

eSD[®] Portal: Student View
User Guide
v. 7.1.0



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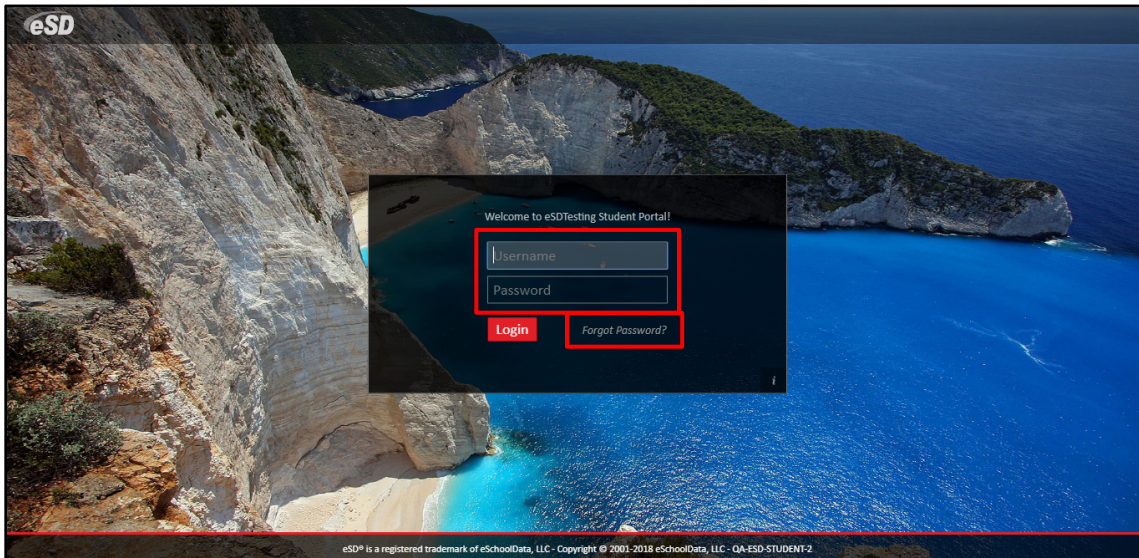
Overview

This guide provides step-by-step instructions for students to login and access information through the eSD® Student Portal. The eSchoolData Student Portal makes it easy for students to view current academic information, allowing immediate access to grades, assignments, school calendar, schedule, attendance and much more.

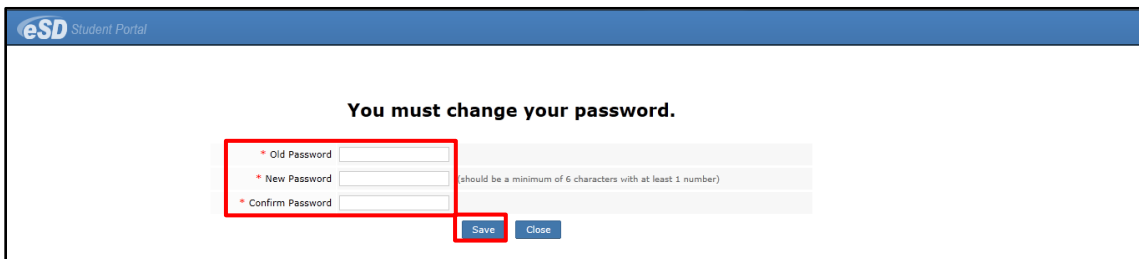
Logging In

All currently enrolled students will be provided with an eSD® Student Portal account. Please refer to your school district’s website for an existing Student Portal Link. If your district has not listed the link on their website, the district will provide you with the necessary information to access the Student Portal web page.

Your school will provide you with a **Username** and default **Password**. Enter your Username and Password, and then click **Login**. At any time, if you have any questions regarding your eSD Student Portal account, please see your district’s portal account administrator.



Your district may require you to change your password on the first login. Enter the password given to you in the **Old Password** field, select and enter a new password in both the **New Password** and **Confirm Password** fields, then click **Save**.



Important:

Portal accounts are locked automatically after **five (5) failed login attempts**, and a “locked account” email is automatically sent to the email address associated to the student record (if any).

Users will be directed to contact their district to unlock the account.

Note:

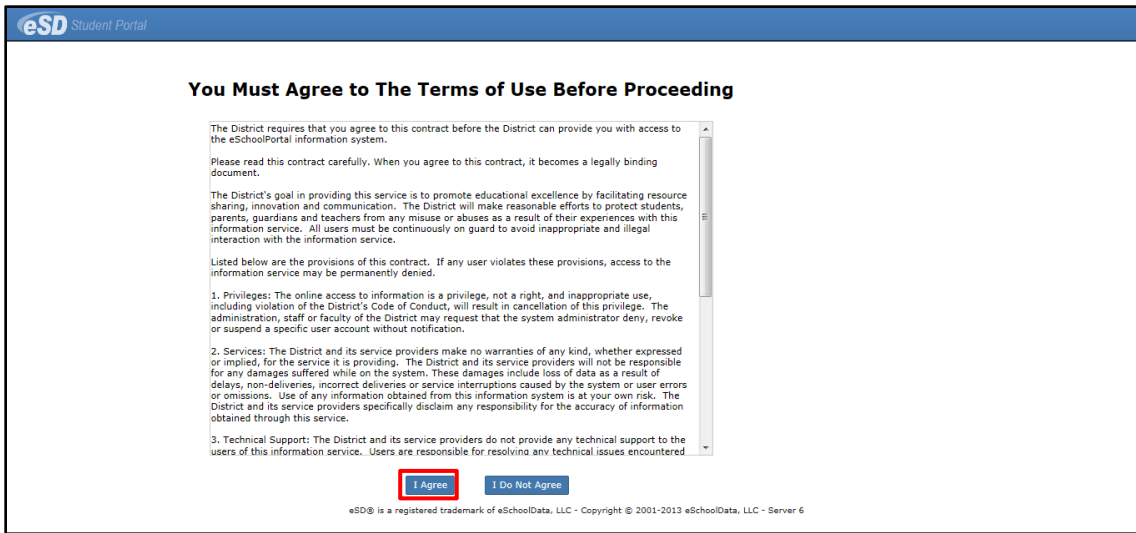
To change a forgotten Password, click the “**Forgot Password?**” link. Please note that, in order for this link to work, an email address must be included on your student record.

The background image on the **Student Portal Login page** may change with the seasons.

Note:

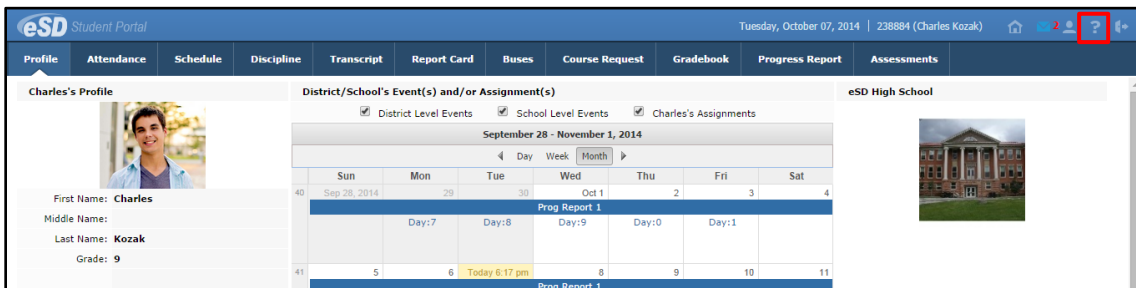
Your district may have minimum password requirements.

Upon first login, the District’s **Terms of Use** should be read. After reading, click **I Agree** to proceed further.

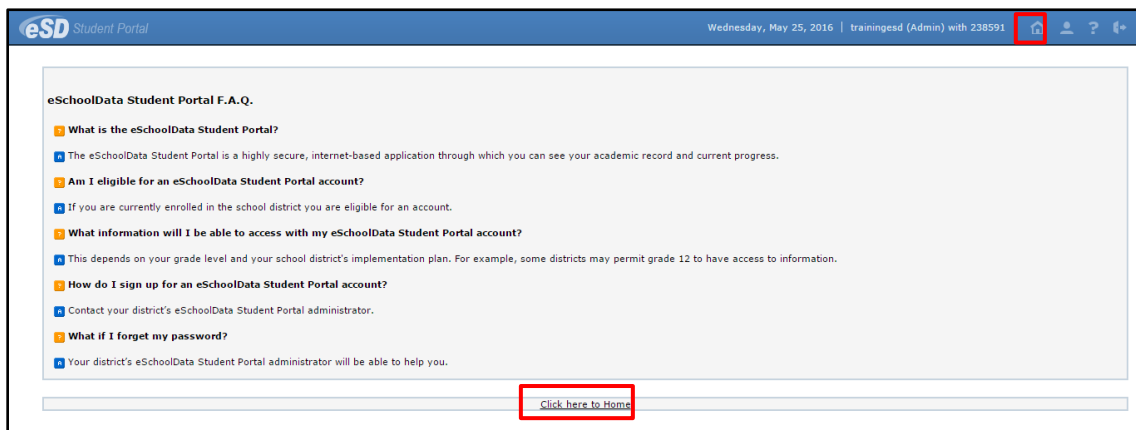


Getting Help

Once logged in to your Portal account, click the **Help icon** in the upper right corner of any Student Portal screen to access the **eSchoolData Student Portal F.A.Q.**



The **F.A.Q.** provides students with answers to commonly asked questions. Click the **Home icon** or the **link** at the bottom of the page to return to the Home page.



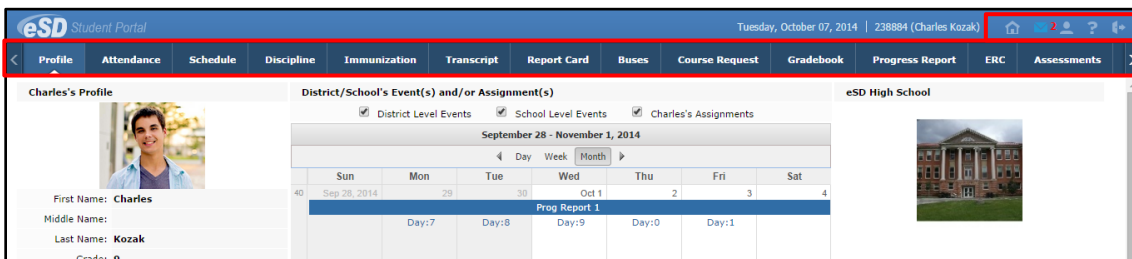
Navigating the Portal

Once you have successfully logged into the student portal, your **Profile** page will display. Click a **tab** to access the corresponding information. All tabs may not be available, and their order may differ from these screenshots, depending upon your school's use of the eSchoolData system. If there are more tabs than the resolution of your screen will show, the ends of the tabs row will display left and right scroll arrows, which will appear as inactive (greyed out) left or right arrows when there are no more hidden tabs.

On the top right side of the screen, the icon toolbar displays icons for **Home**, **Messages**, **My Account**, **Help** and **Logout**. The **Home icon** in the icons toolbar at top right will return you to your Profile tab.

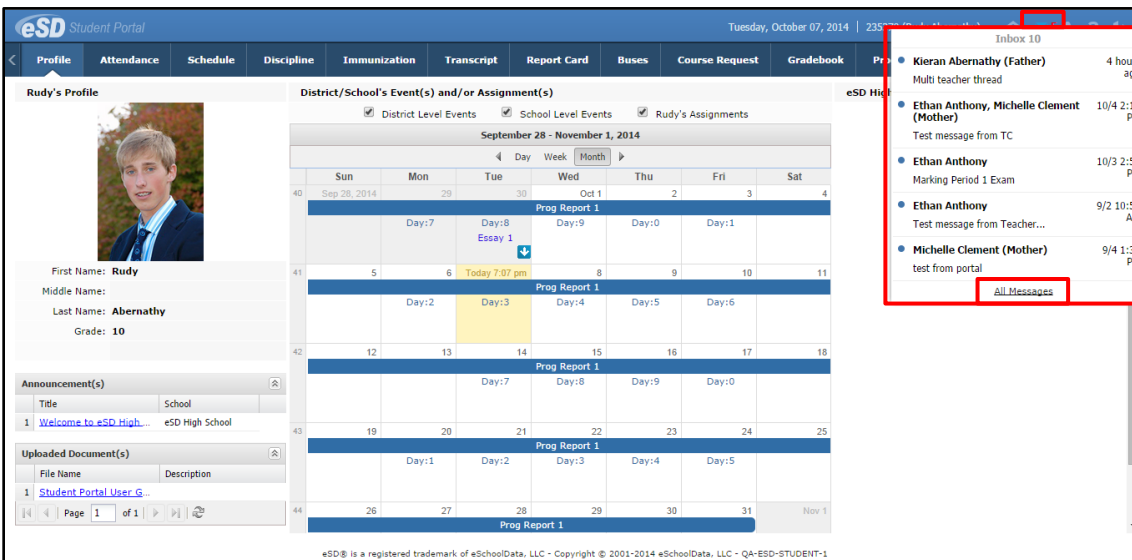
Click the **My Account icon** to change your password. For more information, see **Updating Account Info** on page 17.

Tip:
When applicable, the **Messages icon** is followed by a red numeral indicating the number of new messages. For more information, see **Messages** below.



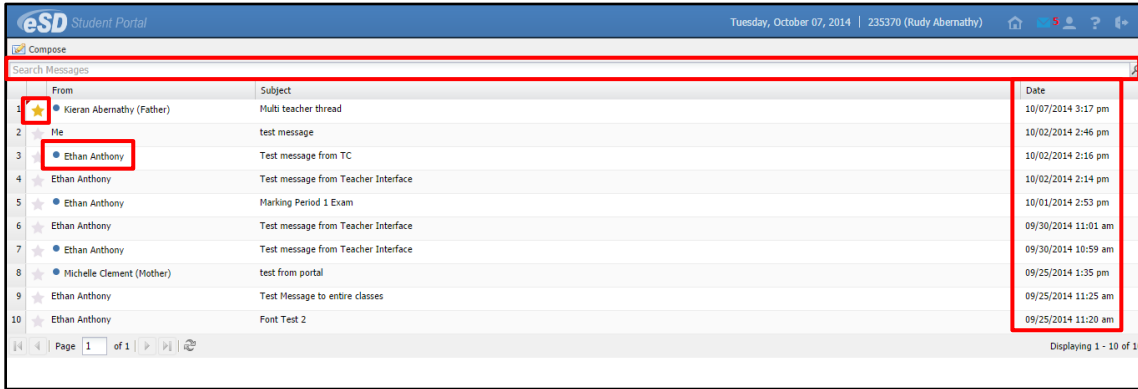
Messages

Click the **Messages icon** in the icon toolbar to view a summary of recent messages, with your most recent messages listed first. The **New Thread icon** will display on each unread message. Click a message to open both the **Messages Inbox** and that message, or click **All Messages** to open the **Messages Inbox**.



Messages Inbox

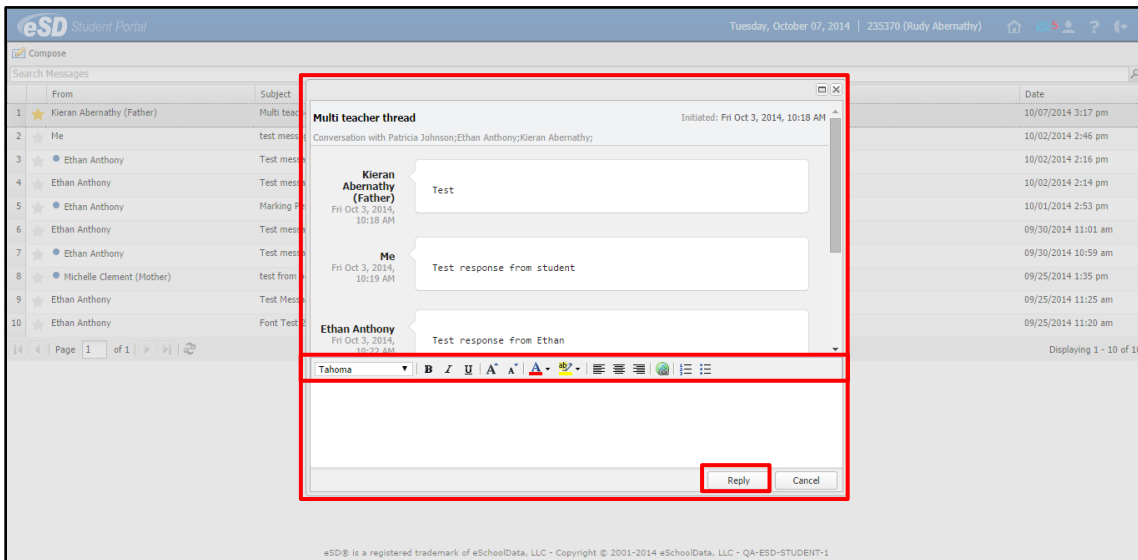
The **Messages Inbox** displays all your messages, from the most recent to the oldest. The **New Thread icon** ● will display on each unread message. Click the **Favorite icon** ★ to bookmark a message thread. Type a search term in the **Search Messages** field and click the **Search icon** 🔍 to filter the list of messages. Click a message to view the message thread details and/or reply to the message.



Tip:
Click your browser's **Back button** to exit the **Messages Inbox** and return to the previous student information tab.

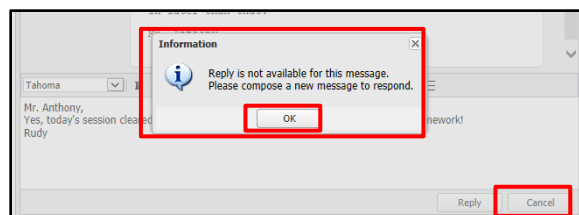
Note:
Click a **column header** to **Sort Ascending** by that column, click the header again to **Sort Descending**.

The existing **Message** window is divided into two areas: the message thread details at top and the reply field below, with the **Editor toolbar** at the top of the reply field. Type your response in the reply field and click **Reply** to send the response to all participants in the conversation.



Note:
The **Editor toolbar** allows users to customize the text appearance, insert a [link](#), and/or create lists.

If the message was generated from the **Classic Teacher Interface** (instead of the **Teacher Connect Interface**), clicking **Reply** will open an Information window, stating that "Reply is not available for this message. Please compose a new message to respond." Click **OK**, then **Cancel** the reply.

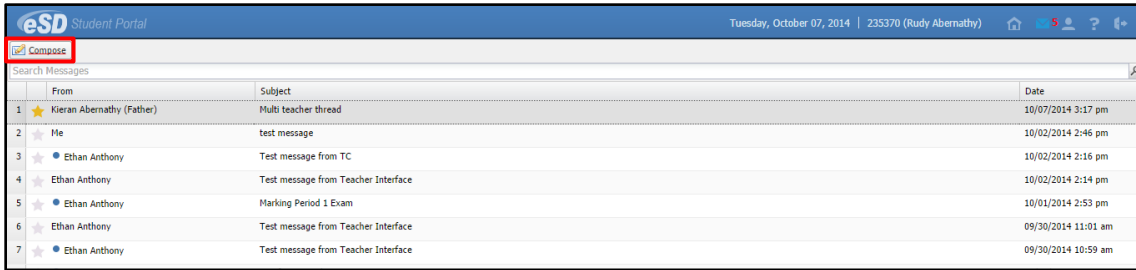


Note:
The **Classic Teacher Interface** has limited messaging capability that does not include message threads.

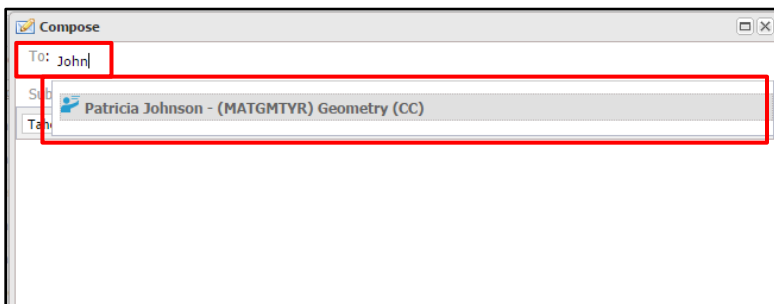
Tip:
Copy the text of your reply before clicking **Cancel**, and then paste it into the new message window.

New Message

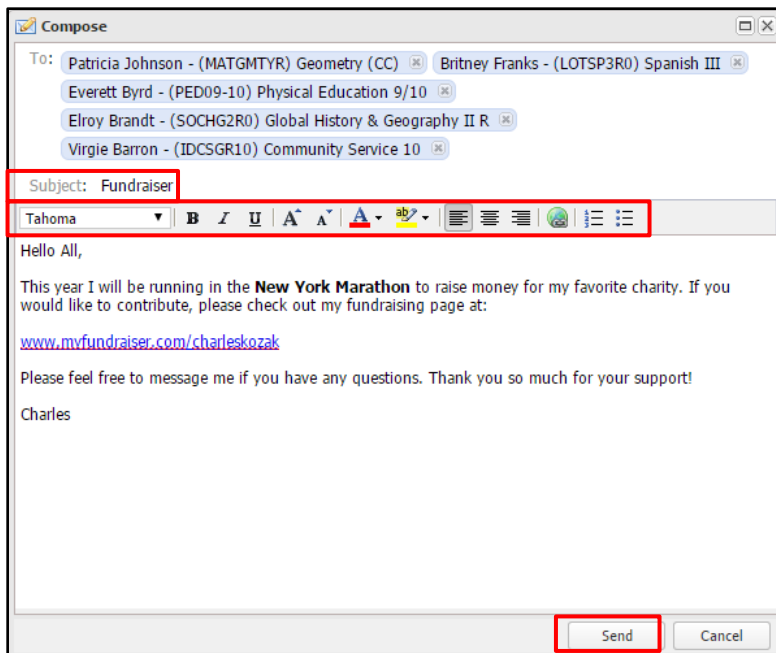
From the **Messages Inbox**, click **Compose** to create a new message.



In the **Compose** window, type your teacher's or parent's name in the **To** field to display a list of matches, then click a name to select the recipient. Repeat the process to select additional recipients to create a group message.



Enter a **Subject** and the message body. The **Editor Toolbar** allows users to customize the text, insert a link, or create lists. When finished, click **Send**.



Profile

The **Profile** tab displays your Student Information, Announcements, Uploaded Documents, and Calendar. Click an **Announcement** or **Uploaded Document** link to access the information. The **Student Documents** button will be available if the district has enabled the webEDGE integration. When this integration is enabled, the student documents will be launched in a new window.

Calendar

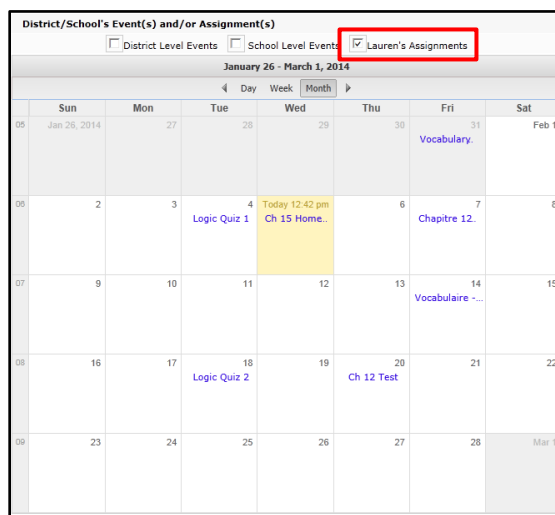
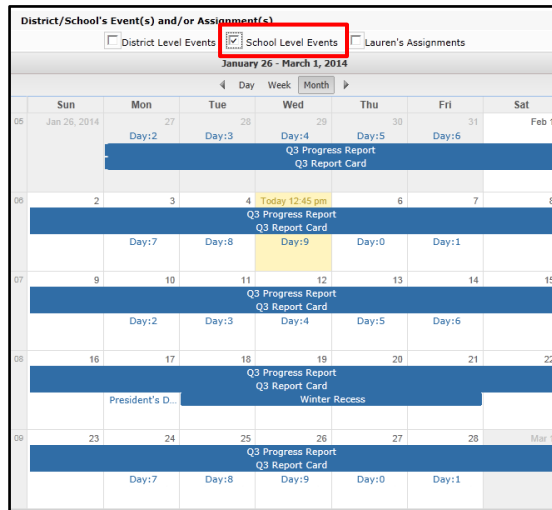
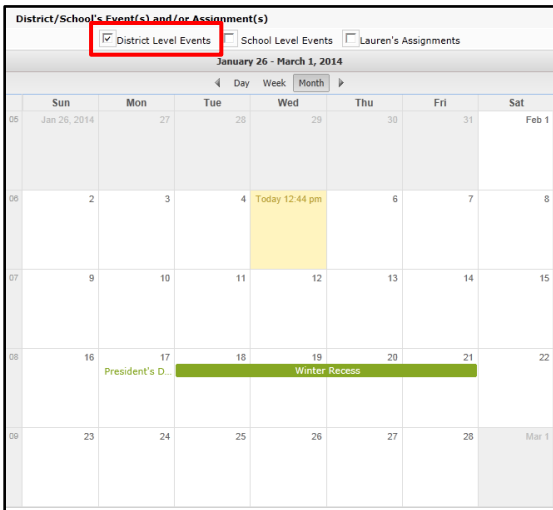
By default, the calendar displays the current Month, and all District Level / School Level Events along with your Assignments. Click the **Forward** ▶ and **Back** ◀ arrows to display another date range. If there are more events on a calendar date than can be displayed, that date box will show the **More Events icon** ⌵.

The screenshot shows the eSD Student Portal interface for a student named Rubi Blackman. The 'Profile' tab is selected. On the left, there is a student profile card with fields for First Name (Rubi), Middle Name (E), Last Name (Blackman), and Grade (9). Below the profile are sections for 'Student Documents', 'Announcement(s)', and 'Uploaded Document(s)'. The main area is a calendar for the period 'May 26 - July 6, 2019'. The calendar shows various marking periods and events. On October 25th, there is a 'More Events' icon (a downward arrow) in the top right corner of the date box, indicating that more events are available for that date than can be displayed in the current view.

Click the **More Events icon** ⌵ to open the Events box.

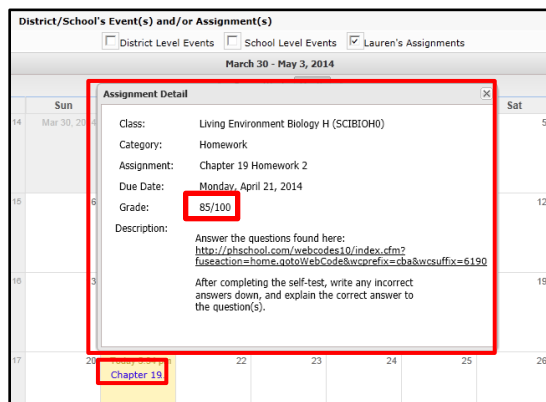
The screenshot shows the eSD Student Portal interface for a student named Rudy Abernathy. The 'Profile' tab is selected. On the left, there is a student profile card with fields for First Name (Rudy), Middle Name, Last Name (Abernathy), and Grade (10). Below the profile are sections for 'Announcement(s)' and 'Uploaded Document(s)'. The main area is a calendar for the period 'September 28 - November 1, 2014'. The calendar shows various marking periods and events. On September 30th, the 'More Events' icon is clicked, and an expanded box appears over the date, listing the following events: Day:8, Essay 1, Essay 2, Quizes 1, Quizes 2, and Prog Report 1. This demonstrates how the 'More Events' icon is used to view additional details for a specific date.

Students can change the amount of information displayed by checking or unchecking the **Event** boxes. The following screenshots will display **District Level Events** only, **School Level Events** only, and **Student Assignments** only.



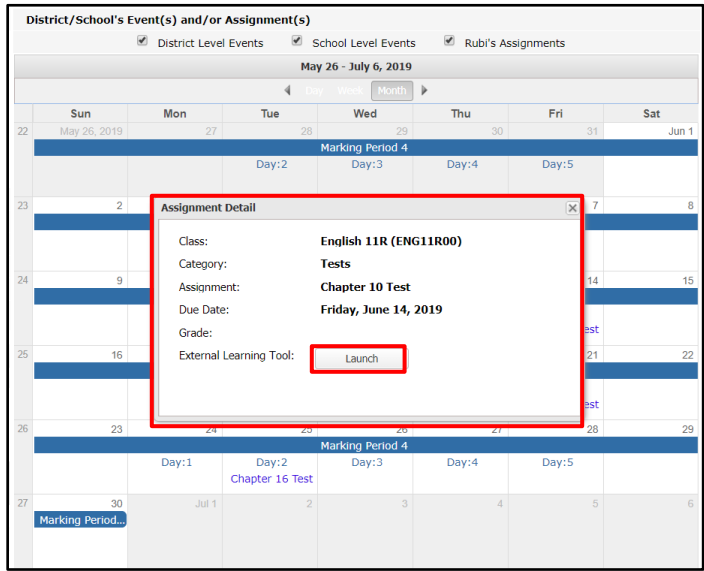
Note:
For more information about a specific assignment, open the **Gradebook** tab.

Clicking on an Assignment will open the **Assignment Details** window. The Grade (if shown) will display as **Earned/Possible Points**. The description of the Assignment may contain a hyperlinked URL, if included by the teacher.

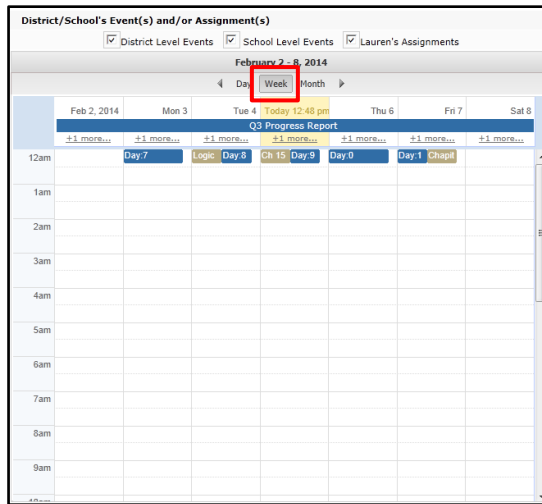
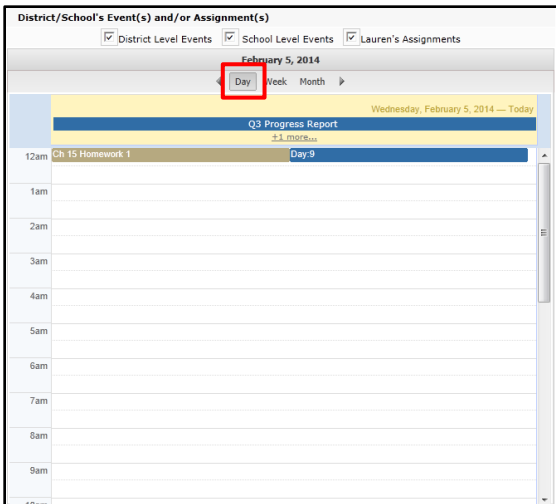


If the district has configured a learning tool provider integration, the **Assignment Details** window will display the **External Learning Tool** field. The **Launch** button will direct students to the corresponding assessment in the learning tool provider product.

Note:
For more information about **External Learning Tool** configuration setup, please refer to the **eSD Interoperability Partners User Guide**.



Students also have the ability to view the calendar by **Day, Week, or Month** (default view), as shown below.



District/School's Event(s) and/or Assignment(s)

District Level Events School Level Events Lauren's Assignments

January 26 - March 1, 2014

Month

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Jan 26, 2014	Day:2	Day:3	Day:4	Day:5	Day:6	Feb 1
Q3 Progress Report Q3 Report Card						
2	3	4 Today 12:50 pm	5	6	7	8
Q3 Progress Report Q3 Report Card						
Day:7	Logic Quiz 1 +1 more...	Ch 15 Home +1 more...	Day:0	Day:1	+1 more...	
9	10	11	12	13	14	15
Q3 Progress Report Q3 Report Card						
Day:2	Day:3	Day:4	Day:5	Vocabulaire ... +1 more...		
16	17	18	19	20	21	22
Q3 Progress Report Q3 Report Card						
President's D... +1 more...	Logic Quiz 2 +1 more...	+1 more...	Ch 12 Test +1 more...	+1 more...	+1 more...	
23	24	25	26	27	28	Mar 1
Q3 Progress Report Q3 Report Card						
Day:7	Day:8	Day:9	Day:0	Day:1		

Attendance


Click the **Attendance** tab to view your Attendance. Attendance will display based on settings established by the district. Click the **Print icon**  to print your attendance.

Note: The **Attendance** must be printed in **landscape** with **no margins** to avoid cutting off the printout.

eSD Student Portal Tuesday, February 23, 2016 | trainingsed (Admin) with 00412780

Profile **Attendance** Schedule Discipline Transcript Report Card Buses Course Request Gradebook Progress Report

Student Information
 First Name: Cayla Middle Name: Lauren Last Name: Abell
 ID Number: 00412780 Grade: 12 Gender: Female



Student Attendance 

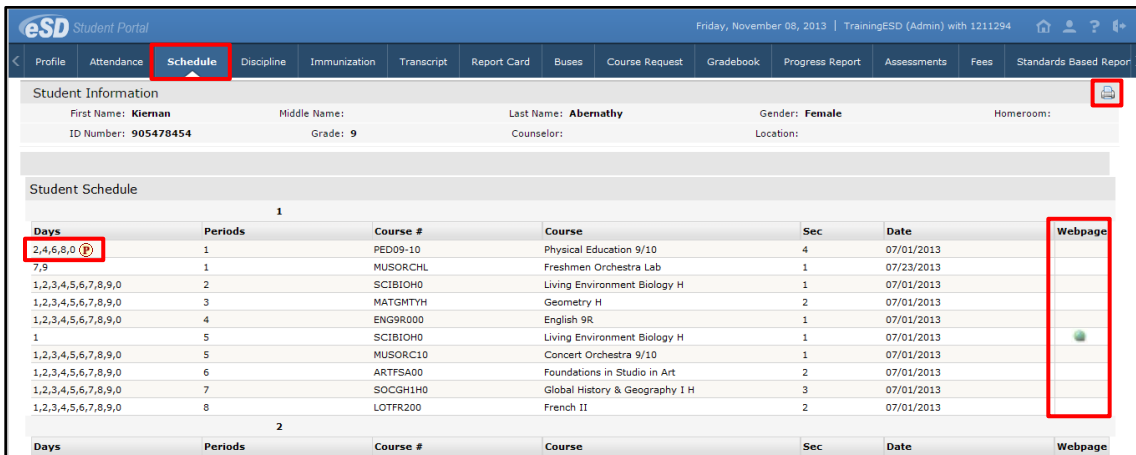
Day	Attendance											Daily						
	1	2	3	4	5A Class	5B Class	6	7	8	Daily	AE	AU	TE	TU	DE	DU	NA	
08/21/2015	N/A	AE (MEDE)	P	P	N/A	P	P	P	P	P	1	0	0	0	0	0	0	
09/14/2015	AU (OVSL)	P	P	P	N/A	P	P	P	P	TU (OVSL)	0	1	0	0	0	0	0	
09/15/2015	AE (ILLN)	P	AE (ILLN)	AE (ILLN)	N/A	AE (ILLN)	AE (ILLN)	AE (ILLN)	AE (ILLN)	AE (ILLN)	7	0	0	0	0	0	0	
~~~~~																		
<b>Periods Total</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5A Class</b>	<b>5B Class</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>Daily</b>								
AE 5	4	8	1	7														
AU 2	2	2	0	2														
TE 1	0	0	0	1														
TU 0	0	1	0	0														
DE 0	0	0	0	0														
DU 0	0	0	0	0														
NA 0	0	0	0	0														

* = Unknown, A = Absent, D = Dismissed, E = Excused, P = Present, T = Tardy, U = Unexcused, NA = Non-Attendance, N/A = Not Applicable  
 Red = Absent, Yellow = Tardy, Orange = Dismissed, Green = Present, Blue = Non-Attendance, Gray = Not Applicable


The tooltip displayed when hovering over the icon includes this information.

## Schedule

Click the **Schedule** tab to view your schedule. The **Partially Scheduled icon**  denotes you have been pulled out of that class for a given day pattern. The pull out day pattern(s) will be missing. If a teacher has enabled the eSD webpage functionality, a link to the teacher's webpage will display in the Webpage column. Click the **Print icon**  to print your schedule.





Student Information

First Name: **Kieran** Middle Name: Last Name: **Abernathy** Gender: **Female** Homeroom: 

ID Number: **905478454** Grade: **9** Counselor: Location:

Student Schedule


Days	Periods	Course #	Course	Sec	Date	Webpage
2,4,6,8,0 	1	PED09-10	Physical Education 9/10	4	07/01/2013	
7,9	1	MUSORCHL	Freshmen Orchestra Lab	1	07/23/2013	
1,2,3,4,5,6,7,8,9,0	2	SCIBIOH0	Living Environment Biology H	1	07/01/2013	
1,2,3,4,5,6,7,8,9,0	3	MATGMTYH	Geometry H	2	07/01/2013	
1,2,3,4,5,6,7,8,9,0	4	ENG9R000	English 9R	1	07/01/2013	
1	5	SCIBIOH0	Living Environment Biology H	1	07/01/2013	
1,2,3,4,5,6,7,8,9,0	5	MUSORC10	Concert Orchestra 9/10	1	07/01/2013	
1,2,3,4,5,6,7,8,9,0	6	ARTFSA00	Foundations in Studio in Art	2	07/01/2013	
1,2,3,4,5,6,7,8,9,0	7	SOCGH1H0	Global History & Geography I H	3	07/01/2013	
1,2,3,4,5,6,7,8,9,0	8	LOTFR200	French II	2	07/01/2013	

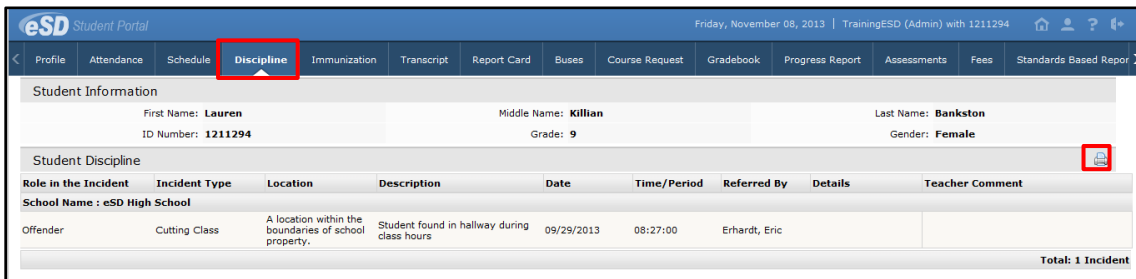
**Note:**  
If the district has opted to display a **custom-format Schedule**, the page layout may differ.

If the user is accessing this page using a **Safari** browser, a link to the custom document may appear instead of the document. Click the link to access the document in a new window.

**Note:**  
The teacher's webpage will display ALL classes for that teacher. Select the appropriate class from the left-side column to view that class' webpage.


## Discipline

Click on the **Discipline** tab to view your discipline history. Click the **Print icon**  to print your discipline record.



Student Information

First Name: **Lauren** Middle Name: **Killian** Last Name: **Bankston**

ID Number: **1211294** Grade: **9** Gender: **Female** 

Student Discipline

Role in the Incident	Incident Type	Location	Description	Date	Time/Period	Referred By	Details	Teacher Comment
Offender	Cutting Class	A location within the boundaries of school property.	Student found in hallway during class hours	09/29/2013	08:27:00	Erhardt, Eric		

Total: 1 Incident

## Transcript

Click on the **Transcript** tab to view your transcript. Click **Print** to print an **unofficial** Transcript directly from this screen.

Depending on the district and the browser being used, a link to the transcript may appear below the Student Information section. Click the link to view the transcript.

Course	Level	Final Grade	Crdt	Crdt	Date	Test	Score
2009 - 2010							
MATH91A8 Integrated Algebra		96	1.00	1.00	06/19/2010	Regents Integrated Algebra	96
SCIES80 Physical Setting/Earth Science R (8)	Regents	96	1.00	1.00	06/22/2010	Regents Phy Set/Earth Sci	94
LOYS101 Spanish I (8)		97	1.00	1.00	06/23/2011	Regents Living Environment	97
Weighted Average		96.33	3.00	3.00	06/19/2012	Regents Geometry	100
2010 - 2011							
ENG9R00 English 9R	Regents	97	1.00	1.00	06/20/2012	Regents Algebra2/Trigonometry	95
SOCGH10 Global History and Geography I H	Honors	97	1.00	1.00	06/20/2012	Regents Phy Set/Chemistry	92
MATGMTYH Geometry H	Honors	97	1.00	1.00	06/11/2013	Regents ELA	97
SCIBI0R0 Living Environment/Biology R	Regents	96	1.00	1.00	06/11/2013	Regents US History&Govt	99
LOYS200 Spanish II		97					
ARTSA00 Foundations/Studio in Art		99					
ARTSA00 Studio in Art (2)		100					
FED9-100 Physical Education 9/10		100					
Weighted Average		99.67					
2011 - 2012							
ENG10R00 English 10R	Regents	97	1.00	1.00			
SOCGH20 Global History & Geography II H	Honors	95	1.00	1.00			
MAT2TRH Algebra 2/Trigonometry H	Honors	93	1.00	1.00			
SCICH10 Physical Setting Chemistry H	Honors	92	1.00	1.00			

**Note:**  
Transcripts will be published to the Portal at the school district's discretion.

**Note:**  
If the district has opted to display a **custom-format Transcript**, the page layout may differ.

If the user is accessing this page using a **Safari** browser, a link to the custom document may appear instead of the document. Click the link to access the document in a new window.

## Report Card

Click on the **Report Card** tab to view your report card. Click **Print** to print an **unofficial** Report Card directly from this screen.

Course	Q1	Q2	Q3	Q4	MT	FE	FNL CRS. GRD.	ABS. Cum. Abs.	Tardy. Cum. Tardy.	Staff	C.A./C.E.
AP Biology	B+	--	--	--	--	--	--	12/28		Ms. Sharron Haley	1.00/0.00
MP Average: Raw Grade(Weighted)	96.80										
Final Average: Raw Grade(Weighted)	96.80										
Daily Attendance:	Absences: 11.00						Tardy: 1				
Cumulative Daily Attendance:	Absences: 27.00						Tardy: 1				
Honor Roll	Q1 Report Card: High Honor Roll (90.00000 - 110.00000)										
Q1 Report Card: High Honor Roll (90.00000 - 110.00000)	Q1 Report Card: High Honor Roll Senior (90.00000 - 110.00000)										
Assessment/Regent Exam	Score										
Academic Key:P=	Generated on 2013-10-16 14:05:46										

**Note:**  
Report Cards will be published to the Portal at the school district's discretion.

Translations of Report Card comments will display, when available.

**Note:**  
If the district has opted to display a **custom-format Report Card**, the page layout may differ.

If the user is accessing this page using a **Safari** browser, a link to the custom document may appear instead of the document. Click the link to access the document in a new window.

## Gradebook

Click on the **Gradebook** tab to view your classes list and published assignments. The Gradebook Assignments window is broken into two sections; the **Classes List** menu on the left, and the **Classes** window on the right.

The default view is of your schedule arranged by period. Users can change the **Marking Period** (defaults to the current Marking Period) from the drop-down menu, click **Assignments** to view all class assignments, and click a course in the **Classes List** to view specific details.

Hover over a column header and click the **Menu icon** ▼ to open the menu. Users can sort by that column (ascending or descending) and change the displayed columns.

**Note:**  
The **Print** button will open a new window which displays the current classes screen for printing.

The **Print All** button will open a new window that separates each class into a section for compartmentalized printing.

The Assignments window allows users to search for Assignments by **Marking Period** (defaults to the current Marking Period), as well as by a specific **Date Range** within the selected Marking Period and/or by **Missing Assignments Only** (click **Go** to activate the Date Range/Missing Assignments filters).

Hover over a column header and click the **Menu icon** ▼ to open the menu. Users can sort by that column (ascending or descending) and change the displayed columns.

**Note:**  
**Assignments with associated Learning Standards** will display the Learning Standard within parentheses after the assignment name.

Click a Class name from the Classes List menu to display specific details for the selected Class.

In the **Class Work** section, click the **Expand icon** next to an Assignment Category to display the published assignments in that category. Assignments with associated Learning Standards will display the Learning Standard name within parentheses after the assignment name. The **Teacher's Comment** column will display assignment-specific comments. Click the **Assignment Description icon** to view the assignment description, which may contain relevant external URL links. Click the **Report icon** or the **View Report** link to view any Student Achievement Report posted by the teacher. Click **Print** to print the displayed assignments, or **Print All** to print assignments for each class.

The screenshot shows the eSD Student Portal interface. The top navigation bar includes tabs for Profile, Attendance, Schedule, Discipline, Immunization, Transcript, Report Card, Buses, Course Request, Gradebook, Progress Report, Assessments, and Fees. The 'Gradebook' tab is active. Below the navigation bar, there is a 'Student Information' section with fields for First Name (Alex), Middle Name (Erin), Last Name (Ackermann), ID Number (00004196), Grade (12), and Gender (Male). The 'Gradebook Assignments' section shows a dropdown for 'Marking Period 1 (09/06/2018 - 11/10/2018)' and buttons for 'Print' and 'Print All'. A sidebar on the left lists various classes, with 'MARINE ECOLOGY' selected. The main content area displays 'Class Info' and 'Class Work' tables. Red boxes highlight several key elements: the 'Print' and 'Print All' buttons, the 'Class Info' table, the 'Description' icon, the 'Teacher's Comment' column, and the 'Report' icon.

**Note:**  
Mini courses that occur between Marking Periods can be viewed using the **All Classes** selection from the **Class List**.

**Note:**  
Users can **Collapse** or **Expand** the **Class Info** section.

Alpha grade equivalents will be displayed in the **Class Info** section when **Alpha Grade Conversion** has been set for the course.

If the teacher has included **Daily Scores** in the **Marking Period Average**, four **Daily Score** columns are displayed in the **Class Info** section.

Teachers have the option to display or hide Category details (**Weight**, **Drop Lowest**, **Drop Highest**, and **Category Average**).

**Note:**  
Progress Reports will be published to the Portal at the school district's discretion.

Translations of Progress Report comments will display, when available.

If the district has opted to display a **custom-format Progress Report**, the page layout may differ.

If the user is accessing this page using a **Safari** browser, a link to the custom document may appear instead of the document. Click the link to access the document in a new window.

## Progress Report

Click on the **Progress Report** tab to view your progress report. Click **Print** to print an **unofficial** Progress Report directly from this screen.

The screenshot shows the eSD Student Portal interface with the 'Progress Report' tab selected. The top navigation bar includes tabs for Profile, Attendance, Schedule, Discipline, Immunization, Transcript, Report Card, Buses, Course Request, Gradebook, Progress Report, Assessments, Fees, and Standards Based Repo. The 'Progress Report' tab is active. Below the navigation bar, there is a 'Progress Report : Q1 Progress 08/23/2013-10/09/2013' section. The page displays student information, school details, and a table of course progress reports. A red box highlights the 'Print' button.

## Standards-Based Report Card

Click on the **Standards-Based Report Card** tab to view your Standards-Based report card. Click **Print** to print an **unofficial** Standards-Based Report Card directly from this screen.

**eSD Elementary School**  
 3 Gingerbread Lane  
 Clintondale New York 11716  
 Tel: 631-218-5280  
 Principal: Yadira Ritchie  
 School Year: 2013 - 2014  
 Marking Period: MP1

Student: Delinda Mullis  
 ID: 00002453  
 Grade: 4  
 Homeroom: 117  
 Guardian: Delinda Mullis  
 134 Main Street  
 Central Islip NY 11722

Teacher: Mr. Montes      Grade 4      Section: 117      Room: 117

Scheduling Year: 2013 - 2014	
Marking Period	Dates
MP1	09/09/2013-11/08/2013
MP2	11/12/2013-01/24/2014
MP3	01/27/2014-04/04/2014
MP4	04/07/2014-06/27/2014

Attendance					
Attendance/Marking Period	MP1	MP2	MP3	MP4	Total
Days Absent	0	0	0	0	0
Days Unexcused Absent	0	0	0	0	0

**Note:**  
Standards-Based Report Cards will be published to the Portal at the school district's discretion.

## Standards-Based Progress Report

Click on the **Standards-Based Progress Report** tab to view your Standards-Based progress report. Click **Print** to print an **unofficial** Standards-Based Progress Report directly from this screen.

**eSD Elementary School**  
 3 Gingerbread Lane  
 Clintondale New York 11716  
 Tel: 631-218-5280  
 Principal: Yadira Ritchie  
 School Year: 2013 - 2014  
 Marking Period: PR2

Student: Delinda Mullis  
 ID: 00002453  
 Grade: 4  
 Homeroom: 117  
 Guardian: Delinda Mullis  
 134 Main Street  
 Central Islip NY 11722

Teacher: Mr. Montes      Grade 4      Section: 117      Room: 117


Scheduling Year: 2013 - 2014	
Marking Period	Dates
PR1	09/09/2013-10/11/2013
PR2	11/12/2013-12/13/2013
PR3	01/27/2014-02/28/2014
PR4	04/07/2014-05/09/2014

Attendance					
Attendance/Marking Period	PR1	PR2	PR3	PR4	Total
Days Absent	0	0	0	0	0
Days Unexcused Absent	0	0	0	0	0

**Note:**  
Standards-Based Progress Reports will be published to the Portal at the school district's discretion.




## Standards-Based Gradebook

Click the Standards-Based Gradebook tab to view your Standards-Based progress for each class to which a template is associated. In-progress grades will be displayed for each standard that is associated with an auto calculation. View the details of each auto calculation by using the **Information**  icon, which will present the calculation, possible grades, and assignments associated with the corresponding standard. Click **Print** to print an unofficial gradebook directly from this page.

**Note:**  
Standards-Based Gradebook information will be published to the Portal at the school district's discretion.

## My Account Info

Students can update their account password at any time. Click the **My Account icon**  at the top right of the Portal screens. The **Update Account Info** tab is the default tab.

### Update Account Info

Enter the new password and confirm it, then click **Update Account Information**.

### Messaging Preferences

If enabled by your district, click the **Messaging Preferences** tab to subscribe to E-Mail Alerts.

The **Messaging Preferences** section allows you to set the default options for email **Format** and **Delivery** schedule.

**Format:** HTML or Text

**Delivery:** Individual E-Mails, Daily Digest, Weekly Digest, Monthly Digest, Messaging Only

Check/uncheck **Subscribe** to select the **Student Alerts** and/or **School Alerts** you wish to receive, and set the **Delivery** method for each subscribed alert.

**Subscribe:** Check to receive alert, uncheck to stop.

**Delivery:** Select the applicable schedule, if different from the **Preferences** selection.

**Note:**  
**Digests** are compilations of emails, delivered daily, weekly, or monthly.

Your district may restrict **Delivery** options to **Messaging Only**, which delivers all **email alerts** to your **Messages Inbox ONLY**.

Emails related to **Portal Account status** will be delivered to the email address associated to your account (when available).

When finished, click **Update** to save your selections.

