman, Farmer regarding possible changes to the design of the existing home to make it more marketable.

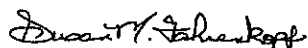
UNFINISHED BUSINESS

A question was raised regarding the Adult Education Department's loss of revenue and what the current status of that area is. Mr. Lazarchak responded that the department is struggling due to decreased enrollment, competition with the community college which is able to offer financial aid, and other factors. Marketing efforts have been explored, but they have not resulted in enrollment growth.

The meeting adjourned at 8:16 p.m. on motion of Directors Eichfeld and Faccinetto and unanimous voice vote.

The Joint Committee returned to Executive Session at the conclusion of the Regular Meeting.

Attest,



Susan M. Fahrenkopf
Joint Committee Secretary