

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL  
3300 Chester Avenue  
Bethlehem, PA 18020

November 27, 2024

To the Members of the Joint Committee of  
Bethlehem Area Vocational-Technical School

**EXECUTIVE SESSION**

There will be an Executive Session on **Wednesday, December 4, 2024** to discuss legal and personnel matters. *The location of the meeting has been changed to The Factory, 315 Columbia Street, Bethlehem, PA.* **In order to allow time to tour the facility, please plan to arrive at 6:00 p.m.**

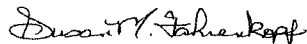
**REORGANIZATION MEETING**

You are respectfully requested to attend the Annual Meeting of the Joint Committee of the Bethlehem Area Vocational-Technical School for the purpose of reorganization. This meeting will be held on **Wednesday, December 4, 2024 at 7:00 p.m.**

**REGULAR MEETING**

The Regular Meeting of the Joint Committee of the Bethlehem Area Vocational-Technical School will be held on **Wednesday, December 4, 2024 at the conclusion of the Annual Joint Committee Reorganization Meeting.**

Respectfully,



Susan M. Fahrenkopf  
Joint Committee Secretary

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL  
3300 Chester Avenue  
Bethlehem, PA 18020

Regular Meeting  
BAVTS Joint Committee  
December 4, 2024 – 7:00 p.m.

- A. Roll Call
- B. Announcement of Executive Session
- C. Approval of Minutes – Regular Meeting, November 6, 2024
- D. Report of Secretary/Treasurer
- E. Payment of Bills
- F. Courtesy of the Floor to Visitors – Agenda Items Only
- G. In-Service – Factory Expansion Plan Overview – Mr. Lazarchak
- H. Administrative Recommendations
  - 1. Staffing
  - 2. 2024-2025 Substitutes
  - 3. Occupational Advisory Committee Members
  - 4. Conference Requests
  - 5. Textbooks
  - 6. Continuing Education
- I. Informational Items
  - 1. Close of Fiscal Year 2023-2024
  - 2. Work Project Report
  - 3. Condition of the Budget
  - 4. House Project Update (Verbal Report To Be Provided At Meeting)
- J. Unfinished Business
- K. New & Miscellaneous Business
- L. Courtesy of the Floor to Visitors
- M. Adjournment

To the Members of the Joint Committee  
 Bethlehem Area Vocational-Technical School

December 4, 2024

**Ladies and Gentlemen:**

Your Treasurer respectfully submits the following report for the period ending

October 31, 2024

| <b>BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL</b> |                     |                     |                       |                     |
|---------------------------------------------------|---------------------|---------------------|-----------------------|---------------------|
| <b>FUND NAME</b>                                  | <b>BALANCE</b>      | <b>RECEIPTS</b>     | <b>DISBURSEMENTS</b>  | <b>BALANCE</b>      |
|                                                   | October 1, 2024     |                     |                       | October 31, 2024    |
| General includes PLGIT/CD                         | 3,031,843.20        | 1,628,008.46        | (901,020.81)          | 3,758,830.85        |
| House Project                                     | 143,360.67          | 2.41                | (1,038.58)            | 142,324.50          |
| Production                                        | 177,999.48          | 26,896.12           | (17,135.05)           | 187,760.55          |
| Capital Reserves includes PLGIT/CD                | 3,186,423.27        | 361,764.79          | (509,656.64)          | 3,038,531.42        |
| Payroll                                           | 14,432.80           | 545,193.69          | (548,017.86)          | 11,608.63           |
| Cafeteria                                         | 97,505.82           | 21,132.74           | (13,487.02)           | 105,151.54          |
| Adult Education includes PLGIT/CD                 | 307,044.67          | 27,339.59           | (32,011.26)           | 302,373.00          |
| Student Activities                                | 42,683.22           | 3,007.99            | (2,100.00)            | 43,591.21           |
| <b>TOTALS</b>                                     | <b>7,001,293.13</b> | <b>2,613,345.79</b> | <b>(2,024,467.22)</b> | <b>7,590,171.70</b> |

**GENERAL , HOUSE PROJECT, PRODUCTION FUNDS, CHECKING ACCOUNT - EMBASSY BANK**  
**GENERAL, HOUSE PROJECT, PRODUCTION FUNDS - CASH ACCTS**

|                         |                  |              |              |              |
|-------------------------|------------------|--------------|--------------|--------------|
| October 1, 2024         |                  |              |              | 2,405,242.26 |
| RECEIPTS                |                  |              |              |              |
| Production              |                  | 26,892.94    |              |              |
| Interest                |                  | 53.52        |              |              |
| District Contrib.       |                  | 1,261,174.86 |              |              |
| District Contrib./Auth. |                  |              |              |              |
| State / Fed Funds       |                  | 314,675.11   |              |              |
| Tuition                 |                  |              |              |              |
| Other                   |                  | 31,355.09    |              |              |
| Transfers - PLGIT       |                  |              |              |              |
| Inter-Fund Transfers    |                  | 17,022.97    | 1,651,174.49 |              |
| DISBURSEMENTS           |                  |              |              |              |
| Prepaid Bills           |                  | (77,293.83)  |              |              |
| Bill Listings           |                  | (297,576.62) |              |              |
| Payroll                 |                  | (520,166.83) |              |              |
| Other--Authority Bond   |                  |              |              |              |
| Fees                    |                  | (464.79)     |              |              |
| Void Checks             |                  |              |              |              |
| Transfers - PLGIT       |                  |              | (895,502.07) |              |
| October 31, 2024        | ADJ BOOK BALANCE |              |              | 3,160,914.68 |

**BANK RECONCILIATION**

October 31, 2024

|                    |                  |              |  |              |
|--------------------|------------------|--------------|--|--------------|
| Bank Balance       |                  | 3,162,539.53 |  |              |
| Memo               |                  |              |  |              |
| Outstanding Checks |                  | (4,372.90)   |  |              |
| Deposit in Transit |                  | 2,748.05     |  |              |
| October 31, 2024   | ADJ BANK BALANCE |              |  | 3,160,914.68 |

**Ladies and Gentlemen:**

Your Treasurer respectfully submits the following report for the period ending

October 31, 2024

**PA LOCAL GOVERNMENT INVESTMENT TRUST (GENERAL FUND)**

|                  |                        |             |
|------------------|------------------------|-------------|
| October 1, 2024  |                        | 947,961.09  |
|                  | Transfers In           | 0.00        |
|                  | Interest               | 3,732.50    |
|                  | P Card purchases       | (23,692.37) |
|                  | Transfers Out          |             |
|                  | Transfers Out-CD purch |             |
| October 31, 2024 | ADJ BOOK BALANCE       | 928,001.22  |

**BANK RECONCILIATION**

|                    |                  |            |
|--------------------|------------------|------------|
|                    | October 31, 2024 |            |
| Bank Balance       |                  | 928,001.22 |
| Deposit in Transit |                  |            |
| Outstanding Checks |                  |            |
| October 31, 2024   | ADJ BANK BALANCE | 928,001.22 |

Average Yield for Oct 2024 is 4.74%

**CAPITAL RESERVES - EMBASSY BANK**

|                  |                  |              |              |
|------------------|------------------|--------------|--------------|
| October 1, 2024  |                  |              | 168,895.47   |
|                  | Receipts         | 350,000.00   |              |
|                  | Interest         | 4.80         |              |
|                  | Void Checks      | 0.00         | 350,004.80   |
|                  | Fees             |              |              |
|                  | Disbursements    | (159,656.64) | (159,656.64) |
| October 31, 2024 | ADJ BOOK BALANCE |              | 359,243.63   |

**BANK RECONCILIATION**

|                    |                  |              |
|--------------------|------------------|--------------|
|                    | October 31, 2024 |              |
| Bank Balance       |                  | 461,129.27   |
| Memos              |                  |              |
| Outstanding Checks |                  | (101,885.64) |
| Deposit in Transit |                  | 0.00         |
| October 31, 2024   | ADJ BANK BALANCE | 359,243.63   |

**PA LOCAL GOVERNMENT INVESTMENT TRUST (CAPITAL RESERVES)**

|                  |                        |              |
|------------------|------------------------|--------------|
| October 1, 2024  |                        | 3,017,527.80 |
|                  | Transfers In           | 0.00         |
|                  | Interest               | 11,759.99    |
|                  | Transfers Out          | (350,000.00) |
|                  | Transfers Out-CD purch | 0.00         |
| October 31, 2024 | ADJ BOOK BALANCE       | 2,679,287.79 |

**BANK RECONCILIATION**

|                    |                  |              |
|--------------------|------------------|--------------|
|                    | October 31, 2024 |              |
| Bank Balance       |                  | 2,679,287.79 |
| Outstanding Checks |                  | 0.00         |
| October 31, 2024   | ADJ BANK BALANCE | 2,679,287.79 |

Average Yield for Oct 2024 is 4.74%

**Ladies and Gentlemen:**

Your Treasurer respectfully submits the following report for the period ending

October 31, 2024

**PAYROLL FUND - EMBASSY BANK**

|                  |                  |              |              |
|------------------|------------------|--------------|--------------|
| October 1, 2024  |                  |              | 14,432.80    |
|                  | Receipts         | 545,192.35   |              |
|                  | Interest         | 1.34         |              |
|                  | Void Checks      |              | 545,193.69   |
|                  | Fees             |              |              |
|                  | Disbursements    | (548,017.86) | (548,017.86) |
| October 31, 2024 | ADJ BOOK BALANCE |              | 11,608.63    |

**BANK RECONCILIATION**

October 31, 2024

|                    |                  |           |           |
|--------------------|------------------|-----------|-----------|
| Bank Balance       |                  | 11,608.63 |           |
| Memos              |                  |           |           |
| Outstanding Checks |                  | 0.00      |           |
| Deposit in Transit |                  |           |           |
| October 31, 2024   | ADJ BANK BALANCE |           | 11,608.63 |

**CAFETERIA FUND - EMBASSY BANK**

|                  |                  |             |             |
|------------------|------------------|-------------|-------------|
| October 1, 2024  |                  |             | 97,505.82   |
|                  | Receipts         | 21,130.75   |             |
|                  | Transfers        |             |             |
|                  | Interest         | 1.99        | 21,132.74   |
|                  | Disbursements    | (13,487.02) |             |
|                  | Void Check       | 0.00        | (13,487.02) |
| October 31, 2024 | ADJ BOOK BALANCE |             | 105,151.54  |

**BANK RECONCILIATION**

October 31, 2024

|                    |                  |            |            |
|--------------------|------------------|------------|------------|
| Bank Balance       |                  | 105,081.84 |            |
| Memos              |                  | 0.00       |            |
| Outstanding Checks |                  | (30.30)    |            |
| Deposit in Transit |                  | 100.00     |            |
| October 31, 2024   | ADJ BANK BALANCE |            | 105,151.54 |

**ADULT EDUCATION FUND - EMBASSY BANK**

|                  |                  |             |             |
|------------------|------------------|-------------|-------------|
| October 1, 2024  |                  |             | 307,044.67  |
|                  | Receipts         | 27,333.22   |             |
|                  | PLGIT Transfers  | 0.00        |             |
|                  | Interest         | 6.37        | 27,339.59   |
|                  | Disbursements    | (32,011.26) |             |
|                  | Void Checks      | 0.00        |             |
|                  | PLGIT Transfer   | 0.00        | (32,011.26) |
| October 31, 2024 | ADJ BOOK BALANCE |             | 302,373.00  |

**BANK RECONCILIATION**

October 31, 2024

|                    |                  |            |            |
|--------------------|------------------|------------|------------|
| Bank Balance       |                  | 302,002.00 |            |
| Memos              |                  | 0.00       |            |
| Outstanding Checks |                  | 0.00       |            |
| Deposit in Transit |                  | 371.00     |            |
| October 31, 2024   | ADJ BANK BALANCE |            | 302,373.00 |

To the Members of the Joint Committee  
Bethlehem Area Vocational-Technical School

December 4, 2024

**Ladies and Gentlemen:**

Your Treasurer respectfully submits the following report for the period ending

October 31, 2024

| <b>STUDENT ACTIVITY ACCT -EMBASSY BANK</b> |                    |            |            |
|--------------------------------------------|--------------------|------------|------------|
| October 1, 2024                            |                    |            | 42,683.22  |
|                                            | Receipts           | 3,007.07   |            |
|                                            | Other              |            |            |
|                                            | Interest           | 0.92       | 3,007.99   |
|                                            | Disbursements      | (2,100.00) |            |
|                                            | Other--Ret'd Check |            |            |
|                                            | Voided Check       | 0.00       | (2,100.00) |
| October 31, 2024                           | ADJ BOOK BALANCE   |            | 43,591.21  |

**BANK RECONCILIATION**

October 31, 2024

|                    |                  |           |
|--------------------|------------------|-----------|
| Bank Balance       | 43,558.93        |           |
| Outstanding Checks | 0.00             |           |
| Deposit in Transit | 32.28            |           |
| October 31, 2024   | ADJ BANK BALANCE | 43,591.21 |

**REPORT OF DEPOSITORIES**

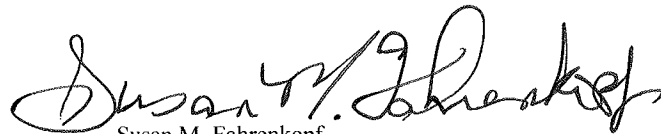
October 31, 2024

**EMBASSY BANK**

|                         |              |              |
|-------------------------|--------------|--------------|
| General Fund            | 3,162,539.53 |              |
| Capital Reserve         | 461,129.27   |              |
| Payroll Account         | 11,608.63    |              |
| Cafeteria Fund          | 105,081.84   |              |
| Adult Ed. Fund          | 302,002.00   |              |
| Student Activity Fund   | 43,558.93    |              |
| <b>PLGIT</b>            |              |              |
| PLGIT General Fund      | 928,001.22   |              |
| PLGIT CD (General Fund) | 0.00         | 928,001.22   |
| PLGIT Capital Reserve   | 2,679,287.79 |              |
| PLGIT CD (Cap Reserve)  | 0.00         | 2,679,287.79 |
| PLGIT Adult Fund        | 0.00         |              |
| PLGIT CD (Adult Fund)   | 0.00         | 0.00         |

**TOTAL BANK BALANCES 7,693,209.21**

Respectfully submitted,



Susan M. Fahrenkopf  
Secretary/Treasurer

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL  
December 4, 2024

PAYMENT OF BILLS

RECOMMENDATION:

a.) GENERAL BUDGET

That the bills through December 4, 2024 for the General Budget as tabulated on the following pages and certified as to correctness and receipt of materials or services, be paid.

MOTION BY:  
SECOND BY:  
ROLL CALL

| CHECK DATE | PREPAY | CHECK NUMBER | VENDOR                         | AMOUNT       | DESCRIPTION                                           |
|------------|--------|--------------|--------------------------------|--------------|-------------------------------------------------------|
| 11/7/2024  | Y      | 33536        | CANON SOLUTIONS AMERICA, INC.  | \$ 107.80    | COPIER MAINTENANCE FEES                               |
| 11/7/2024  | Y      | 33537        | PENN HOSA INC                  | \$ 200.00    | ADVISOR WORKSHOP FEES                                 |
| 11/7/2024  | Y      | 33538        | PP&L                           | \$ 18,945.64 | 24-25 ELECTRIC                                        |
| 11/7/2024  | Y      | 33539        | VERIZON WIRELESS               | \$ 304.83    | CELL PHONES                                           |
| 11/7/2024  | Y      | 33540        | WEX BANK                       | \$ 357.89    | FUEL FOR VEHICLES                                     |
| 11/13/2024 | Y      | 33541        | CANON FINANCIAL SERVICES, INC. | \$ 2,028.59  | LEASE RENTAL OF HARDWARE                              |
| 11/13/2024 | Y      | 33542        | CITY OF BETHLEHEM              | \$ 2,474.08  | 24-25 WATER BILL                                      |
| 11/13/2024 | Y      | 33543        | COMM OF PA.                    | \$ 31.00     | COSMO. SUPERVISOR CHANGE FEE                          |
| 11/13/2024 | Y      | 33544        | SERVICE ELECTRIC CABLE TV      | \$ 98.40     | PHONE SERVICE                                         |
| 11/13/2024 | Y      | 33545        | UGI ENERGY SERVICES LLC        | \$ 907.28    | GAS SERVICE                                           |
| 11/13/2024 | Y      | 33546        | UGI UTILITIES                  | \$ 1,858.84  | GAS SERVICE                                           |
| 11/18/2024 | Y      | 33547        | ALTEK BUSINESS SYSTEMS INC     | \$ 1,711.17  | COPIER MAINTENANCE FEES                               |
| 11/20/2024 | Y      | 33548        | EMBASSY BANK -                 | \$ 11,758.41 | SUPPLIES, SOFTWARE, MARKETING, TRAVEL, TRANSPORTATION |
| 11/22/2024 | Y      | 33549        | DEBRA MILLER PETTY CASH        | \$ 40.00     | SCHOOL STORE PETTY CASH                               |
| 12/4/2024  |        | 33550        | ADVANCE AUTO PARTS             | \$ 1,508.90  | AUTO TECH SUPPLIES                                    |
| 12/4/2024  |        | 33551        | ALBERT USTER IMPORTS INC.      | \$ 459.58    | BAKING SUPPLIES                                       |
| 12/4/2024  |        | 33552        | ALL-PHASE ELECTRIC SUPPLY CO.  | \$ 3,455.76  | ELECTRICAL SUPPLIES                                   |
| 12/4/2024  |        | 33553        | AMAZON CAPITOL SERVICES        | \$ 15,021.18 | CLASSROOM, OFFICE, MAINTENANCE & FIRST AIDE SUPPLIES  |
| 12/4/2024  |        | 33554        | AUTOZONE                       | \$ 377.38    | AUTO TECH SUPPLIES                                    |
| 12/4/2024  |        | 33555        | AYKROYD HARDWARE               | \$ 1,712.00  | PLUMBING SUPPLIES                                     |
| 12/4/2024  |        | 33556        | BATH SUPPLY                    | \$ 432.00    | PLUMBING SUPPLIES                                     |
| 12/4/2024  |        | 33557        | BAVTS BRIDGES FOUNDATION       | \$ 3,893.36  | FOOD TRUCK TIPS                                       |
| 12/4/2024  |        | 33558        | BETH-HANOVER SUPPLY CO.        | \$ 6,793.52  | MASONRY SUPPLIES                                      |
| 12/4/2024  |        | 33559        | BETHLEHEM TOWNSHIP             | \$ 55.75     | SEWER                                                 |
| 12/4/2024  |        | 33560        | BILL FLANNERY AUTOMOTIVE       | \$ 2,381.90  | AUTO COLLISION & MAINTENANCE SUPPLIES                 |
| 12/4/2024  |        | 33561        | BINDICS EMBROIDERY             | \$ 788.00    | ELECTRICAL UNIFORMS                                   |
| 12/4/2024  |        | 33562        | BIT DIRECT INC.                | \$ 22,288.54 | TECHNOLOGIY SUPPLIES, SOFTWARE & EQUIPMENT            |
| 12/4/2024  |        | 33563        | BURMAX CO.                     | \$ 1,824.94  | COSMOTOLOGY SUPPLIES                                  |
| 12/4/2024  |        | 33564        | CAREERSAFE LLC                 | \$ 9,600.00  | ONLINE OSHA COURSE LICENSES                           |
| 12/4/2024  |        | 33565        | CARTRIDGE XCHANGE LL           | \$ 700.00    | TONER CARTRIDGES, INK CARTRIDTES                      |
| 12/4/2024  |        | 33566        | CHA CONSULTING INC.            | \$ 5,108.59  | RETAINER, PROF SERVICES - VARIOUS CAPITAL PROJECTS    |



|           |       |                                  |    |            |                                                   |
|-----------|-------|----------------------------------|----|------------|---------------------------------------------------|
| 12/4/2024 | 33567 | CHRIN HAULING, INC               | \$ | 1,990.00   | TRASH REMOVAL                                     |
| 12/4/2024 | 33568 | CM REGENT LLC                    | \$ | 2,782.03   | DEC 2024 LIFE/LTD                                 |
| 12/4/2024 | 33569 | EASTERN AUTOPARTS WAREHOUSE      | \$ | 360.06     | AUTO TECH SUPPLIES                                |
| 12/4/2024 | 33570 | EBTEP                            | \$ | 167,951.11 | DEC 2024 MEDICAL, PRESCRIPTION & DENTAL           |
| 12/4/2024 | 33571 | FAULKNER SUBARU                  | \$ | 2,465.11   | AUTO TECH SUPPLIES - PRODUCTION                   |
| 12/4/2024 | 33572 | FRED BEANS PARTS INC             | \$ | 500.11     | AUTO COLLISION & MAINTENANCE SUPPLIES             |
| 12/4/2024 | 33573 | GORDON BENNETT PAINTING          | \$ | 1,080.00   | PAINTING SERVICES                                 |
| 12/4/2024 | 33574 | HAZLETON OIL & ENVIRONMENTAL INC | \$ | 210.00     | WASTE REMOVAL - AUTO TECH                         |
| 12/4/2024 | 33575 | HEATHER BURKHART                 | \$ | 101.84     | MILEAGE REIMBURSEMENT                             |
| 12/4/2024 | 33576 | HIGHMARK BLUE SHIELD             | \$ | 1,142.95   | DEC VISION BENEFITS                               |
| 12/4/2024 | 33577 | INTEGRA ONE                      | \$ | 3,921.60   | TECHNOLOGIY SOFTWARE SERVICES                     |
| 12/4/2024 | 33578 | INTEGRITEC INC.                  | \$ | 385.00     | WATER TREATMENT                                   |
| 12/4/2024 | 33579 | JAMECO ELECTRONICS               | \$ | 1,655.88   | ELECTRONICS SUPPLIES                              |
| 12/4/2024 | 33580 | JM SWANK LLC                     | \$ | 799.56     | BAKING SUPPLIES                                   |
| 12/4/2024 | 33581 | KEYSTONE AUTOMOTIVE              | \$ | 257.00     | AUTO COLLISION SUPPLIES - PRODUCTION              |
| 12/4/2024 | 33582 | KING SPRY HERMAN FREUND FAUL     | \$ | 6,941.17   | SOLICITOR'S FEES                                  |
| 12/4/2024 | 33583 | KISTLER O'BRIEN CO.              | \$ | 331.00     | FIRE SUPPRESSION INSPECTION SERVICE               |
| 12/4/2024 | 33584 | L.V. SCHOOL FACILITIES MANAGERS  | \$ | 20.00      | MEMBERSHIP DUES                                   |
| 12/4/2024 | 33585 | LEGACY AUTOMATIC DOORS           | \$ | 633.75     | DOOR REPAIRS                                      |
| 12/4/2024 | 33586 | MEMBERSHIP DECA                  | \$ | 32.00      | STUDENT MEMBERSHIP FEES                           |
| 12/4/2024 | 33587 | MOYER LUMBER & HARDWARE          | \$ | 9,544.18   | CARPENTRY, BUILDING TRADES & ELECTRONICS SUPPLIES |
| 12/4/2024 | 33588 | MOYER PEST CONTROL               | \$ | 130.17     | PEST CONTROL                                      |
| 12/4/2024 | 33589 | MSC INDUSTRIAL SUPPLY CO.        | \$ | 706.37     | PREC. MAC. SUPPLIES                               |
| 12/4/2024 | 33590 | NAPA AUTO PARTS                  | \$ | 3,035.44   | AUTO TECH SUPPLIES                                |
| 12/4/2024 | 33591 | NAVIGATE 360                     | \$ | 3,341.18   | ELEARNING SOFTWARE SUBSCRIPTION                   |
| 12/4/2024 | 33592 | PENN JERSEY PAPER CO.            | \$ | 853.00     | MAINTENANCE SUPPLIES                              |
| 12/4/2024 | 33593 | PERFORMANCE SCREEN SUPPLY        | \$ | 365.85     | GRAPHICS SUPPLIES                                 |
| 12/4/2024 | 33594 | POCKET NURSE                     | \$ | 400.00     | HEALTH CAREERS SUPPLIES                           |
| 12/4/2024 | 33595 | POCONO MOUNTAIN DAIRIES          | \$ | 1,257.27   | BAKING SUPPLIES                                   |
| 12/4/2024 | 33596 | PREMIUM SIGN SUPPLIES INC.       | \$ | 567.28     | GRAPHICS SUPPLIES                                 |
| 12/4/2024 | 33597 | QUILL CORP.                      | \$ | 1,541.83   | HEALTH CAREERS & OFFICE SUPPLIES                  |
| 12/4/2024 | 33598 | R.E. MICHEL                      | \$ | 287.55     | HVAC SUPPLIES                                     |
| 12/4/2024 | 33599 | R.J.WALKER                       | \$ | 128.93     | PLUMBING SUPPLIES                                 |
| 12/4/2024 | 33600 | RESET OUTDOORS                   | \$ | 7,625.00   | MENTAL HEALTH SERVICES                            |
| 12/4/2024 | 33601 | S. AGENTIS & MR. ROOTER          | \$ | 919.00     | MAINTENANCE SERVICE CALL                          |
| 12/4/2024 | 33602 | SAFETY KLEEN                     | \$ | 368.44     | AUTO TECH SERVICE CALL                            |
| 12/4/2024 | 33603 | STATE CHEMICAL                   | \$ | 299.07     | DRAIN MAINTENANCE                                 |

|           |       |                           |    |           |                                     |
|-----------|-------|---------------------------|----|-----------|-------------------------------------|
| 12/4/2024 | 33604 | SYSO                      | \$ | 5,931.39  | CULINARY & BAKING SUPPLIES          |
| 12/4/2024 | 33605 | TESTEQUITY LLC            | \$ | 347.65    | ELECTRONCS SUPPLIES                 |
| 12/4/2024 | 33606 | THE MORNING CALL          | \$ | 1,263.25  | SUBSCRIPTION RENEWAL, CLASSIFIED AD |
| 12/4/2024 | 33607 | TRANE OF NORTHEASTERN PA. | \$ | 33,400.00 | ANNUAL SERVICE AGREEMENT - YEAR 5   |
| 12/4/2024 | 33608 | ULINE                     | \$ | 4,588.85  | MAINTENANCE & MECHATRONICS SUPPLIES |
| 12/4/2024 | 33609 | UNITED SITE SERVICES      | \$ | 170.00    | PORT O POTTY HOUSE PROJECT          |
| 12/4/2024 | 33610 | WAREHOUSE BATTERY OUTLET  | \$ | 237.72    | MAINTENANCE SUPPLIES                |
| 12/4/2024 | 33611 | WILSON PRODUCTS           | \$ | 1,012.31  | CYLINDER RENTALS & WELDING SUPPLIES |
| 12/4/2024 | 33612 | WOODCRAFT                 | \$ | 535.08    | CARPENTRY SUPPLIES                  |

**TOTAL** \$ 389,642.31

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

December 4, 2024

To the Members of the Bethlehem Area Vocational-Technical School Joint Committee

The administration respectfully submits the following information and recommendations:

1. STAFFING

RECOMMENDATION:

a. That the following appointments be approved:

**Ross Dartouzos**

Position: Part-Time Instructional Assistant (replacement for Nicole Meletiche)

Salary/Benefits: \$24.00 per hour, with no health benefits.  
All other terms in accordance with the Instructional Assistants Agreement

Effective: January 6, 2025, pending receipt of all required paperwork

b. That the following individual be granted Family Medical Leave:

Employee #0369: Effective 12/19/24 – 1/16/25

MOTION BY:

SECOND BY:

ROLL CALL

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

December 4, 2024

2. 2024-2025 SUBSTITUTES

RECOMMENDATION:

- a. That the following individual be approved as substitute for the 2024-2025 school term, subject to the call of the Executive Director of Bethlehem Area Vocational-Technical School, or his/her designee, as needed, at the rates approved by the Joint Committee, pending receipt of all required paperwork.

James Karabasz

MOTION BY:

SECOND BY:

ROLL CALL

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

December 4, 2024

3. OCCUPATIONAL ADVISORY COMMITTEE MEMBERS

RECOMMENDATION:

That the Joint Committee approve the following new members on the Occupational Advisory Committee (OAC) for the programs listed:

| <b>First Name</b> | <b>Last Name</b> | <b>Job Title</b>             | <b>Company</b>               | <b>Shop/Program</b>                  |
|-------------------|------------------|------------------------------|------------------------------|--------------------------------------|
| Lisa              | Keller           | Education Consultant         | Lehigh Valley Health Network | Mental Health/<br>Behavioral Science |
| Judith            | Milositz         | Retired Mechatronics Teacher |                              | Mechatronics                         |

MOTION BY:

SECOND BY:

ROLL CALL

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL  
December 4, 2024

4. CONFERENCE REQUESTS

RECOMMENDATION:

That Dana Huber, Supervisor of Lifelong Learning, be granted permission to attend the Aerospace Education Program Alliance, in Arlington, VA, from February 25-26, 2025. The approximate cost to the school is \$1,249.34; \$1,000 is being subsidized by Aerium Aviation.

That Jeffrey Cantrel, and Howie Nonnemacher, Automotive Technology Instructors, along with students Braiden Binder and Spencer Parker, be approved to travel to California for follow-up experience at Electric GT and EV West, from May 12-17, 2025. The total cost of the trip is \$6,000; \$3,300 has already been raised through fundraising and those efforts will continue. If the additional funds raised are not enough to fully cover expenses, the school will subsidize the additional cost, not to exceed \$3,000.

Any conference requests listed above are in the budget.

MOTION BY:  
SECOND BY:  
ROLL CALL

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL  
December 4, 2024

5. TEXTBOOKS:

RECOMMENDATION:

That the Joint Committee approve the purchase of the following textbooks for the Carpentry and Building Trades Programs.

**Carpentry and Building Trades Programs**

Core: Introduction to Basic Construction Skills

30 Books @ \$62.99 – Total Cost – \$1,889.70

Published by Pearson

General Carpentry

30 Books @ \$74.99 – Total Cost - \$2,249.70

Published by Pearson

The above textbooks have been approved by the Occupational Advisory Committee.

MOTION BY:

SECOND BY:

ROLL CALL

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL  
December 4, 2024

6. CONTINUING EDUCATION

2024-2025 CONTINUING EDUCATION INSTRUCTORS

RECOMMENDATION:

That the following individual be approved as Continuing Education Substitute Instructor for the 2024-2025 school year, at the hourly rate listed, pending receipt of all required paperwork:

| <b>Name</b>    | <b>Role/Course</b> | <b>Salary</b> |
|----------------|--------------------|---------------|
| Elsbeth Sipple | Medical Programs   | \$32.00/hour  |

MOTION BY:  
SECOND BY:  
ROLL CALL



BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

December 4, 2024

I.1. CLOSE OF FISCAL YEAR 2023-2024

The audit of the fiscal year ended June 30, 2024 is almost complete. The revenues in excess of expenditures for the general fund have been calculated at a net of \$1,357,025.48. We are recommending that the Joint Committee approve 100% of the excess funds be transferred into BAVTS Capital Reserve fund for future building expansions and renovations. We will request this approval at an upcoming meeting following receipt of the audit report.

The 2018 Capital Plan contained \$13.8M in recommendations. There is a projected balance of \$1.5M in the Capital Reserve Fund remaining after existing and pending projects are completed. Given the age of our building and the time since our last major renovation project, many of our critical infrastructure systems are approaching end of life. While we have been able to do a few projects over the past few years, several capital projects are needed in the next few years. The anticipated projects include:

|                                                                                    |                 |
|------------------------------------------------------------------------------------|-----------------|
| Paving Repairs                                                                     | \$ 750,000.00*  |
| Added student parking & traffic improvements<br>(based on costs from 5+ years ago) | \$1,200,000.00* |
| Main Campus Carport                                                                | TBD             |
| Front Entrance Safety – Main Building                                              | \$ 305,000.00   |
| Van/Vehicles to be purchased                                                       | \$ 150,000.00   |
| Auto Body Dust Vacuum System                                                       | \$ 380,000.00*  |
| A/C in Precision Machining                                                         | \$ 60,000.00    |
| Replace Annex Supply Air & Return Ductwork,<br>Exhaust Fans & Relief Air Hood      | \$ 222,000.00*  |
| Mezzanine Railing                                                                  | \$ 75,000.00    |
| 2 Additional Welding Booths                                                        | \$ 50,000.00*   |

*Paving repairs and parking lot improvements are included original expansion plan budget. Not included in proposed Factory building estimates.*

*\*Projects on Hold due to the pending expansion project*

*\*\* In the event of an expansion project, Capital Reserve funds may be used to offset costs or address other areas within our aging buildings.*

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

December 4, 2024

I.2. WORK PROJECT REPORT

INFORMATION:

The project control report is a list of work that the students complete as an educational experience within their respective shop area. The priority listing for acceptance/rejection of these work orders is as follows:

|                                                                            |   |
|----------------------------------------------------------------------------|---|
| Projects for Bethlehem AVTS .....                                          | 1 |
| Projects for participating school districts .....                          | 2 |
| Projects for non-profit organizations .....                                | 3 |
| Projects for persons who are not employees of BAVTS or sending districts.. | 4 |
| Projects for BAVTS and attendance area employees and board members .....   | 5 |
| Void .....                                                                 | 6 |
| Pending Approval .....                                                     | 7 |

| *TYPES: 1- BAVTS staff; 2- BAVTS students; 3- General Public; 4-BAVTS Interfund; 5-Schools/Township; 6- NON-Profits |                    |                 |                                                                     |              |       |                 |                |            |                       |
|---------------------------------------------------------------------------------------------------------------------|--------------------|-----------------|---------------------------------------------------------------------|--------------|-------|-----------------|----------------|------------|-----------------------|
| WO #                                                                                                                | REQUESTER          | SHOP            | Description                                                         | Request Date | *Type | Completion Date | Materials Cost | Total Cost | Paid Date Paid Status |
| 25-1                                                                                                                | Glenn Milositz     | Graphics        | Visitor/Trespassing Signage                                         | 03/28/24     |       |                 | \$ -           | \$0.00     |                       |
| 25-2                                                                                                                | Glenn Milositz     | Graphics        | Vinyl Window Coverings for Identifies Program Areas                 | 03/28/24     |       |                 |                | \$0.00     |                       |
| 25-3                                                                                                                | Glenn Milositz     | Graphics        | Reflective Room Letter/Number Vinyl Signage                         | 03/28/24     |       | 09/23/24        | \$ 200.00      | \$200.00   | PAID                  |
| 25-4                                                                                                                | Mike Galler        | Culinary Events | End of Summer Luncheon                                              | 08/05/24     | 4     | 08/06/24        | \$ 500.00      | \$500.00   | PAID                  |
| 25-5                                                                                                                | Marketing          | Baking          | Baked Goods for Northampton Open House                              | 08/14/24     | 4     | 08/21/24        | \$ 100.00      | \$100.00   | PAID                  |
| 25-6                                                                                                                | Mike Galler        | Food Truck      | Meals for Substitute Meeting (08/20/2024)                           | 08/16/24     | 4     | 08/20/24        | \$ 216.00      | \$216.00   | PAID                  |
| 25-7                                                                                                                | Karen Mustonen     | Graphics        | Business Cards                                                      | 08/21/24     | 4     | 08/28/24        | \$ 6.00        | \$6.00     | PAID                  |
| 25-8                                                                                                                | Susan Fahrenkopf   | Culinary Events | Food for Sister City Roundtable (9/18/24)                           | 08/29/24     | 4     | 09/30/24        | \$ 300.00      | \$300.00   | PAID                  |
| 25-9                                                                                                                | Marketing          | Baking          | Baked Goods for Freedom Open House (9/4/24)                         | 09/05/24     | 4     | 09/04/24        | \$ 200.00      | \$200.00   | PAID                  |
| 25-10                                                                                                               | Directors Office   | Graphics        | 2 signs for under clocks in Director's office "Every Second Counts" | 09/05/24     | 4     | 10/11/24        | \$ 5.00        | \$5.00     | PAID                  |
| 25-11                                                                                                               | Business Office    | Graphics        | Push Door To Open sign                                              | 09/13/24     | 4     | 09/25/24        | \$ 5.00        | \$5.00     | PAID                  |
| 25-12                                                                                                               | Marketing          | Baking          | Freedom Career & College Night (10/01/24)                           | 09/13/24     | 4     | 10/01/24        | \$ 50.00       | \$50.00    | PAID                  |
| 25-13                                                                                                               | Marketing          | Baking          | Baked Goods for Northampton Open House (09/12/24)                   | 09/12/24     | 4     | 09/13/24        | \$ 75.00       | \$75.00    | PAID                  |
| 25-14                                                                                                               | Jeff Bower         | Auto Coll.      | Repaint School Van                                                  | 09/13/24     | 4     | 11/19/24        | \$ 200.00      | \$200.00   |                       |
| 25-15                                                                                                               | Marketing          | Baking          | Desserts for Liberty Open House                                     | 09/12/24     | 4     | 09/16/24        | \$ 200.00      | \$200.00   | PAID                  |
| 25-16                                                                                                               | NTHS               | Baking          | Baked goods for Induction Ceremony (10/10/24)                       | 09/13/24     | 4     |                 |                | \$0.00     | PAID ON PO            |
| 25-17                                                                                                               | NTHS               | Culinary Events | Finger Foods for Induction Ceremony (10/10/24)                      | 09/13/24     | 4     |                 |                | \$0.00     | PAID ON PO            |
| 25-18                                                                                                               | Jalissa Kuehner    | Graphics        | Aprons (PM)                                                         | 09/16/24     | 4     |                 |                | \$0.00     |                       |
| 25-19                                                                                                               | Angela Thom        | Culinary Events | SkillsUSA Team Building Event (10/17/24)                            | 09/16/24     | 4     |                 |                | \$0.00     | PAID ON PO            |
| 25-20                                                                                                               | Adam Lazarchak     | Food Truck      | Freedom/Liberty Tailgate (10/26/24)                                 | 09/16/24     | 4     | 10/26/24        | \$ 1,000.00    | \$1,000.00 | PAID                  |
| 25-21                                                                                                               | Jeff Bower         | Graphics        | Notpads for office                                                  | 09/18/24     | 4     | 09/18/24        | \$ 5.00        | \$5.00     | PAID                  |
| 25-22                                                                                                               | Don Heptner (HVAC) | Graphics        | Sign in sheets, Inventory cards, notebooks                          | 09/18/24     | 4     | 09/18/24        | \$ 5.00        | \$5.00     | PAID                  |
| 25-23                                                                                                               | Dana Huber         | Culinary Events | 600 Cookies for Little Pink Dress Event (10/22/24)CE PRODUCTION     | 09/18/24     | 4     |                 |                | \$300.00   | PAID                  |
| 25-24                                                                                                               | Dana Huber         | Culinary Events | 200 Cookies for Taste & Tunes (10/11/24) DONATION                   | 09/18/24     | 4     |                 |                | \$0.00     | DONATIONS             |

|        |                      |                 |                                                      |          |   |          |             |            |            |
|--------|----------------------|-----------------|------------------------------------------------------|----------|---|----------|-------------|------------|------------|
| 25-25  | Susan Fahrenkopf     | Culinary        | Desserts for October Board Meeting                   | 09/26/24 | 4 | 10/01/24 | \$ 30.00    | \$30.00    | PAID       |
| 25-26  | Lauryn Stauffer      | Graphics        | Shirts & hoodies for class uniforms                  | 09/26/24 | 4 |          |             | \$0.00     |            |
| 25-27  | Culinary             | Graphics        | Hats & books                                         | 09/30/24 | 4 | 09/30/24 | \$ 1,173.00 | \$1,173.00 | PAID       |
| 25-28  | Food Truck           | Graphics        | Hoodies                                              | 09/30/24 | 4 | 09/30/24 | \$ 344.40   | \$344.40   | PAID       |
| 25-29  | Bake Shop            | Graphics        | 50 Blue and red equipment papers                     | 10/01/24 | 4 | 10/02/24 | \$ 35.00    | \$35.00    | PAID       |
| 25-30  | Social Media Marketi | Graphics        | 3 Windo Graphics                                     | 10/03/24 | 4 | 10/11/24 | \$ 54.00    | \$54.00    | PAID       |
| 25-31  | Peggy Fuehrer        | Culinary Events | 150 OAC Meals 10/14, 10/15, & 10/22                  | 10/03/24 | 4 | 10/22/24 | \$ 2,400.00 | \$2,400.00 | PAID       |
| 25-32  | Peggy Fuehrer        | Baking          | Desserts for OAC 10/14, 10/15, & 10/22 150 people    | 10/03/24 | 4 | 10/22/24 | \$ 300.00   | \$300.00   | PAID       |
| 25-33  | Elsbeth Sipple       | Health Careers  | 100 brain cupcakes for Open House project            | 10/03/24 | 4 | 10/23/24 | \$ 250.00   | \$250.00   | PAID       |
| 25-34  | Susan Fahrenkopf     | Graphics        | 42 shirts printed                                    | 10/04/24 | 4 | 10/07/24 | \$ 21.00    | \$21.00    | PAID       |
| 25-35  | Dean Ruch            | Culinary        | Lunch for 15 people in Bistro 10/24/24               | 10/08/24 | 4 | 10/24/24 | \$ 180.00   | \$180.00   | PAID       |
| 25-36  | Mike Galler          | Culinary        | Boxed Lunches for 10 people every Tuesday 10/29-12/7 | 10/08/24 | 4 |          |             | \$0.00     | VOID       |
| 25-37  | Susan Fahrenkopf     | Baking          | Cupcakes for Mayor's Tree Lighting (11/21/24)        | 10/11/24 | 4 | 11/21/24 |             | \$0.00     |            |
| 25-38  | Susan Fahrenkopf     | Baking          | Apple Almond Tarts for November JC Meeting           | 10/11/24 | 4 | 11/06/24 | \$ 36.00    | \$36.00    |            |
| 25-39  | Mental Health        | Graphics        | Forrest Green Hoodies                                | 10/11/24 | 4 |          |             | \$0.00     |            |
| 25-40  | Mechatronics         | Baking          | 100 Halloween Themed Sugar Cookies                   | 10/15/24 | 4 | 10/23/24 | \$ 200.00   | \$200.00   | PAID       |
| 25-41  | Social Media Marketi | Graphics        | 50 Printed Halloween theme shirts                    | 10/18/24 | 4 |          | \$ 382.10   | \$382.10   | PAID       |
| 25-42  | Dawn Sutter          | Culinary        | Simple lunch for 5 people for interviews (11/13/24)  | 10/22/24 | 4 | 11/13/24 | \$ 22.00    | \$22.00    |            |
| 25-43  | Marketing            | Culinary        | 100 Sodas for Open House Volunteers                  | 10/28/24 | 4 | 10/23/24 | \$ 100.00   | \$100.00   | PAID       |
| 25-44  | Bake Shop            | Graphics        | 12 posters                                           | 10/28/24 | 4 |          | \$ 78.00    | \$78.00    |            |
| 25-45  | Mechatronics         | Graphics        | 100 business cards                                   | 10/28/24 | 4 |          | \$ 6.00     | \$6.00     |            |
| 25-46  | HVAC                 | Graphics        | 200 business cards                                   | 10/29/24 | 4 |          | \$ 12.00    | \$12.00    |            |
| 25-47  | Bake Shop            | Graphics        | 150 stickers                                         | 11/08/24 | 4 | 11/19/24 | \$ 12.00    | \$12.00    |            |
| 25-48  | SKILLS               | Culinary        | Lunch for 5 people                                   | 11/11/24 | 4 | 11/11/24 | \$ 90.00    | \$90.00    | PAID BY PO |
| 25-143 | Adam Lazarchak       | Culinary        | 1/2 of EA Invoice for staff cupcakes October         | 11/11/24 | 4 | 11/11/24 | \$ 36.00    | \$36.00    |            |
| 25-144 | Adam Lazarchak       | Baking          | 1/2 of EA Invoice for staff cupcakes November        | 11/13/24 | 4 | 11/13/24 | \$ 24.00    | \$24.00    |            |
| 25-49  | Maria Womer Stiffine | Graphics        | Signs for bathroom stalls (feminine products)        | 11/12/24 | 4 |          |             | \$0.00     |            |

|        |                    |              |                                                                    |          |   |          |        |          |               |
|--------|--------------------|--------------|--------------------------------------------------------------------|----------|---|----------|--------|----------|---------------|
| 25-50  | Jalissa Kuehner    | Graphics     | Aprons (AM)                                                        | 11/18/24 | 4 |          |        | \$0.00   |               |
| 25-147 | Adam Lazarchak     | Culinary     | 1/2 of EA invoice for staff cupcakes December                      | 11/18/24 | 4 |          |        |          |               |
| 25-484 | Emily Hough        | Precis.Mach. | Headphone holders                                                  | 09/10/24 | 4 | 11/18/24 | 5.00   | \$10.60  |               |
| 25-141 | Heather Chilcote   | Baking       | 24 Cream cheese cupcakes                                           | 09/10/24 | 1 | 09/17/24 | 24.00  | \$24.00  | PAID 09/17/24 |
| 25-142 | Angela Dorney      | Baking       | Cake                                                               | 10/15/24 | 1 | 10/18/24 | 50.00  | \$50.00  | PAID 10/04/24 |
| 25-143 | BAVTS EA           | Culinary     | 4 dozen birthday cupcakes (October)                                | 10/15/24 | 1 | 10/30/24 | 36.00  | \$36.00  | PAID 11/11/24 |
| 25-144 | BAVTS EA           | Baking       | Cupcakes for November birthdays (EA PAYS HALF)                     | 10/15/24 | 1 | 11/13/24 | 24.00  | \$24.00  | PAID 11/19/24 |
| 25-145 | Michelle Kesen     | Baking       | Full sheet birthday cake (12/6/24)                                 | 10/18/24 | 3 |          |        | \$0.00   |               |
| 25-146 | Bridges Foundation | Culinary     | Luncheon for Board Meeting                                         | 11/18/24 | 6 |          |        | \$0.00   |               |
| 25-147 | BAVTS EA           | Culinary     | Cupcakes for December birthdays (EA PAYS HALF)                     | 11/18/24 | 6 |          |        | \$0.00   |               |
| 25-176 | Jennifer Klo       | Auto Tech    | Brakes not working properly                                        | 08/23/24 | 1 |          |        | \$0.00   | VOID          |
| 25-177 | Connie Muschko     | Auto Tech    | Check ball joint, rod and sway bar                                 | 08/23/24 | 1 | 09/23/24 | 0.00   | \$5.30   | PAID 9/26/24  |
| 25-178 | George Lockenbill  | Auto Tech    | Fuel pump replace & oil change                                     | 08/27/24 | 3 |          |        | \$0.00   |               |
| 25-179 | Joan Dinbokowitz   | Auto Tech    | Jeep - Oil Change                                                  | 08/29/24 | 1 | 09/16/24 | 48.46  | \$59.07  | PAID 9/16/24  |
| 25-180 | Karen Mustonen     | Auto Tech    | Acura - 2017 Oil Change                                            | 08/29/24 | 1 | 09/10/24 | 38.13  | \$46.48  | PAID 9/10/24  |
| 25-181 | Karen Mustonen     | Auto Tech    | Acura - 2011 Oil Change                                            | 08/29/24 | 1 | 09/06/24 | 39.77  | \$48.48  | PAID 9/10/24  |
| 25-182 | Michael Giamoni    | Auto Tech    | Chevy - Noise in rear, balance tires                               | 08/30/24 | 1 |          |        | \$0.00   | VOID          |
| 25-183 | Michael Giamoni    | Auto Tech    | Ford - Oil,Trans Oil, Rear, Brakes, Flush brake fluid              | 08/30/24 | 1 |          |        | \$0.00   |               |
| 25-184 | Meri Lindenmuth    | Auto Tech    | Dashboard lights                                                   | 08/30/24 | 1 | 11/18/24 | 185.00 | \$225.52 | PAID 11/19/24 |
| 25-185 | Dario Chavez       | Auto Tech    | Dodge - Replace alternator                                         | 09/03/24 | 1 | 09/13/24 | 239.79 | \$292.31 | PAID 9/16/24  |
| 25-186 | Daniel Berardesca  | Auto Tech    | Lexus - brakes & control arm                                       | 09/04/24 | 1 | 09/30/24 | 254.24 | \$309.92 | PAID 10/08/24 |
| 25-187 | Daniel Berardesca  | Auto Tech    | Volkswagon - Oil change                                            | 09/04/24 | 1 | 05/24/24 | 0.00   | \$5.30   | PAID 9/25/24  |
| 25-188 | Mike Galler        | Auto Tech    | Kawasaki - New soundbar, toggle switch, winch w/switch             | 09/04/24 | 1 | 09/23/24 | 10.00  | \$15.90  | PAID 9/23/24  |
| 25-189 | Mike Galler        | Auto Tech    | Saturn - MPI, LOF, New lugs on rear wheels                         | 09/04/24 | 1 | 10/24/24 | 448.74 | \$547.01 | PAID 10/28/24 |
| 25-190 | Alex Glassberg     | Auto Tech    | Jeep - Needs horn, turn signal bulb, pre inspection, hazard button | 09/05/24 | 1 | 11/19/24 | 503.18 | \$613.38 | PAID 11/20/24 |
| 25-191 | Robert Gotzon      | Auto Tech    | Replace Spark Plugs                                                | 09/05/24 | 1 | 09/23/24 | 0.00   | \$5.30   | PAID 11/4/24  |
| 25-192 | Steve Mantz        | Auto Tech    | Jeep - Oil filter change, flush & fill                             | 09/05/24 | 1 | 11/07/24 | 219.15 | \$267.14 | PAID 11/11/24 |

|        |                    |           |                                                              |          |   |           |          |            |               |
|--------|--------------------|-----------|--------------------------------------------------------------|----------|---|-----------|----------|------------|---------------|
| 25-193 | Robert Kulick      | Auto Tech | Chevy - Transmission                                         | 09/05/24 | 1 | 11/04/24  | 3,816.99 | \$4,652.44 | Paid 11/5/24  |
| 25-194 | Michael Goch       | Auto Tech | Chrysler - Replace exhaust flex pipe and valve cover gaskets | 09/09/24 | 2 | 10/03/24  | 180.69   | \$220.26   | PAID 10/04/24 |
| 25-195 | Alexa Madurski     | Auto Tech | Hyundai - Oil change                                         | 09/09/24 | 2 |           |          | \$0.00     | VOID          |
| 25-196 | Darian Caraballo   | Auto Tech | Honda - front wheel bearing replacement, balance tires       | 09/10/24 | 2 | 09/30/24  | 95.81    | \$116.79   | PAID 10/16/24 |
| 25-197 | Julian Muniz       | Auto Tech | Nissan -                                                     | 09/10/24 | 2 | 09/20/24  | 0.00     | \$5.30     | PAID 9/20/24  |
| 25-198 | Dario Chavez       | Auto Tech | Toyota - Neet front left rotor & all tires looked at         | 09/10/24 | 1 | 09/19/24  | 135.98   | \$165.76   | PAID 9/20/24  |
| 25-199 | Heather Chilcote   | Auto Tech | Toyota - Oil change & brakes                                 | 09/12/24 | 1 | 09/24/24  | 279.48   | \$340.68   | PAID 9/24/24  |
| 25-200 | Julian Korpics     | Auto Tech | Wheel nuts replaced                                          | 09/18/24 | 2 | 09/24/24  | 0.00     | \$5.30     | PAID 9/24/24  |
| 25-201 | Nikhil Khellawan   | Auto Tech | Oil change                                                   | 09/19/24 | 2 | 10/10/24  | 45.41    | \$55.35    | PAID 10/16/24 |
| 25-202 | Bill Grushow       | Auto Tech | Replace 4 tires and align                                    | 09/19/24 | 1 | 10/04/24  | 0.00     | \$5.30     | PAID 10/04/24 |
| 25-203 | Luis Santiago      | Auto Tech | Tire sensor and passenger side noise when hit bump           | 09/19/24 | 1 | 10/10/204 | 113.25   | \$138.05   | PAID 10/10/24 |
| 25-204 | Dennis Kassick     | Auto Tech | Front brakes, rotate 2 tires                                 | 09/20/24 | 2 | 09/23/24  | 0.00     | \$5.30     | PAID 9/26/24  |
| 25-205 | Jariel Brazoban    | Auto Tech | Rotor                                                        | 09/20/24 | 2 | 09/30/24  | 42.50    | \$51.81    | PAID 9/30/24  |
| 25-206 | Jordan Montague    | Auto Tech | Oil Change, check brakes                                     | 09/23/24 | 1 | 09/25/24  | 40.00    | \$48.76    | PAID 09/30/24 |
| 25-207 | Brian Moser        | Auto Tech | Subaru - trouble starting                                    | 09/24/24 | 1 |           |          | \$0.00     | VOID          |
| 25-208 | Jeff Cantrel       | Auto Tech | Toyota - Oil Change                                          | 09/24/24 | 1 | 05/26/24  | 30.00    | \$37.10    | PAID 09/30/24 |
| 25-209 | Caleb Goch         | Auto Tech | Mitsubishi - lookover, diag. A/C                             | 09/26/24 | 2 | 09/26/24  | 0.00     | \$5.30     | PAID 09/27/24 |
| 25-210 | Heather Chilcote   | Auto Tech | Jeep - oil change                                            | 09/26/24 | 1 |           |          | \$0.00     | VOID          |
| 25-211 | Melanie Sigley     | Auto Tech | Volvo - L/F Axle, scan                                       | 09/30/24 | 2 | 10/08/24  | 213.35   | \$260.07   | PAID 10/14/24 |
| 25-212 | Rhonda Geiselman   | Auto Tech | Mitshubishi - Transmission Replaced                          | 09/30/24 | 1 |           |          | \$0.00     |               |
| 25-213 | Jeff Cantrel       | Auto Tech | Toyota - Power Steering leak, fog light, noise in rear       | 10/01/24 | 1 | 10/23/24  | 737.38   | \$898.87   | PAID 10/24/24 |
| 25-214 | Stephen Seil       | Auto Tech | Jeep - Won't start                                           | 10/01/24 | 2 | 10/23/24  | 331.46   | \$404.05   |               |
| 25-215 | Rebecca Sullivan   | Auto Tech | Dodge                                                        | 10/01/24 | 2 |           |          | \$0.00     |               |
| 25-216 | Karen Mustonen     | Auto Tech | Acura - Tire Replacement                                     | 10/07/24 | 1 | 10/10/24  | 10.00    | \$15.90    | PAID 10/11/24 |
| 25-217 | Mo Wheatley        | Auto Tech | Tire Pressure, gas cap alert, check engine                   | 10/07/24 | 1 |           |          | \$0.00     |               |
| 25-218 | Stephanie Flaherty | Auto Tech | Oil Change                                                   | 10/07/24 | 2 | 10/08/24  | 32.10    | \$39.33    | PAID 10/11/24 |
| 25-219 | Adam Lazarchak     | Auto Tech | Oil Change                                                   | 10/08/24 | 1 | 10/14/24  | 48.19    | \$58.75    | PAID 10/24    |

|        |                   |           |                                                                        |          |   |          |        |          |               |
|--------|-------------------|-----------|------------------------------------------------------------------------|----------|---|----------|--------|----------|---------------|
| 25-220 | Connie Muschko    | Auto Tech | Toyota - Oil Change                                                    | 10/10/24 | 1 | 10/29/24 | 26.79  | \$33.70  | Paid 11/04/24 |
| 25-221 | Glenn Milositz    | Auto Tech | Ford - Tire installation, oil change, check fluids                     | 10/11/24 | 1 | 11/07/24 | 80.00  | \$97.52  | PAID 11/20/24 |
| 25-222 | Jacob Schlittler  | Auto Tech | GLI - Fron right ev axle                                               | 10/11/24 | 2 | 10/21/24 | 133.48 | \$162.71 | PAID 10/21/24 |
| 25-223 | Lori Kram         | Auto Tech | Chevy - Oil change, sensor, pre-inspection                             | 10/15/24 | 1 | 10/21/24 | 40.00  | \$48.76  | PAID 10/22/24 |
| 25-224 | Angela Thom       | Auto Tech | Change cabin filter, engine air filter, leak in motor mount            | 10/18/24 | 1 | 10/18/24 | 125.28 | \$152.71 | PAID 10/23/24 |
| 25-225 | Carly McKeon      | Auto Tech | Engine light on, O2 sensor code, oil change                            | 10/18/24 | 1 | 10/24/24 | 99.53  | \$121.33 | PAID 10/24/24 |
| 25-226 | Bruce Gilbert     | Auto Tech | Brake fluid leak                                                       | 10/18/24 | 2 |          |        | \$0.00   | VOID          |
| 25-227 | Howie Nonnamacher | Auto Tech | Heater blower motor intermittent                                       | 10/21/24 | 1 |          |        | \$0.00   |               |
| 25-228 | Joseph Kelhart    | Auto Tech | Oil and filter change, front brake pad changed                         | 10/21/24 | 1 | 10/25/24 | 0.00   | \$5.30   | PAID 10/25/24 |
| 25-229 | Prestan Blewis    | Auto Tech | Front Brakes                                                           | 10/22/24 | 2 | 11/08/24 | 152.99 | \$186.50 | PAID 11/14/24 |
| 25-230 | Randy Ziminsky    | Auto Tech | Heater and wheel position sensor replaced                              | 10/22/24 | 3 | 11/07/24 | 36.00  | \$43.88  | PAID 11/8/24  |
| 25-231 | Alexis Ibaniez    | Auto Tech | Electrical issue                                                       | 10/24/24 | 2 |          |        | \$0.00   |               |
| 25-232 | Dario Chavez      | Auto Tech | Ford - Universal joints, rear brakes, oil change                       | 10/24/24 | 1 |          |        | \$0.00   |               |
| 25-233 | George Lockenbill | Auto Tech | Chevrolet - Fluid refresh, multi-point, replace fuel pump              | 10/25/24 | 2 |          |        | \$0.00   |               |
| 25-234 | Deanna Leibig     | Auto Tech | Dodge - Oil Change, pre-check                                          | 10/25/24 | 3 |          |        | \$0.00   | VOID          |
| 25-235 | Deanna Leibig     | Auto Tech | Chevy - Oil change, pre-check - gift certificate winner                | 10/25/24 | 3 | 11/07/24 | 0.00   | \$5.30   | PAID 11/8/24  |
| 25-236 | Nate Petraski     | Auto Tech | Mitsubishi - Alignment, inspect front brake pads, rotors, flush fluids | 10/28/24 | 2 |          |        | \$0.00   | VOID          |
| 25-237 | Dave Gogel        | Auto Tech | Ford - Intermittent no crank, intermittent stall                       | 10/29/24 | 2 | 11/08/24 | 0.00   | \$5.30   | PAID 11/08/24 |
| 25-238 | Craig Mosser      | Auto Tech | Mazda - noise over bumps, front end                                    | 10/29/24 | 1 | 11/05/24 | 240.54 | \$293.22 | PAID 11/7/241 |
| 25-239 | Sudantha Vidanage | Auto Tech | Volvo - Front brakes, oil change, required from Volvo                  | 10/30/24 | 3 |          |        | \$0.00   |               |
| 25-240 | Jared Rohn        | Auto Tech | Subaru - engine repair/replacement                                     | 11/04/24 | 2 |          |        | \$0.00   |               |
| 25-241 | Cesar Corvera     | Auto Tech | Honda - Wheel alignment and tire balancing                             | 11/04/24 | 2 |          |        | \$0.00   |               |
| 25-242 | Alex Glassberg    | Auto Tech | Audi - Oil change                                                      | 11/04/24 | 1 | 11/08/24 | 50.88  | \$62.02  |               |
| 25-243 | Michael Giamoni   | Auto Tech | Honda - Oil change, fluids, rotate tires                               | 11/05/24 | 1 | 11/08/24 | 30.64  | \$37.78  | PAID 11/08/24 |
| 25-244 | Jennifer Klo      | Auto Tech | Mazda - noise over bumps, back end                                     | 11/07/24 | 1 | 11/11/24 | 170.88 | \$208.30 | PAID 11/12/24 |
| 25-245 | Stan Prodes       | Auto Tech | Mazda - Install battery                                                | 11/07/24 | 1 | 11/08/24 | 0.00   | \$5.30   | PAID 11/11/24 |
| 25-246 | Paula Curchiran   | Auto Tech | Subaru - check exhaust for leak, trans, brakes                         | 11/08/24 | 1 |          |        | \$0.00   |               |

|        |                          |                 |                                                                    |          |   |          |          |            |                 |
|--------|--------------------------|-----------------|--------------------------------------------------------------------|----------|---|----------|----------|------------|-----------------|
| 25-247 | Albert Renn              | Auto Tech       | Honda - Pre-inspection, oil change                                 | 11/08/24 | 1 |          |          | \$0.00     |                 |
| 25-248 | Matt Bellis              | Auto Tech       | Jeep - oil change/tire rotation                                    | 11/11/24 | 2 |          |          | \$0.00     |                 |
| 25-249 | Joel Schneider           | Auto Tech       | Dodge - pre inspectio, speedometer not working                     | 11/13/24 | 2 |          |          | \$0.00     |                 |
| 25-250 | Kevin Hams               | Auto Tech       | Work needed to clear codes                                         | 11/18/24 | 3 |          |          | \$0.00     |                 |
| 25-251 | Meri Lindenmuth          | Auto Tech       | Oil change, replace spark plugs, air filter, 4 wheel drive service | 11/18/24 | 1 |          |          | \$0.00     |                 |
| 25-252 | Kevin Strawn             | Auto Tech       | Transmission                                                       | 11/18/24 | 1 |          |          | \$0.00     |                 |
| 25-253 | Kimberly Applegate       | Auto Tech       | Add trans. Fluid                                                   | 11/18/24 | 2 |          |          | \$0.00     |                 |
| 25-254 | Lori Kram                | Auto Tech       | Toyota - Oil change, pre inspection                                | 11/19/24 | 1 |          |          | \$0.00     |                 |
| 25-255 | Christine Miskovich      | Auto Tech       | Chevy - Brakes, tire pressure sensor                               | 11/19/24 | 1 |          |          | \$0.00     |                 |
| 25-256 | Christopher Ponce Re     | Auto Tech       | Infiniti - valve cover gasket                                      | 11/19/24 | 2 |          |          | \$0.00     |                 |
| 25-257 | Lauryn Staufer           | Auto Tech       | Chevy - Oil change                                                 | 11/19/24 | 1 |          |          | \$0.00     |                 |
| 25-258 | Aida Rivera              | Auto Tech       | Kia - Oil Change, tire rotation                                    | 11/20/24 | 3 |          |          | \$0.00     |                 |
| 25-376 | The Arc of Lehigh Valley | Food Truck      | Food Truck event                                                   | 03/18/24 | 6 | 07/19/24 | 1,983.75 | \$2,102.78 | Paid 07/19/24   |
| 25-377 | King Spry                | Food Truck      | Food Truck Event 09/17/2024                                        | 08/08/24 | 3 |          | 1,609.08 | \$1,705.62 | Paid 09/17/24   |
| 25-378 | Bridges Foundation       | Culinary Events | Luncheon for 09/17/2024 Board Meeting                              | 08/08/24 | 6 | 09/17/24 | 300.00   | \$318.00   | PAID 9/27/24    |
| 25-379 | Skills USA Clayshoot     | Food Truck      | Food Truck Event 09/06/2024                                        | 08/06/24 | 6 | 09/06/24 | 1,200.00 | \$1,200.00 | PAID 10/01/24   |
| 25-380 | FAB Olympics             | Food Truck      | Food Truck Event 09/28/2024                                        | 08/08/24 | 6 |          |          | \$0.00     | VOID            |
| 25-381 | Jesse Schneck            | Culinary Events | 08/30/2024 Rehearsal Dinner                                        | 08/21/24 | 1 | 08/30/24 | 300.00   | \$318.00   | Paid 09/04/2024 |
| 25-382 | Bridges Foundation       | Food Truck      | Food Truck Event (11/07/24) Lost Tavern                            | 11/07/24 | 6 | 11/07/24 | 1,320.75 | \$1,400.00 |                 |
| 25-427 | Maria Womer Stiffine     | Graphics        | Business Cards                                                     | 03/08/24 | 1 |          | 7.50     | \$13.25    |                 |
| 25-428 | Dawn Sutter              | Graphics        | Put BAVTS logo on shirts provided                                  | 08/01/24 | 1 |          |          | \$0.00     | PAID ON 25-447  |
| 25-429 | Greta Wilmot             | Graphics        | Repair Book Binding                                                | 08/14/24 | 1 |          |          | \$0.00     | VOID            |
| 25-430 | Jennifer Klo             | Auto Collision  | Replace hood                                                       | 08/29/24 | 1 |          |          | \$0.00     |                 |
| 25-431 | Nikhil Khellawan         | Auto Collision  | Scratch on bumper                                                  | 08/29/24 | 2 | 10/03/24 | 365.06   | \$445.01   | PAID 10/09/24   |
| 25-432 | Jennifer Stilgenbauer    | Graphics        | Poster & sign                                                      | 08/29/24 | 1 | 08/29/24 | 15.00    | \$21.20    | Paid 08/30/24   |
| 25-433 | Dharvam Sookram          | Graphics        | Business banner & 500 business cards                               | 09/12/24 | 3 |          |          | \$0.00     | VOID            |
| 25-434 | Craig Mosser             | Graphics        | Paint mask for wall                                                | 09/20/24 | 1 | 09/20/24 | 35.00    | \$42.67    | PAID 10/09/24   |



|        |                     |              |                                  |          |   |          |        |          |               |
|--------|---------------------|--------------|----------------------------------|----------|---|----------|--------|----------|---------------|
| 25-435 | Carly McKeon        | Graphics     | 2 V-necks                        | 09/26/24 | 1 | 11/07/24 | 15.00  | \$21.20  | PAID 11/11/24 |
| 25-436 | Peggy Fuehrer       | Graphics     | 1 V-neck                         | 09/26/24 | 1 | 10/29/24 | 7.50   | \$13.25  | PAID 11/07/24 |
| 25-437 | Holy Infancy        | Graphics     | 3 18x24 signs                    | 09/26/24 | 6 |          |        | \$0.00   | VOID          |
| 25-438 | Jennifer Klo        | Graphics     | 5 foot banner                    | 09/26/24 | 1 |          |        | \$0.00   |               |
| 25-439 | Greta Wilmot        | Graphics     | 2 V-necks                        | 09/26/24 | 1 | 11/01/24 | 15.00  | \$21.20  | PAID 11/4/24  |
| 25-440 | Karen Kurinovich    | Graphics     | 2 V-necks (supplied)             | 09/30/24 | 1 | 10/29/24 | 23.00  | \$29.68  | PAID 11/5/24  |
| 25-441 | Jennifer Klo        | Graphics     | 1 V-neck                         | 09/30/24 | 1 | 11/07/24 | 7.50   | \$13.25  | PAID 11/7/24  |
| 25-442 | Christina Miskovich | Graphics     | 2 V-necks                        | 09/30/24 | 1 | 11/07/24 | 15.00  | \$21.20  | PAID 11/7/24  |
| 25-443 | Angela Thom         | Graphics     | 2 V-necks                        | 09/30/24 | 1 | 10/29/24 | 15.00  | \$21.20  | PAID 11/5/24  |
| 25-444 | Justine Williams    | Graphics     | 4 V-necks                        | 09/30/24 | 1 |          | 30.00  | \$37.10  | PAID 11/01/24 |
| 25-445 | Lauren Turkel       | Graphics     | 1 V-neck                         | 09/30/24 | 1 | 10/29/24 | 7.50   | \$13.25  | PAID 11/01/24 |
| 25-446 | Michele Bracero     | Graphics     | 5 V-necks                        | 09/30/24 | 1 | 10/30/24 | 47.50  | \$57.91  | PAID 11/04/24 |
| 25-447 | Dawn Sutter         | Graphics     | 4 V-necks                        | 09/30/24 | 1 | 11/07/24 | 32.00  | \$39.22  | PAID 11/7/24  |
| 25-448 | Janelle Schaffer    | Graphics     | 1 V-neck                         | 10/02/24 | 1 | 10/29/24 | 7.50   | \$13.25  |               |
| 25-449 | Bridges Foundation  | Graphics     | Invitations for Donor Event      | 10/03/24 | 6 | 10/07/24 | 18.00  | \$24.38  | PAID 10/14/24 |
| 25-450 | Aimee Jo Muth       | Graphics     | 5 V-necks, one supplied          | 10/08/24 | 1 | 10/29/24 | 47.50  | \$57.91  | PAID 11/01/24 |
| 25-451 | Justine Williams    | Graphics     | 2x6 Banner                       | 10/10/24 | 1 | 11/14/24 | 24.00  | \$30.74  | PAID 11/14/24 |
| 25-452 | Michele Bracero     | Graphics     | Business cards                   | 10/11/24 | 1 |          |        | \$0.00   |               |
| 25-453 | Carly McKeon        | Graphics     | 7 Banners for the swim team      | 11/05/24 | 1 |          |        | \$0.00   |               |
| 25-454 | Angela Gable        | Graphics     | Screenprint t shirt              | 11/18/24 | 3 |          |        | \$0.00   |               |
| 25-455 | Nina Pardoe         | Graphics     | Small tablets for college visits | 11/18/24 | 1 |          |        | \$0.00   |               |
| 25-456 | Lauren Stauffer     | Graphics     | V-neck                           | 11/18/24 | 1 | 11/19/24 | 15.00  | \$21.20  |               |
| 25-457 | Jesse Schneck       | Graphics     | Thank you cards                  | 11/18/24 | 1 |          |        | \$0.00   |               |
| 25-481 | Jennifer Klo        | Bldg. Trades | Replace panel on 2 cabinet doors | 09/03/24 | 1 |          |        | \$0.00   |               |
| 25-482 | Amber Lyn Hunsicker | Auto Coll.   | Car doors fixed from accident    | 09/04/24 | 1 | 11/19/24 | 490.00 | \$597.31 |               |
| 25-483 | Emily Hough         | Auto Coll.   | Adjust bumper                    | 09/04/24 | 1 | 10/01/24 | 578.00 | \$704.58 | PAID 10/3/24  |
| 25-484 | Emily Hough         | Precis.Mach. | Headphone holders                | 09/10/24 | 1 | 11/18/24 | 5.00   | \$10.60  | INTERFUND     |

|        |                    |              |                                               |          |   |          |        |               |          |  |
|--------|--------------------|--------------|-----------------------------------------------|----------|---|----------|--------|---------------|----------|--|
| 25-485 | Lori Kram          | Bldg. Trades | Wooden Planter                                | 09/20/24 | 1 |          |        |               | \$0.00   |  |
| 25-486 | Dawn Sutter        | Bldg. Trades | Jenga                                         | 09/24/24 | 1 | 11/19/24 | 40.00  | PAID 11/20/24 | \$48.76  |  |
| 25-487 | Jennifer Klo       | Bldg. Trades | Jenga                                         | 09/24/24 | 1 | 11/19/24 | 40.00  |               | \$48.76  |  |
| 25-488 | Connor Moriary     | Auto Coll.   | Leak on dash                                  | 09/27/24 | 3 |          |        |               | \$0.00   |  |
| 25-489 | Michael Jagggers   | Auto Coll.   | Repair Front Collision Damage                 | 10/03/24 | 2 |          |        |               | \$0.00   |  |
| 25-490 | Jeff Bower         | Auto Coll.   | Prep & paint roof and possible rust on bottom | 10/04/24 | 1 |          |        |               | \$0.00   |  |
| 25-491 | Karen Mustonen     | Auto Coll.   | Replace rear driver's side tail light         | 10/18/24 | 1 | 11/07/24 | 346.14 | PAID 11/8/24  | \$421.94 |  |
| 25-492 | Kyle Miller        | Auto Coll.   | Paint & Buff                                  | 10/23/24 | 2 |          |        |               | \$0.00   |  |
| 25-493 | Daniel Lynn        | Auto Coll.   | Motorcycle fender                             | 10/23/24 | 2 | 11/14/24 | 275.99 |               | \$336.43 |  |
| 25-494 | Michele Bracero    | Carpentry    | Build shelves                                 | 11/05/24 | 1 |          |        |               | \$0.00   |  |
| 25-495 | Michele Bracero    | Electrical   | Install lights                                | 11/05/24 | 1 |          |        |               | \$0.00   |  |
| 25-496 | Tyler Rocco        | Auto Coll.   | Truck cap re-weather sealing & re screen      | 11/06/24 | 2 |          |        |               | \$0.00   |  |
| 25-497 | Talia Matos-Keller | Welding      | Material requested from class                 | 11/08/24 | 2 |          |        |               | \$0.00   |  |
| 25-498 | Brian Hayes        | Auto Coll.   | Passenger side front fender                   | 11/13/24 | 1 |          |        |               | \$0.00   |  |

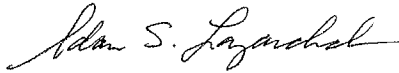
BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL  
December 4, 2024

I.3. CONDITION OF THE BUDGET

INFORMATION:

Presented for your information is the statement of the Condition of the Budget ending October 31, 2024.

Respectfully submitted,



Adam S. Lazarchak  
Executive Director

/sf

CONDITION OF BUDGET  
REVENUE/EXPENSE REPORT  
October 31, 2024

| ACCOUNT NUMBER      | DESCRIPTION                             | ORIGINAL YEAR-TO-DATE |              | BUDGET BALANCE |
|---------------------|-----------------------------------------|-----------------------|--------------|----------------|
|                     |                                         | BUDGET                | ACTIVITY     |                |
| 10.6510.000.000.000 | INTEREST ON INVESTMENTS                 | 10,000.00             | 15,952.35    | -5,952.35      |
| 10.6720.000.000.000 | BOOKSTORE SALES                         | -                     | -            | 0.00           |
| 10.6821.000.000.000 | RECEIPTS IU 13 - OTDA GRANT             | -                     | -            | 0.00           |
| 10.6910.000.000.000 | RENTALS                                 | 6,000.00              | 1,000.00     | 5,000.00       |
| 10.6920.000.000.000 | CONTRIBUTIONS AND DONATIONS             | 250.00                | -            | 250.00         |
| 10.6946.000.000.000 | PRIOR YEAR EXCESS REVENUES FOR TRANSFER | -                     | -            | 0.00           |
| 10.6946.001.000.000 | RECEIPTS FROM BASD                      | 7,052,064.00          | 2,783,714.30 | 4,268,349.70   |
| 10.6946.002.000.000 | RECEIPTS FROM NASD                      | 3,140,829.00          | 991,836.00   | 2,148,993.00   |
| 10.6946.003.000.000 | RECEIPTS FROM SVSD                      | 1,080,587.00          | 454,992.00   | 625,595.00     |
| 10.6949.000.000.000 | TUITION - ADULT DAY REGULAR             | -                     | -            | 0.00           |
| 10.6950.000.000.000 | TUITION FROM OTHER DISTRICT             | -                     | -            | 0.00           |
| 10.6980.000.000.000 | REV. FROM COMMUNITY SERVICE ACTIVITIES  | 100,000.00            | 23,037.84    | 76,962.16      |
| 10.6990.000.000.000 | MISCELLANEOUS REVENUE                   | 2,000.00              | 370.79       | 1,629.21       |
| 10.7220.000.000.000 | VOCATIONAL EDUC. SUBSIDY                | 1,143,686.00          | 495,706.00   | 647,980.00     |
| 10.7220.000.240.000 | PDE EQUIPMENT GRANT                     | 25,000.00             | -            | 25,000.00      |
| 10.7230.000.000.000 | OTHER STATE GRANTS                      | -                     | -            | 0.00           |
| 10.7332.000.330.000 | FEMININE HYGIENE PRODUCTS GRANT         | -                     | 2,315.25     | 0.00           |
| 10.7362.000.360.000 | PCCD ACT 55 GRANT                       | 140,000.00            | -            | 140,000.00     |
| 10.7509.000.219.000 | SUPPLEMENTAL EQUIPMENT GRANT            | 300,000.00            | -            | 300,000.00     |
| 10.7810.000.000.000 | SOC. SEC. REIMBURSEMENT                 | 224,172.00            | -            | 224,172.00     |
| 10.7820.000.000.000 | RETIREMENT REIMBURSEMENT                | 1,027,329.00          | -            | 1,027,329.00   |
| 10.8521.000.663.000 | FEDERAL                                 | 345,982.00            | 137,016.32   | 208,965.68     |
| 10.8755.000.998.000 | ARP ESSER GRANT                         | -                     | -            | 0.00           |
| 10.9400.000.000.000 | PROCEEDS FROM SALE OF FIXED ASSETS      | -                     | -            | 0.00           |
|                     | <b>TOTALS FOR GENERAL FUND</b>          | 14,597,899.00         | 4,905,940.85 | 9,694,273.40   |
|                     | <b>TOTAL REVENUES</b>                   | 14,597,899.00         | 4,905,940.85 | 9,694,273.40   |

CONDITION OF BUDGET  
REVENUE/EXPENSE REPORT  
October 31, 2024

| ACCOUNT NUMBER      | DESCRIPTION                            | ORIGINAL BUDGET |              | BUDGET REVISIONS |              | YEAR-TO-DATE |  | BUDGET |  |
|---------------------|----------------------------------------|-----------------|--------------|------------------|--------------|--------------|--|--------|--|
|                     |                                        | BUDGET          | REVISIONS    | ACTIVITY         | ENCUMBRANCES | BALANCE      |  |        |  |
| 10.1110.000.000.000 | ACADEMIC PROGRAM                       | 641,430.00      | 6,291.00     | 108,426.67       | 444,445.60   | 94,848.73    |  |        |  |
| 10.1240.000.000.000 | SPECIAL EDUCATION                      | 671,226.00      | 6,291.00     | 119,734.78       | 375,969.52   | 181,812.70   |  |        |  |
| 10.1330.000.000.000 | HEALTH OCCUP. PROGRAM                  | 528,568.00      | 121,645.00   | 106,480.64       | 404,082.86   | 139,649.50   |  |        |  |
| 10.1342.000.000.000 | HOME ECONOMICS PROGRAM                 | 922,443.00      | 9,606.00     | 172,643.95       | 533,548.27   | 225,856.27   |  |        |  |
| 10.1370.000.000.000 | TECHNICAL PROGRAM                      | 158,257.00      | 1,305.00     | 27,161.15        | 82,650.21    | 49,750.64    |  |        |  |
| 10.1380.000.000.000 | TRADE & INDUSTRY PROGRAM               | 4,717,375.00    | (97,566.00)  | 747,550.22       | 2,372,659.06 | 1,499,599.72 |  |        |  |
| 10.1700.000.000.000 | HIGHER EDUCATION                       | 10,000.00       | -            | -                | -            | 10,000.00    |  |        |  |
| 10.2100.000.000.000 | STUDENT SERVICES                       | 1,510,698.00    | 69,180.50    | 308,030.33       | 981,074.13   | 290,774.04   |  |        |  |
| 10.2270.000.000.000 | STAFF DEVELOPMENT - INSTRUCTIONAL      | 120,768.00      | 715.50       | 7,617.90         | -            | 113,865.60   |  |        |  |
| 10.2310.000.000.000 | BOARD SECRETARY                        | 3,631.00        | -            | 106.20           | 1,061.14     | 2,463.66     |  |        |  |
| 10.2320.000.000.000 | BOARD TREASURER                        | 1,655.00        | -            | 146.02           | 707.43       | 801.55       |  |        |  |
| 10.2350.000.000.000 | LEGAL SERVICES                         | 60,000.00       | -            | 9,085.84         | 35,914.16    | 15,000.00    |  |        |  |
| 10.2360.000.000.000 | OFFICE OF THE DIRECTOR                 | 459,370.00      | -            | 139,481.06       | 219,388.26   | 100,500.68   |  |        |  |
| 10.2380.000.000.000 | OFFICE OF THE PRINCIPAL                | 628,778.00      | -            | 183,291.01       | 315,063.06   | 130,423.93   |  |        |  |
| 10.2440.000.000.000 | PUPIL HEALTH - FIRST AID               | 105,901.00      | -            | 19,374.81        | 58,491.08    | 28,035.11    |  |        |  |
| 10.2511.000.000.000 | BUSINESS OFFICE                        | 631,795.00      | -            | 186,942.62       | 278,881.46   | 165,970.92   |  |        |  |
| 10.2600.000.000.000 | OPERATIONS & MAINTENANCE               | 2,210,628.00    | (110,000.00) | 571,063.87       | 543,759.08   | 985,805.05   |  |        |  |
| 10.2660.000.000.000 | SECURITY SERVICES                      | 57,628.00       | 2,532.00     | -                | 53,555.00    | 6,605.00     |  |        |  |
| 10.2830.000.000.000 | STAFF DEVELOPMENT - NON-INST.          | 29,000.00       | -            | 5,630.30         | 1,688.46     | 21,681.24    |  |        |  |
| 10.2840.000.000.000 | DATA PROCESSING - TECHNOLOGY           | 657,615.00      | -            | 167,958.93       | 205,571.02   | 284,085.05   |  |        |  |
| 10.3210.000.000.000 | SCHOOL SPONSORED ACTIVITIES            | 106,528.00      | -            | 3,053.94         | 8,902.29     | 94,571.77    |  |        |  |
| 10.3350.000.000.000 | WELFARE ACTIVITIES                     | 5,000.00        | -            | -                | -            | 5,000.00     |  |        |  |
| 10.3390.000.000.000 | COMMUNITY SERVICES                     | 109,605.00      | -            | 33,582.24        | 53,448.30    | 22,574.46    |  |        |  |
| 10.4300.000.000.000 | IMPROVEMENT PROJECTS                   | -               | 1,383.00     | -                | 1,382.11     | 0.89         |  |        |  |
| 10.4600.000.000.000 | IMPROVEMENT EXPENSES                   | 75,000.00       | 38,617.00    | 8,059.10         | 9,349.61     | 96,208.29    |  |        |  |
| 10.5100.000.000.000 | REFUND OF PRIOR YEAR RECEIPTS          | -               | -            | -                | -            | -            |  |        |  |
| 10.5230.000.000.000 | CAPITAL RESERVE TRANSFERS              | 100,000.00      | -            | -                | -            | 100,000.00   |  |        |  |
| 10.5251.000.000.000 | FOOD SERVICE TRANSFERS                 | 50,000.00       | (50,000.00)  | -                | -            | -            |  |        |  |
| 10.5220.000.000.000 | HOUSE PROJECT FUND TRANSFER            | -               | -            | -                | -            | -            |  |        |  |
| 10.5900.000.000.000 | BUDGETARY RESERVE                      | 25,000.00       | -            | -                | -            | 25,000.00    |  |        |  |
|                     | <b>TOTAL FOR GENERAL FUND</b>          | 14,597,899.00   | -            | 2,925,421.58     | 6,981,592.62 | 4,690,884.80 |  |        |  |
|                     | <b>TOTAL EXPENSES</b>                  | 14,597,899.00   | -            | 2,925,421.58     | 6,981,592.62 | 4,690,884.80 |  |        |  |
|                     | <b>EXCESS OF REVENUE OVER EXPENSES</b> |                 |              | 1,980,519.27     |              |              |  |        |  |