

April 2, 2024

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL  
JOINT COMMITTEE  
REGULAR MEETING

The Regular Meeting of the Bethlehem Area Vocational-Technical School Joint Committee was held on the evening of the above date, beginning at 7:18 p.m. at the Bethlehem Area Vocational-Technical School, 3300 Chester Avenue, Bethlehem, PA, for general purposes.

Members Present: Directors Shannon Patrick, Michael Recchiuti, Emily Schenkel, Vivian Demko, Cedric Dettmar, Ross Makary, Kristin Soldridge – seven. Absent: Directors Michael Faccinetto, Silagh White – two.

Others Present: Mr. Adam S. Lazarchak, Executive Director of BAVTS; Sarah Modrick, Alternate Solicitor, Mr. Joseph Kovalchik, Superintendent of Northampton Area School District and BAVTS Superintendent of Record, Mrs. Susan Fahrenkopf, Secretary/ Treasurer; Mrs. Debra Miller, Business Administrator, and interested staff members.

An Executive Session was held before the regular meeting regarding negotiations and personnel matters. At the conclusion of the regular meeting the Board members returned to Executive Session to discuss personnel matters.

The minutes of the March 5, 2024 meeting were approved on motion of Directors Patrick and Dettmar and unanimous voice vote. Director Soldridge abstained from voting as she was not present at the meeting.

The Report of the Secretary/Treasurer for the period ending February 29, 2024, was approved on motion of Directors Patrick and Makary and unanimous voice vote.

Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

February 29, 2024

<b>BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL</b>					
<b>FUND NAME</b>		<b>BALANCE</b>	<b>RECEIPTS</b>	<b>DISBURSEMENTS</b>	<b>BALANCE</b>
		February 1, 2024			February 29, 2024
General	includes PLGIT/CD	2,452,747.28	758,109.64	(844,709.74)	2,366,147.18
House Project		172,559.92	3.35	(1,815.25)	170,748.02
Production		109,431.80	28,208.02	(13,883.93)	123,755.89
Capital Reserves	includes PLGIT/CD	3,513,688.89	12,659.87	(139,500.00)	3,386,848.76
Payroll		221,164.34	522,330.88	(734,077.53)	9,417.69
Cafeteria		129,155.41	2,410.89	(15,396.91)	116,169.39
Adult Education	includes PLGIT/CD	266,405.98	18,931.40	(22,733.61)	262,603.77
Student Activities		48,499.06	19,177.14	(14,811.92)	52,864.28
<b>TOTALS</b>		<b>6,913,652.68</b>	<b>1,361,831.19</b>	<b>(1,786,928.89)</b>	<b>6,488,554.98</b>

**GENERAL , HOUSE PROJECT, PRODUCTION FUNDS, CHECKING ACCOUNT - EMBASSY BANK**  
**GENERAL, HOUSE PROJECT, PRODUCTION FUNDS - CASH ACCTS**

February 1, 2024  
 RECEIPTS

Production	28,205.59	
Interest	31.93	
District Contrib.	490,151.00	
District Contrib./Auth.		
State / Fed Funds	247,991.33	
Tuition	0.00	
Other	7,370.10	
Transfers - PLGIT		
Inter-Fund Transfers	8,381.70	782,131.65

DISBURSEMENTS

Prepaid Bills	(64,438.53)	
Bill Listings	(290,592.03)	
Payroll	(498,443.94)	
Other--Authority Bond		
Fees	(195.82)	
Void Checks	1,408.20	
Transfers - PLGIT		(852,262.12)

February 29, 2024	ADJ BOOK BALANCE	1,627,431.03
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**BANK RECONCILIATION**

February 29, 2024

Bank Balance	1,634,383.43	
Memo		
Outstanding Checks	(8,925.77)	
Deposit in Transit	1,973.37	
February 29, 2024	ADJ BANK BALANCE	1,627,431.03

Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

February 29, 2024

**PA LOCAL GOVERNMENT INVESTMENT TRUST (GENERAL FUND)**

February 1, 2024		1,037,177.50
	Transfers In	0.00
	Interest	4,189.36
	P Card purchases	(8,146.80)
	Transfers Out	
	Transfers Out-CD purch	
February 29, 2024	ADJ BOOK BALANCE	1,033,220.06

**BANK RECONCILIATION**

February 29, 2024

Bank Balance	1,033,220.06
Deposit in Transit	
Outstanding Checks	
February 29, 2024	ADJ BANK BALANCE
	1,033,220.06

Average Yield for Feb 2024 is 5.13%

**CAPITAL RESERVES - EMBASSY BANK**

February 1, 2024

		401,112.34
	Receipts	0.00
	Interest	7.83
	Void Checks	0.00
		7.83
	Fees	
	Disbursements	(139,500.00)
		(139,500.00)
February 29, 2024	ADJ BOOK BALANCE	261,620.17

**BANK RECONCILIATION**

February 29, 2024

Bank Balance	261,620.17
Memos	
Outstanding Checks	0.00
Deposit in Transit	0.00
February 29, 2024	ADJ BANK BALANCE
	261,620.17

**PA LOCAL GOVERNMENT INVESTMENT TRUST (CAPITAL RESERVES)**

February 1, 2024

		3,112,576.55
	Transfers In	0.00
	Interest	12,652.04
	Transfers Out	0.00
	Transfers Out-CD purch	0.00
February 29, 2024	ADJ BOOK BALANCE	3,125,228.59

**BANK RECONCILIATION**

February 29, 2024

Bank Balance	3,125,228.59
Outstanding Checks	0.00
February 29, 2024	ADJ BANK BALANCE
	3,125,228.59

Average Yield for Feb 2024 is 5.13%

Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

February 29, 2024

**PAYROLL FUND - EMBASSY BANK**

February 1, 2024			221,164.34
	Receipts	522,329.63	
	Interest	1.25	
	Void Checks		522,330.88
	Fees		
	Disbursements	(734,077.53)	(734,077.53)
February 29, 2024	ADJ BOOK BALANCE		9,417.69

**BANK RECONCILIATION**

	February 29, 2024		
Bank Balance		20,511.04	
Memos			
Outstanding Checks		(11,093.35)	
Deposit in Transit			
February 29, 2024	ADJ BANK BALANCE		9,417.69

**CAFETERIA FUND - EMBASSY BANK**

February 1, 2024			129,155.41
	Receipts	2,408.47	
	Transfers		
	Interest	2.42	2,410.89
	Disbursements	(15,403.11)	
	Void Check	6.20	(15,396.91)
February 29, 2024	ADJ BOOK BALANCE		116,169.39

**BANK RECONCILIATION**

	February 29, 2024		
Bank Balance		116,096.12	
Memos		0.00	
Outstanding Checks		0.00	
Deposit in Transit		73.27	
February 29, 2024	ADJ BANK BALANCE		116,169.39

**ADULT EDUCATION FUND - EMBASSY BANK**

February 1, 2024			266,405.98
	Receipts	18,926.15	
	PLGIT Transfers	0.00	
	Interest	5.25	18,931.40
	Disbursements	(22,733.61)	
	Void Checks	0.00	
	PLGIT Transfer	0.00	(22,733.61)
February 29, 2024	ADJ BOOK BALANCE		262,603.77

**BANK RECONCILIATION**

	February 29, 2024		
Bank Balance		262,058.71	
Memos		0.00	
Outstanding Checks		(425.00)	
Deposit in Transit		970.06	
February 29, 2024	ADJ BANK BALANCE		262,603.77

To the Members of the Joint Committee  
 Bethlehem Area Vocational-Technical School

April 2, 2024

Ladies and Gentlemen:

Your Treasurer respectfully submits the following report for the period ending

February 29, 2024

**STUDENT ACTIVITY ACCT -EMBASSY BANK**

February 1, 2024			48,499.06
Receipts	19,176.07		
Other			
Interest	1.07	19,177.14	
Disbursements	(14,811.92)		
Other--Ret'd Check			
Voided Check	0.00	(14,811.92)	
<b>February 29, 2024</b>	<b>ADJ BOOK BALANCE</b>		<b>52,864.28</b>

**BANK RECONCILIATION**

February 29, 2024

Bank Balance	52,231.81	
Outstanding Checks	(636.00)	
Deposit in Transit	1,268.47	
<b>February 29, 2024</b>	<b>ADJ BANK BALANCE</b>	<b>52,864.28</b>

**REPORT OF DEPOSITORIES**

February 29, 2024

**EMBASSY BANK**

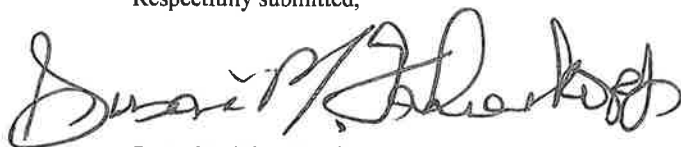
General Fund	1,634,383.43
Capital Reserve	261,620.17
Payroll Account	20,511.04
Cafeteria Fund	116,096.12
Adult Ed. Fund	262,058.71
Student Activity Fund	52,231.81

**PLGIT**

PLGIT General Fund	1,033,220.06	
PLGIT CD (General Fund)	0.00	1,033,220.06
PLGIT Capital Reserve	3,125,228.59	
PLGIT CD (Cap Reserve)	0.00	3,125,228.59
PLGIT Adult Fund	0.00	
PLGIT CD (Adult Fund)	0.00	0.00

**TOTAL BANK BALANCES 6,505,349.93**

Respectfully submitted,



Susan M. Fahrenkopf  
 Secretary/Treasurer

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL  
April 2, 2024

PAYMENT OF BILLS

RECOMMENDATION:

a.) GENERAL BUDGET

That the bills through April 2, 2024 for the General Budget as tabulated on the following pages and certified as to correctness and receipt of materials or services, be paid.

MOTION BY:	Director Patrick
SECOND BY:	Director Dettmar
ROLL CALL	Motion carried by the following roll call vote: Aye: Directors Patrick, Recchiuti, Schenkel, Demko, Dettmar, Makary, Soldridge - seven; Nay: none.

REPORT DATE  
4/2/2024

BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL

EMBASSY BANK - GENERAL FUND

CHECK DATE	PREPAY	CHECK NUMBER	VENDOR	AMOUNT	DESCRIPTION
3/6/2024	Y	32748	CANON SOLUTIONS AMERICA, INC.	\$ 123.40	COPIER MAINTENANCE
3/6/2024	Y	32749	LEHIGH VALLEY IRONPIGS	\$ 20.00	FIELD TRIP
3/6/2024	Y	32750	MERISSA LONG	\$ 400.00	OCA REIMBURSEMENT
3/6/2024	Y	32751	NRG BUSINESS MARKETING	\$ 2,481.47	GAS SERVICE
3/6/2024	Y	32752	PP&L	\$ 349.12	ELECTRIC SERVICE
3/6/2024	Y	32753	UGI UTILITIES	\$ 1,420.68	GAS SERVICE
3/6/2024	Y	32754	VERIZON WIRELESS	\$ 250.65	CELL PHONE SERVICE
3/12/2024	Y	32755	MYBINDING	\$ 89.75	GRAPHIC SUPPLIES
3/13/2024	Y	32756	CHRIN HAULING, INC	\$ 1,925.00	TRASH REMOVAL
3/13/2024	Y	32757	CITY OF BETHLEHEM	\$ 1,619.60	WATER BILL
3/13/2024	Y	32758	HERSHEY ENTERTAINMENT & RESORTS	\$ 7,139.00	SKILLS STATE CONFERENCE FEES
3/13/2024	Y	32759	PP&L	\$ 20,702.67	ELECTRIC SERVICE
3/13/2024	Y	32760	SKILLS USA PENNSYLVANIA	\$ 1,920.00	SKILLSUSA STATE COMPETITION FEES
3/13/2024	Y	32761	UGI ENERGY SERVICES LLC	\$ 2,629.80	GAS SERVICE
3/13/2024	Y	32762	UGI UTILITIES	\$ 3,137.37	GAS SERVICE
3/18/2024	Y	32763	THE MORNING CALL	\$ 1,818.78	CLASSIFIED & LEGAL ADS, SUBSCRIPTION
3/19/2024	Y	32764	EMBASSY BANK -	\$ 5,631.05	VARIOUS AREAS - SUPPLIES & SOFTWARE, HOSA DUES
3/20/2024	Y	32765	CANON FINANCIAL SERVICES,INC.	\$ 6,435.48	LEASE RENTAL OF HARDWARE, MAINTENANCE FEES
3/20/2024	Y	32766	CHRIN HAULING, INC	\$ 250.00	TRASH PICKUP
3/20/2024	Y	32767	DAWN WHITMAN	\$ 30.00	OSHA 30 REIMBURSMENT
3/20/2024	Y	32768	SERVICE ELECTRIC CABLE TV	\$ 98.17	PHONE SERVICE
3/20/2024	Y	32769	SREB	\$ 5,400.00	CONFERENCE REGISTRATION FEES
3/25/2024	Y	32770	LOWES BUSINESS ACCOUNT	\$ 1,151.18	BUILDING TRADES SUPPLIES
3/25/2024	Y	32771	UGI UTILITIES	\$ 628.90	GAS SERVICE
3/25/2024	Y	32772	WEX BANK	\$ 349.21	GAS FOR VEHICLES
4/2/2024		32773	ADVANCE AUTO PARTS	\$ 1,542.91	AUTO TECH SUPPLIES
4/2/2024		32774	ALBERT USTER IMPORTS INC.	\$ 696.04	BAKING SUPPLIES
4/2/2024		32775	ALL-PHASE ELECTRIC SUPPLY CO.	\$ 2,335.72	ELECTRICAL SUPPLIES
4/2/2024		32776	AMAZON CAPITOL SERVICES	\$ 18,799.61	VARIOUS AREAS - SUPPLIES, BOOKS, TECHNOLOGY
4/2/2024		32777	ANGELA THOM	\$ 458.92	NAVIGATION NIGHTS SAM'S CLUB REIMBURSEMENT
4/2/2024		32778	APPLE INC.	\$ 2,728.00	TECHNOLOGY SUPPLIES - MACBOOK PRO

4/2/2024	32779	ARAMSCO INC DBA PENN VALLEY CHEMICAL		\$	278.16	MAINTENANCE SUPPLIES
4/2/2024	32780	AYKROYD HARDWARE		\$	2,361.64	CARPENTRY & BLDG. TRADES SUPPLIES
4/2/2024	32781	B & H FOTO-VIDEO		\$	103.41	VIDEO MEDIA SUPPLIES
4/2/2024	32782	BATH SUPPLY		\$	1,158.00	PLUMBING & HVAC SUPPLIES
4/2/2024	32783	BEAUTY SYSTEM GROUP LLC		\$	4,019.82	COSMOTOLOGY SUPPLIES
4/2/2024	32784	BETHLEHEM AREA SCHOOL DISTRICT		\$	71.61	FIELD TRIP TRANSPORTATION
4/2/2024	32785	BILL FLANNERY AUTOMOTIVE		\$	3,780.07	AUTO COLLISION SUPPLIES
4/2/2024	32786	BINDICS SCREEN PRINTING		\$	6,499.80	AUTO TECH, HVAC & WELDING WORK SHIRTS/JUNIFORMS
4/2/2024	32787	BIT DIRECT INC.		\$	1,003.84	TECHNOLOGY SUPPLIES
4/2/2024	32788	BURMAX CO.		\$	619.03	ESTHETICS SUPPLIES
4/2/2024	32789	CARDIAC LIFE		\$	7,731.00	AED'S
4/2/2024	32790	CARTRIDGE XCHANGE LL		\$	1,533.00	INK & TONER SUPPLIES - VARIOUS AREAS
4/2/2024	32791	CENGAGE LEARNING		\$	1,391.50	ESTHETICS WORKBOOKS
4/2/2024	32792	CLARK SERVICE GROUP INC		\$	187.50	TROUBLESHOOT DISHWASHER
4/2/2024	32793	CM REGENT LLC		\$	2,535.14	APR 2024 LIFE/LTD
4/2/2024	32794	COPE COMMERCIAL FLOORING & INTERIORS INC		\$	5,040.00	FLOORING REPLACEMENT
4/2/2024	32795	D'HUY ENGINEERING INC.		\$	14,050.00	RETAINER FEES, PROJECT PROF. SERVICES
4/2/2024	32796	DEAN RUCH		\$	97.49	MILEAGE REIMBURSEMENT
4/2/2024	32797	DURAMAX MOBILE		\$	800.00	WELDING SUPPLIES
4/2/2024	32798	DYKES LUMBER COMPANY		\$	178.00	BLDG. TRADES SUPPLIES
4/2/2024	32799	EAST LAWN SUPPLY		\$	4,615.55	PLUMBING SUPPLIES
4/2/2024	32800	EASTERN AUTOPARTS WAREHOUSE		\$	1,548.01	AUTO TECH & PROTECTIVE SERVICES SUPPLIES
4/2/2024	32801	EBTEP		\$	152,242.93	APR 2024 MEDICAL/RX/DENTAL
4/2/2024	32802	ECCOTROL LLC		\$	903.00	MAINTENANCE SUPPLIES
4/2/2024	32803	FEDEX		\$	188.49	POSTAGE - RETURN OF RADIOS
4/2/2024	32804	FISCHER ENGINEERING CO.		\$	89.66	WELDING SUPPLIES
4/2/2024	32805	FRED BEANS PARTS INC		\$	1,595.69	AUTO TECH & COLLISION SUPPLIES
4/2/2024	32806	GALLS, LLC		\$	2,040.94	PROTECTIVE SERVICES SUPPLIES
4/2/2024	32807	GLOBAL INDUSTRIAL		\$	8,596.80	ELECTRONICS SUPPLIES
4/2/2024	32808	HIGHMARK BLUE SHIELD		\$	1,063.53	APR 2024 VISION
4/2/2024	32809	HOBART SERVICE- ITW FOOD EQUIPMENT GROUP		\$	54.23	CULINARY SUPPLIES
4/2/2024	32810	INTEGRITEC INC.		\$	225.00	WATER TREATMENT
4/2/2024	32811	JENNINGS TRANSPORTATION CORP		\$	556.20	FIELD TRIP - SOCIAL MEDIA MARKETING
4/2/2024	32812	JOHN A KARB		\$	123.28	MILEAGE REIMBURSEMENT
4/2/2024	32813	KAREN MUSTONEN		\$	327.20	TRAVEL REIMBURSEMENT
4/2/2024	32814	KEITH FRY INC.		\$	543.13	AUTO TECH REPAIR
4/2/2024	32815	KING SPRY HERMAN FREUND FAUL		\$	1,069.67	SOLICITOR'S FEES



4/2/2024	32816	L.V. JANITORIAL SUPPLY	\$	1,190.36	MAINTENANCE SUPPLIES
4/2/2024	32817	MAIN STREET LEASING	\$	1,978.90	NYC TRIP 5/9/2024 TRANSPORTATION
4/2/2024	32818	MCMaster-CARR SUPPLY CO.	\$	137.23	PRECISION MACHINING SUPPLIES
4/2/2024	32819	MICHELLE MCGLYNN	\$	30.00	OSHA 30 REIMBURSEMENT
4/2/2024	32820	MORE MILES AUTOMOTIVE LLC	\$	68.00	SCHOOL VEHICLES INSPECTION
4/2/2024	32821	MOYER LUMBER & HARDWARE	\$	3,749.94	BLDG. TRADES, CARPENTRY & PLUMBING SUPPLIES
4/2/2024	32822	MOYER PEST CONTROL	\$	130.17	PEST CONTROL
4/2/2024	32823	MSC INDUSTRIAL SUPPLY CO.	\$	3,060.13	PRECISION MACHINING & WELDING SUPPLIES
4/2/2024	32824	NAPA AUTO PARTS	\$	9,464.27	AUTO TECH/COLLISION/MAINT. SUPPLIES, SOFTWARE
4/2/2024	32825	NJ ADVANCE MEDIA	\$	683.19	LEGAL AD - PROJECT BIDS
4/2/2024	32826	NOCTI	\$	221.00	EVALUATION GUIDES
4/2/2024	32827	NORTHEAST INSTALLATION AND RIGGING	\$	5,250.00	PREC MACHINING RIGGING FOR EQUIPMENT
4/2/2024	32828	PENNSYLVANIA STEEL CO., INC.	\$	1,809.42	WELDING SUPPLIES
4/2/2024	32829	POCKET NURSE	\$	2,768.44	HEALTH CAREERS SUPPLIES
4/2/2024	32830	POCONO MOUNTAIN DAIRIES	\$	244.80	BAKING SUPPLIES
4/2/2024	32831	PREMIUM SIGN SUPPLIES INC.	\$	236.86	GRAPHICS & MAINTENANCE SUPPLIES
4/2/2024	32832	QUILL CORP.	\$	2,541.42	VARIOUS - OFFICE & INSTRUCTIONAL SUPPLIES
4/2/2024	32833	R.E. MICHEL	\$	3,370.33	HVAC SUPPLIES
4/2/2024	32834	RADIODEPOT.COM	\$	7,344.50	NEW RADIOS
4/2/2024	32835	RESET OUTDOORS	\$	6,500.00	PROFESSIONAL MENTAL HEALTH SERVICES
4/2/2024	32836	ROCKLAND BAKERY INC.	\$	13.14	BAKING SUPPLIES
4/2/2024	32837	SAFETY KLEEN	\$	647.58	AUTO TECH & COLLISION MACHINE SERVICE
4/2/2024	32838	SAIMA OF NORTH AMERICA	\$	400.00	AUTO COLLISION - DIAGNOSTIC SVCS MIXING ROOM
4/2/2024	32839	SAN MAR CORPORATION	\$	981.98	GRAPHIC SUPPLIES
4/2/2024	32840	SCHOOL NURSE SUPPLY	\$	115.34	FIRST AID OFFICE SUPPLIES
4/2/2024	32841	SDIC	\$	136.87	WORKERS COMPENSATION
4/2/2024	32842	SHARDA PAPER INC	\$	1,379.23	GRAPHICS & TECH INTEGRATION LAB SUPPLIES
4/2/2024	32843	SKILLS USA COUNCIL	\$	2,967.43	QUARTERLY SERVICES
4/2/2024	32844	SOUTHWESTERN INDUSTRIES INC	\$	177,059.40	PRECISION MACHINING EQUIPMENT
4/2/2024	32845	SSM GROUP INC.	\$	1,765.52	SDS/MSDS SERVICES
4/2/2024	32846	STATE CHEMICAL	\$	299.07	DRAIN MAINTENANCE
4/2/2024	32847	SYSCO	\$	5,758.36	CULINARY & BAKING SUPPLIES
4/2/2024	32848	TESTEQUITY LLC	\$	253.76	ELECTRONICS SUPPLIES
4/2/2024	32849	TESTOUT.COM	\$	990.00	TEST OUT SECURITY PRO LICENSES - COMP NETWORKING
4/2/2024	32850	THE MORNING CALL	\$	2,759.05	LEGAL & CLASSIFIED ADS
4/2/2024	32851	THE PALEY CENTER FOR MEDIA	\$	95.00	NYC FIELD TRIP
4/2/2024	32852	ULINE	\$	1,597.17	CULINARY & MAINTENANCE SUPPLIES

4/2/2024	32853	UNIFORMS USA	\$	1,354.85	BAKING UNIFORMS
4/2/2024	32854	UNITED SITE SERVICES	\$	170.00	PORT O POTTY HOUSE PROJECT
4/2/2024	32855	VALLEY YOUTH HOUSE	\$	3,199.50	MENTAL HEALTH SERVICES
4/2/2024	32856	WILSON PRODUCTS	\$	465.50	CYLINDER RENTALS
4/2/2024	32857	WOODCRAFT	\$	173.93	CARPENTRY SUPPLIES
4/2/2024	32858	WURTH USA INC.	\$	2,698.74	AUTO TECH SUPPLIES
4/2/2024	32859	RESET OUTDOORS	\$	9,750.00	PROFESSIONAL MENTAL HEALTH SERVICES

**TOTAL**

**\$587,595.18**

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL  
3300 Chester Avenue  
Bethlehem, PA 18020

April 2, 2024

To the Members of the Bethlehem Area  
Vocational-Technical School Joint Committee

The administration respectfully submits the following information and recommendations:

1. STAFFING

- a. That the following appointments be approved:

**Elsbeth Sipple**

Position: Health Careers Instructor  
(replacement for Jennifer McGraw)

Salary/Benefits: \$67,725.94 (Column A, Step 9), pro-rated for the  
2023-2024 school year, with benefits in accordance  
with the Professional Employee Benefit package.

Effective: April 3, 2024 pending receipt of  
all required paperwork

- b. That the following resignation be accepted:

**Antonia (Nina) Pardoe**

Position: Full-Time Instructional Assistant  
Effective: March 22, 2024

- c. That the following retirement be approved:

**Bonnie Doncsecz**

Position: Custodian  
Effective: September 27, 2024

- d. That the following individuals be granted a Family Medical Leave:

Employee #0453: Effective 5/21/24 up to 12 weeks  
Employee #0485: Effective 3/4/24 up to 12 weeks

MOTION BY: Director Makary

SECOND BY: Director Patrick

ROLL CALL

Motion carried by the following roll call vote: Aye:

Directors Patrick, Recchiuti, Schenkel, Demko, Dettmar, Makary,  
Soldridge - seven; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL  
April 2, 2024

2. 2023-2024 SUBSTITUTES

RECOMMENDATION:

That the following individual be approved as substitute for the 2023-2024 school term, subject to the call of the Executive Director of Bethlehem Area Vocational-Technical School, or his/her designee, as needed, at the rates approved by the Joint Committee, pending receipt of all required paperwork.

Tonya Judah

MOTION BY: Director Makary  
SECOND BY: Director Patrick  
ROLL CALL Motion carried by the following roll call vote: Aye:  
Directors Patrick, Recchiuti, Schenkel, Demko, Dettmar, Makary,  
Soldridge - seven; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL  
April 2, 2024

3. JOB DESCRIPTION UPDATING

RECOMMENDATION:

That the Joint Committee approve the following job descriptions, presented for a second and final reading:

- Supervisor of Career and Technical Education
- Part-Time Evening Supervisor of Lifelong Learning

MOTION BY: Director Makary  
SECOND BY: Director Patrick  
ROLL CALL Motion carried by the following roll call vote: Aye:  
Directors Patrick, Recchiuti, Schenkel, Demko, Dettmar, Makary,  
Soldridge - seven; Nay: none.

# BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

## JOB DESCRIPTION

**Position Title:** Supervisor of Career and Technical Education

### GENERAL POSITION REQUIREMENTS

**Education/Certification** Vocational Supervisory Certificate or PA Secondary Principal Certificate with a minimum of five (5) years of satisfactory teaching in a career & technical setting preferred.

**Other (skills)** Mastery of Microsoft Office Software  
Excellent organizational skills  
Excellent communication skills (verbal and written)  
Excellent supervisory skills  
Ability to use Computer Technology for Student Management  
Ability to maintain a high level of confidentiality

**Reports to** Executive Director

### JOB SUMMARY

The Career and Technical Administrator provides educational leadership and supervision for the faculty, staff and students of the school. The CTC Administrator oversees and assumes responsibility for specific tasks, areas, and employees of the school program as assigned by the Executive Director. He/she works closely with faculty and staff to help establish procedures that relates their efforts to the philosophy of BAVTS.

### ESSENTIAL JOB FUNCTIONS

- Provides supervision, observation, and evaluation of staff members within areas of responsibility, as assigned.
- Works cooperatively with the Administrative Team in the development of agendas for in-service programs and faculty meetings.
- Provides liaison services to the sending high schools in areas of transportation, scheduling, student behavior, student recognition, recruitment, student activities, grading, and special education services, as assigned.
- Assists in the development and distribution of informational items about the BAVTS programs, staff, student achievement, student expectations and opportunities.

**Position Title**

**Supv. of Career & Technical Education**

- Assists with the Senior Recognition program.
- Assists with new Teacher Induction program.
- Assists with student orientation.
- Works cooperatively with the Administrative Team and instructional staff to ensure that Career and Technical Education Programs meet standards established by the Pennsylvania Department of Education (PDE) Program Approval Process.
- Addresses the recommendations and corrections documented by the PDE Program Approval Team.
- Assists instructional staff with the selection of texts and resources that are aligned to industry and academic standards.
- Develops and submits any required documentation relative to curriculum and instruction upon request.
- Assists the Administrative Team in long-range planning relative to program planning, curriculum, and instruction.
- Provides administrative guidance to assigned Leadership Committees & CTSO Advisors.
- Provides budgetary guidance to instructors and develops and manages budgets for areas of responsibility.
- Works cooperatively with the Administrative Team and instructors on the development and submission of state and federal grants.
- Assists in determining strategies and procedures that support the overall safety and security of the building organization and its inhabitants.
- Assists in activities and programs to stimulate parent involvement at BAVTS.
- Assists with the faculty and other committee meeting agendas.
- Assists in the revision and update of the Faculty Handbook.
- Assists in the revision and update of the Substitute Handbook.
- Assists in the revision and update of the Student Handbook.
- Assists with the planning and implementation of Substitute Teacher Orientation.
- Assists the Administrative Team with the maintenance of the school calendar.
- Represents BAVTS at conferences and workshops approved by the Executive Director.
- Participates in interviewing and recommending candidates for staff positions, as assigned.
- Other duties as assigned by the Executive Director.

**TERMS OF EMPLOYMENT**

12 months. Benefits in accordance with the Act 93 agreement. Performance will be evaluated by the Executive Director.

**PHYSICAL REQUIREMENTS**

MEASURED IN TERMS OF FREQUENCY

Not At All  
0%

Occasionally  
1 – 33%

Frequently  
24 – 66%

Constantly  
67 – 100%

LIFTING

Up to 10 lbs.	Frequently
11 to 20 lbs.	Frequently
Beyond 20 lbs.	Occasionally

BODY MOVEMENTS

Bend/Stoop	Occasionally
------------	--------------

Climb	Occasionally
Kneel	Occasionally
Push	Occasionally
Pull	Occasionally
Twist	Occasionally
Stand	Frequently
Sit	Frequently
Walk	Frequently



# BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

## JOB DESCRIPTION

**Position Title:** Part-Time Evening Supervisor of Lifelong Learning

### GENERAL POSITION REQUIREMENTS

**Education/Certification** 3 years experience in a school setting preferred.

**Machinery/Equipment** Computer, printer, copier, telephone, fax, calculator.

**Other (skills)** Microsoft Office (Word, Excel, and Outlook), Google Suites (Docs, Sheets, Forms, Calendars, and Gmail) excellent organizational skills, excellent communication skills (verbal and written), effective personnel management skills required.

**Reports to** Supervisor of Lifelong Learning

**JOB SUMMARY** Supervise the Lifelong training programs during the evening sessions Monday through Thursday.

Supervise Evening Instructors and Students.

**Position Growth** The expectations of this position would be to be promoted into the full-time supervisor position for the Lifelong Learning program. The timeline for the full-time position would be determined within a year of the start date of the Evening Supervisor position.

### ESSENTIAL JOB FUNCTIONS

- Supervises the evening operations of adult educational activities in the school.
- Assist instructors with copying of instructional materials.
- Unlock classrooms and prepare for evening instruction.
- Assist instructors with set-up of room and/or equipment as needed.
- Works with staff to ensure that lab safety is practiced and documentation is provided.
- Maintain adult student attendance and grade records.
- Prepare purchase requisitions.
- Other duties as assigned by the Supervisor of Lifelong Learning.

**TERMS OF EMPLOYMENT**

Minimum of 14 hrs./week without benefits. Potential availability for additional hours based on needs and advanced approval by the Supervisor of Lifelong Learning. Performance will be evaluated by the Supervisor of Lifelong Learning.

**Position Title**                      **Evening Supervisor of Lifelong Learning**

**PHYSICAL REQUIREMENTS**

MEASURED IN TERMS OF FREQUENCY

Not At All  
0%

Occasionally  
1 – 33%

Frequently  
24 – 66%

Constantly  
67 – 100%

LIFTING

Up to 10 lbs.	Frequently
11 to 20 lbs.	Frequently
Beyond 20 lbs.	Occasionally

BODY MOVEMENTS

Bend/Stoop	Occasionally
Climb	Occasionally
Kneel	Occasionally
Push	Occasionally
Pull	Occasionally
Twist	Occasionally
Stand	Frequently
Sit	Frequently
Walk	Frequently

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 2, 2024

4. BUDGET TRANSFERS

RECOMMENDATION:

That the budget transfers for April 2024 be approved as presented below.

BUDGET TRANSFERS				
Account	Description	To	From	REASON
10.4600.330.000.000	EXISTING BLDG IMPROVE SVC	9,654.00		Reclassify Engineering Services for Improvement Projects
10.2620.390.000.000	CONTRACTED SVCS		9,654.00	Reallocate available contracted services funds
Additional funds needed for engineering fees due to higher than anticipated project budgets				

MOTION BY:

Director Makary

SECOND BY:

Director Patrick

ROLL CALL

Motion carried by the following roll call vote: Aye:

Directors Patrick, Recchiuti, Schenkel, Demko, Dettmar, Makary,

Soldridge - seven; Nay: none.

MEMORANDUM

**TO: ADAM LAZARCHAK, EXECUTIVE DIRECTOR  
BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL**

**FROM: BILL NISWENDER  
D'HUY ENGINEERING, INC.**

**RE: BAVTS COOLING TOWER REFURBISHMENT  
BAVTS A-WING DEHUMIDIFICATION  
BAVTS MAINTENANCE GARAGE RESTORATION  
DEI PROJECT NO. 016044, 016045 & 016046**

**DATE: MARCH 27, 2024**

As you are aware bids for the BAVTS Cooling Tower Refurbishment, A-Wing Dehumidification and the Maintenance Garage Restoration were received on March 26, 2024.

Competitive Bids were received for all project, four Bids were received for the Cooling Tower Refurbishment and the A-Wing Dehumidification, two Bids were received for the Maintenance Garage Restoration, as shown on the attached Bid Tabulations.

The A-Wing Dehumidification and the Maintenance Garage Restoration were Base Bid only, the Cooling Tower Refurbishment included an Add Alternate Bid for full replacement of the Cooling Tower.

The apparent Low Bidders are as follows:

• Cooling Tower Refurbishment – ASL Refrigeration, Inc.	
Base Bid:	\$115,420.00
Alternate Bid #1:	\$ 56,975.00
• A-Wing Dehumidification – ASL Refrigeration, Inc.	
Base Bid:	\$ 75,700.00
• Maintenance Garage Restoration – Twining Construction Co., Inc.	
Base Bid:	<u>\$246,564.00</u>
<b>Total Construction Cost Including Base Bid + Add Alternate #1</b>	<b>\$494,659.00</b>

Budget for the Projects as follows:

• Cooling Tower Refurbishment	\$ 70,000.00
• A-Wing Dehumidification	\$275,000.00
• Maintenance Garage Restoration	<u>\$250,000.00</u>
<b>Total Budget for Projects Including Fees &amp; Contingencies</b>	<b>\$595,000.00</b>



**D'HUY Engineering, Inc.**

While the refurbishment of the Existing Cooling Tower will resolve a majority of the immediate issues with the Cooling Tower, the additional bid cost to replace the Cooling Tower is of great value to the BAVTS at this time as the Cooling Tower is over eight years old and will require additional maintenance and repairs in the near future. We would typically budget \$200,000.00 to \$250,000.00 for a replacement of a Cooling Tower with these specifications.

Please advise if the BAVTS would like to proceed with the above recommendations that include all Base Bids and the Alternate Bid for the Cooling Tower Replacement.

If you have any questions, please let me know.

Attachments: Bid Tabulations



BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 2, 2024

5. AWARD OF BIDS – MAINTENANCE GARAGE RESTORATION PROJECT

INFORMATION:

Maintenance garage repairs were identified as priority 5 in the 2018 Capital Improvement Plan. The scope of the project includes replacement of existing roofing, exterior windows and doors, exterior masonry wall repairs, and exterior building painting.

The Joint Committee previously authorized Administration to proceed with specification development and bidding for this project. Capital Reserve funds will be used for this project.

Attached is a summary of the bids received from D’Huy Engineering.

The following bids were received on March 26, 2024:

Vendor	Total Bid
Jones Masonry Restoration Corp.	\$472,000.00
Twining Construction Co., Inc.	\$246,564.00

RECOMMENDATION:

It is recommended that the Joint Committee award the bid for the maintenance garage restoration project to Twining Construction Co., Inc. in the amount of \$246,564.00 utilizing Capital Reserve Funds.

It is also recommended that the Joint Committee authorize the Executive Director to sign the agreements associated with the bid award.

MOTION BY: Director Makary  
SECOND BY: Director Patrick  
ROLL CALL Motion carried by the following roll call vote: Aye:  
Directors Patrick, Recchiuti, Schenkel, Demko, Dettmar, Makary,  
Soldridge - seven; Nay: none.



**BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL  
 MAINTENANCE GARAGE EXTERIOR RESTORATION  
 DEI PROJECT NO. 016046**

**BID TABULATION  
 MARCH 26, 2024 @ 1:30 PM**

	<b>Jones Masonry Restoration Corp.</b>	<b>RC Construction Associates Inc.</b>	<b>Twining Construction Co., Inc.</b>	<b>North East Construction Management</b>	<b>Ubrig Construction</b>
<b>BASE BID \$</b>	472,000.00	No Bid	\$ 246,564.00	No Bid	No Bid
<b>TOTAL \$</b>	\$ 472,000.00	\$ -	\$ 246,564.00	\$ -	\$ -

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 2, 2024

6. AWARD OF BIDS – COOLING TOWER REFURBISHMENT PROJECT

INFORMATION:

Administration has identified cooling tower repairs are needed. Due to the age of the components in the cooling tower and the increased size of our new chillers, replacement of the media and rebalancing of the fan motor is needed to operate efficiently and extend the lifespan of the cooling tower unit.

The Joint Committee previously authorized the administration to proceed with specification development and bidding for this project. Capital Reserve funds will be used for this project.

Attached is a summary of the bids received from D’Huy Engineering.

The following bids were received on March 26, 2024:

Vendor	Base Bid	Alternate #1*	Total Bid
ASL Refrigeration, Inc. (dba ASL Mechanical)	\$115,420.00	\$56,975.00	\$172,395.00
JBM Mechanical	\$160,000.00	\$83,000.00	\$243,000.00
Myco Mechanical	\$127,000.00	\$217,000.00	\$344,000.00
Trefz Mechanical, Inc.	\$168,500.00	\$108,000.00	\$276,000.00

\* Alternate #1 – Full replacement of the cooling tower

RECOMMENDATION:

It is recommended that the Joint Committee award the bid for the cooling tower refurbishment project to ASL Refrigeration, Inc. in the amount of \$172,395 (base bid plus Alternate #1) utilizing Capital Reserve Funds.

It is also recommended that the Joint Committee authorize the Executive Director to sign the agreements associated with the bid award.

MOTION BY: Director Makary  
SECOND BY: Director Patrick  
ROLL CALL Motion carried by the following roll call vote: Aye:  
Directors Patrick, Recchiuti, Schenkel, Demko, Dettmar, Makary,  
Soldridge - seven; Nay: none.





DEI Engineering, Inc.

BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL  
COOLING TOWER REFURBISHMENT  
DEI PROJECT NO. 016044

BID TABULATION

March 26, 2024 @ 1:30 PM

	ASL Mechanical	JBM Mechanical	Myco Mechanical	Trefz Mechanical, Inc.
BASE BID	\$ 115,420.00	\$ 160,000.00	\$ 127,000.00	\$ 168,500.00
ALTERNATE #1 Cost to replace the Cooling Tower in lieu of refurbishment.	\$ 56,975.00	\$ 83,000.00	\$ 217,000.00	\$ 108,000.00
TOTAL	\$ 172,395.00	\$ 243,000.00	\$ 344,000.00	\$ 276,500.00

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 2, 2024

7. AWARD OF BIDS – A-WING DEHUMIDIFICATION PROJECT

INFORMATION:

The Administration has identified humidity issues and recommends the installation of heating duct coils in several air-handling units in A-wing to control humidity in several classrooms and mitigate mold issues.

The Joint Committee previously authorized the administration to proceed with specification development and bidding for this project. Capital Reserve Funds will be used for this project.

Attached is a summary of the bids received from D'Huy Engineering.

The following bids were received on March 26, 2024:

Vendor	Total Bid
ASL Refrigeration, Inc. (dba ASL Mechanical)	\$75,700.00
JBM Mechanical	\$92,000.00
Myco Mechanical	\$96,000.00
Trefz Mechanical, Inc.	\$145,000.00

RECOMMENDATION:

It is recommended that the Joint Committee award the bid for the A-Wing Dehumidification project to ASL Refrigeration, Inc. in the amount of \$75,700.00 utilizing Capital Reserve Funds.

It is also recommended that the Joint Committee authorizes the Executive Director to sign the agreements associated with the bid award.

MOTION BY: Director Makary  
SECOND BY: Director Patrick  
ROLL CALL Motion carried by the following roll call vote: Aye:  
Directors Patrick, Recchiuti, Schenkel, Demko, Dettmar, Makary,  
Soldridge - seven; Nay: none.



D'HUY Engineering, Inc.

**BETHLEHEM AREA VOCATIONAL TECHNICAL SCHOOL  
DEHUMIDIFICATION  
DEI PROJECT NO. 016045**

**BID TABULATION**

**March 26, 2024 @ 1:30 PM**

	<b>ASL Mechanical</b>	<b>JBM Mechanical, Inc.</b>	<b>Myco Mechanical</b>	<b>Trefz Mechanical, Inc.</b>
<b>BASE BID</b>	\$ 75,700.00	\$ 92,000.00	\$ 96,000.00	\$ 145,000.00
<b>TOTAL</b>	<b>\$ 75,700.00</b>	<b>\$ 92,000.00</b>	<b>\$ 96,000.00</b>	<b>\$ 145,000.00</b>

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 2, 2024

8. CHANGE ORDERS

a. BAKE SHOP WALK-IN REFRIGERATOR/FREEZER PROJECT CHANGE ORDER

INFORMATION:

During the project, it was determined that we would not need to utilize the full material allowance. As a result, a negative change order is needed to close out the project.

RECOMMENDATION:

That the Joint Committee approve a negative \$6,486.05 change order from ASL Refrigeration, Inc. for the Bake Shop Walk-In Refrigerator/Freezer Project.

It is also recommended that the Joint Committee authorize the Executive Director to sign the change order.

b. CHILLER REPLACEMENT PROJECT – CHANGE ORDER #1

INFORMATION:

During the project, it was determined that we would need to replace an additional chilled water pump at a cost of \$11,988.06. It was also determined that we would not need to utilize the full material allowance saving \$2,216.13. A combined \$9,771.93 change order is needed to close out the project.

RECOMMENDATION:

That the Joint Committee approve a \$9,771.93 change order from Tri-County Mechanical, Inc. for the Chiller Replacement Project.

It is also recommended that the Joint Committee authorize the Executive Director to sign the change order.

MOTION BY: Director Makary

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:

Directors Patrick, Recchiuti, Schenkel, Demko, Dettmar, Makary, Soldridge - seven; Nay: none.

# Change Order

No. 1

Date of Issuance: 3/6/2024 Effective Date: 3/6/2024

Project: Bake Shop Walk-In Refrigerator/Freezer	Owner: Bethlehem Area Vocational Technical School	Owner's Contract No.:
Contract: Bake Shop Walk-In Refrigerator/Freezer		Date of Contract: March 1, 2022
Contractor: ASL Refrigeration, Inc.		Engineer's Project No.: 016035

**The Contract Documents are modified as follows upon execution of this Change Order:**

Credit for unused Material Allowances -\$6,486.05

Attachments: (List documents supporting change):

**CHANGE IN CONTRACT PRICE:** **CHANGE IN CONTRACT TIMES:**

Original Contract Price: \$248,795.00 Original Contract Times:  Working days  Calendar days  
Substantial completion (days or date): August 12, 2022  
Ready for final payment (days or date): August 19, 2022

Increase from previously approved Change Orders No. \_\_\_\_\_ to No. \_\_\_\_\_: \$0  
Increase from previously approved Change Orders No. N/A to No. \_\_\_\_\_:  
Substantial completion (days): N/A  
Ready for final payment (days): N/A

Contract Price prior to this Change Order: \$248,795.00 Contract Times prior to this Change Order:  
Substantial completion (days or date): \_\_\_\_\_  
Ready for final payment (days or date): \_\_\_\_\_

Decrease of this Change Order: \$ - 6,486.05 Increase of this Change Order:  
Substantial completion (days or date): \_\_\_\_\_  
Ready for final payment (days or date): \_\_\_\_\_

Contract Price incorporating this Change Order: \$242,308.95 Contract Times with all approved Change Orders:  
Substantial completion (days or date): \_\_\_\_\_  
Ready for final payment (days or date): \_\_\_\_\_

RECOMMENDED: By: \_\_\_\_\_ Engineer (Authorized Signature)  
ACCEPTED: By: \_\_\_\_\_ Owner (Authorized Signature)  
ACCEPTED: By: \_\_\_\_\_ Contractor (Authorized Signature)

Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by Funding Agency (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

# Change Order

No. 1

Date of Issuance: 3/27/24

Effective Date: 3/27/24

Project: BAVTS Chiller Replacement	Owner: Bethlehem Area Vocational Technical School	Owner's Contract No.:
Contract: BAVTS Chiller Replacement		Date of Contract: April 6, 2022
Contractor: Tri-County Mechanical, Inc.		Engineer's Project No.: 016038

**The Contract Documents are modified as follows upon execution of this Change Order:**

Additional cost to replace an additional Chilled Water Pump	+ \$11,988.06
Less remaining Material Allowance	<u>- \$2,216.13</u>
Total Add for this Change Order #1	+ \$9,771.93

Attachments: (List documents supporting change):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CHANGE IN CONTRACT PRICE:**

**CHANGE IN CONTRACT TIMES:**

Original Contract Price:  
  
\$565,000.00

Original Contract Times:  Working days  Calendar days  
Substantial completion (days or date): January 12, 2023  
Ready for final payment (days or date): January 20, 2023

Increase from previously approved Change Orders  
No. \_\_\_\_\_ to No. \_\_\_\_\_:  
  
\$0

Increase from previously approved Change Orders  
No. N/A to No. \_\_\_\_\_:  
Substantial completion (days): N/A  
Ready for final payment (days): N/A

Contract Price prior to this Change Order:  
  
\$565,000.00

Contract Times prior to this Change Order:  
Substantial completion (days or date): \_\_\_\_\_  
Ready for final payment (days or date): \_\_\_\_\_

Increase of this Change Order:  
  
\$ +9,771.93

Increase of this Change Order:  
Substantial completion (days or date): \_\_\_\_\_  
Ready for final payment (days or date): \_\_\_\_\_

Contract Price incorporating this Change Order:  
  
\$574,771.93

Contract Times with all approved Change Orders:  
Substantial completion (days or date): \_\_\_\_\_  
Ready for final payment (days or date): \_\_\_\_\_

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: \_\_\_\_\_  
Engineer (Authorized Signature)

By: \_\_\_\_\_  
Owner (Authorized Signature)

By: \_\_\_\_\_  
Contractor (Authorized Signature)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Funding Agency (if applicable): \_\_\_\_\_

Date: \_\_\_\_\_

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 2, 2024

9. ARP ESSER GRANT REVISION

INFORMATION:

The Administration recommends submitting a revision to PDE for the ARP ESSER grant. The revision would transfer the \$6,486.05 saved on the Bake Shop Walk-In Refrigerator Freezer project to offset any additional costs associated with the planned Navigation Nights activities in 2023-2024 and provide additional funding for the Chiller Replacement project, reducing the amount paid with Capital Reserve funds.

RECOMMENDATION:

That the Joint Committee authorize the Administration to submit an ARP ESSER grant revision to reallocate \$6,486.05 saved on the Bake Shop Walk-In Refrigerator Freezer project to offset any additional costs associated with the planned Navigation Nights activities in 2023-2024 and provide additional funding for the Chiller Replacement project, reducing the amount paid with Capital Reserve funds.

MOTION BY:	Director Makary
SECOND BY:	Director Patrick
ROLL CALL	Motion carried by the following roll call vote: Aye: Directors Patrick, Recchiuti, Schenkel, Demko, Dettmar, Makary, Soldridge - seven; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 2, 2024

10. REVISED BAVTS 2023-2024 SCHOOL CALENDAR

INFORMATION:

The 2023-2024 school year needs to be revised due to the number of snow/emergency days used to date. These unforeseen days reduced our “original” school calendar from 182 days of instruction to 179 days. In accordance with Pennsylvania Department of Education (PDE), this institution needs to be open for business for our students a minimum of 180 days. In keeping with the three sending school districts’ calendar revisions, the following date has been added to the calendar as an instructional day:

Wednesday, June 5, 2024

The last day for teachers will be Thursday, June 6, 2024.

Further loss of instructional days will make it necessary to add days to the end of the school year.

RECOMMENDATION:

That the revised 2023-2024 school calendar be approved as presented; and that should additional snow/emergency days be used, that the appropriate amount of days needed be added to the end of the school year.

MOTION BY: Director Makary  
SECOND BY: Director Patrick  
ROLL CALL Motion carried by the following roll call vote: Aye:  
Directors Patrick, Recchiuti, Schenkel, Demko, Dettmar, Makary,  
Soldridge - seven; Nay: none.





**BETHLEHEM AREA**  
VOCATIONAL-TECHNICAL SCHOOL

**2023-2024 SCHOOL CALENDAR**  
**REVISED FOR SNOW/EMERGENCY DAY**

New Teacher In-Service Day	Monday	August 21, 2023
New Teacher In-Service Day	Tuesday	August 22, 2023
In-Service Day (1 of 6)	Wednesday	August 23, 2023
In-Service Day (2 of 6)	Thursday	August 24, 2023
School Session Begins	Monday	August 28, 2023
School Closed for Labor Day Holiday	Monday	September 4, 2023
Columbus Day/In-Service Day (3 of 6)	Monday	October 9, 2023
In-Service Day (4 of 6)	Wednesday	November 22, 2023
School Closed for Thanksgiving Holiday	Thursday Friday Monday	November 23, 2023 November 24, 2023 November 27, 2023
School Closed for Winter Holiday	Monday Tuesday Wednesday Thursday Friday Monday Tuesday	December 25, 2023 December 26, 2023 December 27, 2023 December 28, 2023 December 29, 2023 January 1, 2024 January 2, 2024
School Closed for Martin Luther King Holiday	Monday	January 15, 2024
In-Service Day (5 of 6)	Friday	February 16, 2024
School Closed for Presidents' Day Holiday	Monday	February 19, 2024
School Closed for Spring Recess	Thursday Friday Monday	March 28, 2024 March 29, 2024 April 1, 2024
School Closed for Memorial Day Holiday	Monday	May 27, 2024
Last Day for Students	<del>Tuesday</del>	<del>June 4, 2024</del>
	<b>Wednesday</b>	<b>June 5, 2024</b>
Last Day for Teachers - In-Service Day (6 of 6)	<del>Wednesday</del>	<del>June 5, 2024</del>
	<b>Thursday</b>	<b>June 6, 2024</b>
<hr/>		
Total Number of Days for Students	=	182
Total Number of Days for Teachers	=	188

*Approved 4/4/23*  
*Revised Calendar JC Approved \_\_\_\_\_*

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 2, 2024

11. PROPOSED 2024-2025 SCHOOL CALENDAR

INFORMATION:

BAVTS administration has been working closely with representatives of the three districts attempting to develop a calendar for the 2024-2025 school term that mirrors the districts. Attached is the proposed calendar for 2024-2025 as well as a matrix indicating the remaining conflicting days within the three school districts and BAVTS.

The proposed calendar detailing paid holidays for 12-month employees, per the respective employee agreements, for the 2024-2025 school year is also presented for review and approval.

RECOMMENDATION:

That the 2024-2025 school calendars be approved as presented.

MOTION BY: Director Makary  
SECOND BY: Director Patrick  
ROLL CALL Motion carried by the following roll call vote: Aye:  
Directors Patrick, Recchiuti, Schenkel, Demko, Dettmar, Makary,  
Soldridge - seven; Nay: none.

# BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL 2024-2025 School Calendar

- 19 New Teacher In-Service
- 20 New Teacher In-Service
- 21 In-Service (1 of 6)
- 22 In-Service (2 of 6)
- 23 NO SCHOOL FOR 10 MONTH INSTRUCTIONAL STAFF
- 26 FIRST DAY FOR STUDENTS  
First Day For BASD, NASD and BAVTS (SVSD starts 8/21)

B - 5      N - 5      SV - 5

AUGUST '24						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 14 SVSD Open  
BASD, NASD - In-Service  
BAVTS - In-Service (5 of 6)
- 17 Presidents' Day  
ALL CLOSED

B - 18  
N - 18  
SV - 18

FEBRUARY '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

- 2 Labor Day  
ALL CLOSED

B - 20  
N - 20  
SV - 20

SEPTEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

B - 21  
N - 21  
SV - 21

MARCH '25						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 3 Rosh Hashanah  
BASD - Closed  
NASD, SVSD, BAVTS - Open
- 14 Columbus Day  
BASD, SVSD, BAVTS - Open  
NASD - In-Service

B - 22 (Rosh Hashanah on 10/3)  
N - 22 (In-Service on 10/14)  
SV - 23

OCTOBER '24						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 17 Spring Recess Begins  
(ALL CLOSED THROUGH 4/21/25)
- 18 GOOD FRIDAY  
ALL CLOSED
- 21 Last Day of Spring Recess
- 22 ALL SCHOOLS REOPEN

B - 19  
N - 19  
SV - 19

APRIL '25						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- 5 Election Day  
BASD, SVSD - In-Service  
NASD - Open  
BAVTS - In-Service (3 of 6)
- 27 Thanksgiving Recess Begins  
BASD - Closed, NASD In-Svc  
SVSD - In-Svc., 11/25-27  
BAVTS - In-Service (4 of 6)

B - 17  
N - 17  
SV-15 (In Service on 11/25,11/26)

NOVEMBER '24						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

- 26 MEMORIAL DAY  
ALL CLOSED

B - 20 (Primary Day TBD)  
N - 21  
SV - 21

MAY '25						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 2 Last Day of Thanksgiving Recess  
For BAVTS, BASD, NASD  
SV Open
- 20 BASD - Early Dismissal  
NASD, SVSD, BAVTS - Open All Day
- 23 Winter Holiday Recess Begins  
ALL CLOSED THROUGH 1/3/25

B - 14  
N - 14  
SV - 14

DECEMBER '24						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 6 Last Day For Students
- 9 Last Day For Teachers  
In-Service (6 of 6)

B - 6  
(Last Student Day - 6/9)  
N - 3  
(Last Student Day - 6/4/25)  
SV - 4  
(Last Student Day - 6/5/25)

JUNE '25						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 6 ALL SCHOOLS RE-OPEN
- 20 M.L. KING DAY  
ALL CLOSED
- 21 SVSD - In-Service

B - 19  
N - 19  
SV - 18 (In-Service on 1/21)

JANUARY '25						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- BAVTS IN-SERVICE DAYS (6):**  
Wed., 8/21      Wed., 11/27  
Thurs., 8/22      Fri., 2/14  
Tues., 11/5      Mon., 6/9

**TOTAL DISTRICT DAYS:**  
B-180    N-179    SV-178

BAVTS STUDENT/TEACHER DAYS			
Aug.	5/7	Feb.	18/19
Sept.	20/20	Mar.	21/21
Oct.	23/23	Apr.	19/19
Nov.	17/19	May	21/21
Dec.	14/14	June	5/6
Jan.	19/19	<b>TOTAL</b>	182/188

### CALENDAR COMPARISONS FOR 2024-2025

CATEGORY	DATE	BETHLEHEM	NORTHAMPTON	SAUCON VALLEY	BAVTS
In-Service/Teacher Prep		8/14-8/19 (New Tchrs.) Wed. - Mon. 8/20 - 8/23 (All) Tues. - Fri.	8/19 - 8/22 Mon. - Thurs.	8/15 - 8/20 Thurs. - Tuesday	8/19-8/20 (New Teachers) Mon. - Tues. 8/21 - 8/22 (All) Wed. - Thurs.
First Day for Students		8/26/24 Monday	8/26/24 Monday	8/21/24 Wednesday	8/26/24 Monday
Labor Day Holiday	Mon., 9/2/24	Closed	Closed	Closed	Closed
Rosh Hashanah	Thurs., 10/3/24	Closed	Open	Open	Open
Columbus Day	Mon., 10/14/24	Open	In-Service	Open	Open
Election Day	Tues., 11/5/24	In-Service	Open	In-Service	In-Service
In-Service (SV Only)	Mon., 11/25-Tues., 11/26	Open	Open	In-Service	Open
In-Service	Wed., 11/27/24	Closed	In-Service	In-Service	Open
Thanksgiving Holiday		Closed 11/27 - 12/2 Wed. - Mon.	Closed 11/28 - 12/2 Thurs. - Mon.	Closed 11/28 - 11/29 Thurs. - Fri. Open Mon., 12/2	Closed 11/28 - 12/2 Thurs. - Mon.
Winter Holiday/Christmas Break					
		½ Day In-Svc Fri., 12/20			½ Day In-Svc Fri., 12/20
		Closed 12/23/24 - 1/3/25 2 weeks (Mon-Fri)	Closed 12/23/24 - 1/3/25 2 weeks (Mon-Fri)	Closed 12/23/24 - 1/3/25 2 weeks (Mon-Fri)	Closed 12/23/24 - 1/3/25 2 weeks (Mon-Fri)
Martin Luther King Holiday	Mon., 1/20/25	Closed	Closed	Closed	Closed
In-Service (SV Only)	Tues., 1/21/25	Open	Open	In-Service	Open
In-Service	Fri., 2/14/25	In-Service	In-Service	Open	In-Service
Presidents' Day Holiday	Mon., 2/17/25	Closed	Closed	Closed	Closed
Spring Recess/Easter Break	Thurs., 4/17-Mon., 4/21	Closed	Closed	Closed	Closed
In-Service Day(Primary Day-Date TBD)		In-Service	Open	Open	Open
Memorial Day Holiday	Mon., 5/26/25	Closed	Closed	Closed	Closed
Last Day for Students		6/9/25 Monday	6/4/25 (1/2 day) Wednesday	6/5/25 (1/2 day) Thursday	6/6/25 Friday
In-Service/Record Day		6/10/25 - 6/12/25 Tuesday - Thursday	6/5/25 Thursday	6/5/25 Thursday	6/9/25 Monday
Teachers' Last Day		6/12/25 Thursday	6/5/25 Thursday	6/5/25 Thursday	6/9/25 Monday
Total Days		181/190	180/188	184/192	182/188



**BETHLEHEM AREA**  
VOCATIONAL TECHNICAL SCHOOL

**HOLIDAY SCHEDULE FOR 2024-2025 FOR THE FOLLOWING EMPLOYEE GROUPS:**

ADMINISTRATION  
ADMINISTRATIVE SUPPORT  
CLERICAL

**2024**

Thursday	July 4, 2024	Independence Day
Monday	September 2, 2024	Labor Day
Thursday	November 28, 2024	Thanksgiving Day
Friday	November 29, 2024	Thanksgiving Break
Wednesday	December 25, 2024	Christmas Holiday

**2025**

Wednesday	January 1, 2025	New Year's Holiday
Monday	January 20, 2025	MLK Day
Monday	February 17, 2025	President's Day
Friday	April 18, 2025	Good Friday
Monday	May 26, 2025	Memorial Day

**FLEX HOLIDAY OPTIONS (CHOOSE THREE DAYS)**

Monday	December 2, 2024	Thanksgiving Break
Monday	December 23, 2024	Winter Recess
Tuesday	December 24, 2024	Winter Recess
Thursday	December 26, 2024	Winter Recess
Friday	December 27, 2024	Winter Recess
Monday	December 30, 2024	Winter Recess
Tuesday	December 31, 2024	Winter Recess
Thursday	January 2, 2025	Winter Recess
Friday	January 3, 2025	Winter Recess
Thursday	April 17, 2025	Spring Recess
Monday	April 21, 2025	Spring Recess

*Thirteen (13) holidays*

JC Approved \_\_\_\_\_

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 2, 2024

12. OCCUPATIONAL ADVISORY COMMITTEE MEMBERS

RECOMMENDATION:

That the Joint Committee approve the following Occupational Advisory Committee (OAC) members for the 2023-2024 school year.

First Name	Last Name	Job Title	Company	Shop/Program
Robert	Long	Construction Manager	Deluxe Plumbing & Heating	Plumbing
David	Barner	CNC Machinist	Mancor	Precision Machining
Nathan	Snyder	Mold Designer	B. Braun	Precision Machining
Donna	Irwin	CNA Instructor	Genesis Bethlehem South	Health Careers
Karen	Hein	Volunteer Engagement Specialist	St. Luke's University Health Hospital Network	Health Careers

MOTION BY:  
SECOND BY:  
ROLL CALL

Director Makary

Director Patrick

Motion carried by the following roll call vote: Aye:

Directors Patrick, Recchiuti, Schenkel, Demko, Dettmar, Makary,  
Soldridge - seven; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 2, 2024

13. MAC LAB REFRESH

INFORMATION:

We regularly update our Mac computer labs for the Creative Cluster programs, including Commercial Art, Graphic Communications, Multimedia & Web Design, Social Media Marketing, and Video & Media Arts. Two programs need new hardware for the upcoming school year. We will purchase directly from Apple using PEPPM pricing.

RECOMMENDATION:

That the Joint Committee approve the purchase of 63 computers from Apple for the total cost of \$113,715 per the attached proposal.

MOTION BY: Director Makary  
SECOND BY: Director Patrick  
ROLL CALL Motion carried by the following roll call vote: Aye:  
Directors Patrick, Recchiuti, Schenkel, Demko, Dettmar, Makary,  
Soldridge - seven; Nay: none.



# Apple Inc. Education Price Quote

**Customer:**

Dennis Nolen  
BETHLEHEM AREA VO-TECH SCHOOL  
Phone: 1610-866-8013  
Email: nolend@bavts.org

**Apple Inc:**

Morgan Cruz  
Email: morgan\_cruz@apple.com

**Apple Quote:**

2212681555

**Quote Date:**

March 19, 2024

**Quote Valid Until:**

April 18, 2024

**Quote Comments:**

Please reference Apple Quote number on your Purchase Order.  
CENTRAL SUSQUEHANNA IU 16 (PEPPM)

Item #	Details	Qty	Unit List Price	Extended List Price
1	<b>24-inch iMac with Retina 4.5K display: Apple M3 chip with 8-core CPU and 8-core GPU - Silver</b> Part Number: Z195 <b>Configuration:</b> 065-CFHL : Apple M3 chip with 8-core CPU with 4 performance cores and 4 efficiency cores, 8-core GPU and 16-core Neural Engine 065-CFHN : 16GB unified memory 065-CFHT : 512GB SSD storage 065-CFJK : Gigabit Ethernet 065-CFJP : Magic Mouse 065-CFHX : Two Thunderbolt / USB 4 ports 065-CFN4 : None 065-CFK6 : Magic Keyboard - US English 065-CFMH : Accessory Kit	63	\$1,636.00	\$103,068.00
2	<b>4-Year AppleCare+ for Schools - iMac</b> Part Number: S7735LL/A	63	\$169.00	\$10,647.00

<b>Education List Price Total</b>	<b>\$113,715.00</b>
Additional Tax	\$0.00
Estimated Tax	\$0.00
Total Tax	\$0.00
<b>Extended Total Price*</b>	<b>\$113,715.00</b>

*\*In most cases Extended Total Price does not include Sales Tax  
\*If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary*

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This document has been created for you as Apple Quote ID 2212681555.

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- If you're the authorized purchaser and need assistance in registering for access to the Apple Online Store, please contact your Apple Sales Representative.

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  - If you do not have a purchase agreement in effect with Apple, please contact [osteam.edu@apple.com](mailto:osteam.edu@apple.com).
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  - Bill-to name and address for your Apple account
  - Physical ship-to name and address (No P.O. Boxes)
  - Purchase order number
  - Valid signature of an authorized purchaser
  - Apple part number and/or description of product and quantity
  - Total dollar amount authorized or unit price and extended price on all line items
  - Contact information: name, phone number and email
- D. Unless this Quote specifies otherwise, it remains in effect until the Quote Valid Until Date set forth above. Apple reserves the right to withdraw this Quote before an order is placed, modify, or cancel any provision of this Quote, or cancel any orders placed.

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BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 2, 2024

14. CONTINUING EDUCATION:

2023-2024 CONTINUING EDUCATION INSTRUCTORS

RECOMMENDATION:

That the following individual be approved as Continuing Education Instructor for the 2023-2024 school year, at the hourly rate listed, pending receipt of all required paperwork:

Name	Course	Salary
Madison Passaro	Pharmacy Technician	\$27.00/hour

MOTION BY: Director Makary

SECOND BY: Director Patrick

ROLL CALL Motion carried by the following roll call vote: Aye:  
Directors Patrick, Recchiuti, Schenkel, Demko, Dettmar, Makary,  
Soldridge - seven; Nay: none.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 2, 2024

I.(1.) SUPPLEMENTAL EQUIPMENT GRANT

INFORMATION:

We have not received notification of the amount of our remaining 2023-2024 Supplemental Equipment Grant payment. Previously, the Joint Committee approved purchases for the Precision Machining program under this grant. PDE is requiring that all funds be obligated and paid by June 30<sup>th</sup>. In order to comply with this deadline, the Administration will need to proceed with purchases as funding becomes identified. It is expected that larger purchases would be made utilizing PA COSTARS contracts to expedite this process.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 2, 2024

I.(2.) PROPOSED TRUCK PURCHASE

INFORMATION:

Administration recommends the purchase of a new pick-up truck at an estimated cost of \$65,000 (subject to change based on availability) utilizing the PA COSTARS contract. The proposed truck will give BAVTS the ability to tow the Fiat as well as the proposed food trailer. We will be requesting a budget transfer and action item at the May meeting for this purchase.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 2, 2024

I. (3.) WORK PROJECT REPORT

INFORMATION:

The project control report is a list of work that the students complete as an educational experience within their respective shop area. The priority listing for acceptance/rejection of these work orders is as follows:

Projects for Bethlehem AVTS .....	1
Projects for participating school districts .....	2
Projects for non-profit organizations .....	3
Projects for persons who are not employees of BAVTS or sending districts..	4
Projects for BAVTS and attendance area employees and board members .....	5
Void .....	6
Pending Approval .....	7

*TYPES: 1- BAVTS staff; 2- BAVTS students; 3- General Public; 4-BAVTS Interfund; 5-Schools/Township; 6- NON-Profits									
WO #	REQUESTER	SHOP	Description	Request Date	*Type	Completion Date	Materials Cost	Total Cost	Paid Date Paid Status
24-1	Mike Galler	Culinary	12 Month Staff Luncheon - 35 people 8/17/23		4	08/17/23	\$ 525.00	\$525.00	PAID
24-2	Heather Burkhardt	Baking	2-3 Trays of Baked Goods for Northampton		4	08/24/23	\$ 100.00	\$100.00	PAID
24-3	Jim Gurcsik	Graphics	65 shirts for food truck	08/28/23	4	10/16/23	\$ 370.00	\$370.00	PAID
24-4	Heather Burkhardt	Baking	Liberty Open House 9/13/23	08/30/23	4	09/13/24	\$ 100.00	\$100.00	PAID
24-5	Heather Burkhardt	Baking	Freedom Open House 9/6/23	08/30/23	4	09/06/23	\$ 100.00	\$100.00	PAID
24-6	Karen Mustonen	Graphics	Uniforms Embroidered	08/31/23	4			\$0.00	VOID
24-7	Jeff Bower	Graphics	Decals NOT INTERFUND	09/05/23	4	10/13/23	\$ 18.00	\$18.00	Paid 10/16/23
24-8	Susan Fahrenkopf	Baking	Baked goods for Board Meeting 09/05/23	09/05/23	4	09/05/23	\$ 40.00	\$40.00	PAID
24-9	Dana Huber	Graphics	Directional arrow signs	09/07/23	4		\$ 18.00	\$18.00	VOID
24-10	Heather Burkhardt	Baking	Baked goods for Northampton MS Open House (9/14/23)	09/11/23	4		\$ 200.00	\$200.00	PAID
24-11	Susan Fahrenkopf	Baking	Breakfast for CTE Meeting 9/29/23	09/15/23	4		\$ 12.00	\$12.00	PAID
24-12	Susan Fahrenkopf	Food Truck	Light refreshments for Electric Car reveal	09/18/23	4	09/20/23	\$ 700.00	\$700.00	PAID
24-13	Student Services	Graphics	Window cling covering	09/21/23	4	01/17/24	\$ 144.00	\$144.00	PAID
24-14	Jeff Bower	Graphics	Fire elevator signs	09/21/23	4	10/13/23	\$ 10.00	\$10.00	PAID
24-15	Susan Fahrenkopf	Graphics	Screen Print Shirts	09/27/00	4			\$0.00	
24-16	Susan Fahrenkopf	Baking	Baked goods for JC Meeting	09/28/23	4		\$ 40.00	\$40.00	PAID
24-17	Mike Galler	Baking	Baked Goods for OAC Meetings 10/9 & 10/10	09/28/23	4	10/11/23	\$ 480.00	\$480.00	PAID
24-18	Dario Chavez	Baking	Desserts for NTHS Induction Ceremony NOT INTERFUND	09/28/23	4			\$0.00	Paid by PO
24-19	Mike Galler	Food Truck	OAC 10/9 & 10/10	09/28/23	4	09/11/23	\$ 2,200.00	\$2,200.00	PAID
24-20	Dario Chavez	Culinary	Food for NTHS Induction Ceremony	09/28/23	4			\$0.00	Paid by PO
24-21	Angela Thom	Culinary	Provide snacks for Skills USA Members	09/28/23	4			\$0.00	Paid by PO
24-22	Jalissa Kuehner	Comm. Arts	Painting a mural in the School Store	10/02/23	4			\$0.00	VOID
24-23	Heather Burkhardt	Baking	Baked goods for Freedom Career Fair	10/03/23	4		\$ 30.00	\$30.00	PAID

24-24	Glenn Milositz	Graphics	Windo coverings for classroom doors	10/05/23	4	11/06/23	\$ 420.00	\$420.00	PAID
24-25	Adam Lazarchak	Food Truck	Food Truck event for Freedom / Liberty game	10/06/23	4	10/28/23	\$ 750.00	\$750.00	PAID
24-26	Dario Chavez	Culinary	Taco Bar for winners of NTHS Field Day	10/06/23	4	10/06/23	\$ 225.00	\$225.00	Paid by PO
24-27	Heather Burkhardt	Food Truck	Food Truck for BBBS visit (10/17/23)	10/06/23	4	10/17/23	\$ 380.00	\$380.00	PAID
24-28	Adam Lazarchak	Food Truck	Board Members that came to Food Truck	10/03/23	4	10/03/23	\$ 92.00	\$92.00	PAID
24-29	Dean Ruch (School To Careers)	Graphics	2 sets of NCR forms	10/11/23	4	10/16/23	\$ 46.00	\$46.00	PAID
24-30	Susan Fahrenkopf	Baking	Baked goods for Little Pink Dress Party	10/11/23	4	10/24/23	\$ 800.00	\$800.00	PAID
24-31	Cops N Kids	Baking	Cupcakes (11/17/23)	10/11/23	4	11/17/23	\$ 100.00	\$100.00	PAID
24-32	Susan Fahrenkopf	Graphics	Screen Print T Shirts for Open House	10/11/23	4	10/20/23	\$ 110.00	\$110.00	PAID
24-33	Jaime Vlasaty	Baking	600 Baked Goods (10/20/23)	10/11/23	4	10/13/23	\$ 600.00	\$600.00	PAID
24-34	Heather Burkhardt	Baking	Baked goods for BBBS (10/17/23)	10/04/23	4	10/17/23	\$ 75.00	\$75.00	PAID
24-35	Susan Fahrenkopf	Baking	Baked goods for November Board Meeting	10/20/23	4		\$ 40.00	\$40.00	PAID
24-36	Susan Fahrenkopf	Baking	Breakfast for CTE Directors (11/17/23)	10/20/23	4		\$ 12.00	\$12.00	PAID
24-37	Jesse Schneck	Bldg. Trades	Safety Glass Holder	10/24/23	4		\$ 10.00	\$10.00	PAID
24-38	Karen Mustonen	Graphics	Tags for Cookies for Saucon	10/11/23	4	10/26/23	\$ 50.00	\$50.00	PAID
24-39	Maria Womer Stiffinella	Graphics	Wall stickers	10/26/23	4	11/29/23	\$ 25.00	\$25.00	PAID
24-40	Jalissa Kuehner	Graphics		10/26/23	4	10/25/23	\$ 20.00	\$20.00	PAID
24-41	Culinary	Graphics	BEO Work For October	10/30/23	4		\$ 3.00	\$3.00	PAID
24-42	Food Truck	Graphics	BEO Work For October	10/30/23	4		\$ 7.00	\$7.00	PAID
24-43	Culinary (Billed to Masonry)	Masonry	Pizza Oven	11/01/23	4			\$0.00	
24-44	Connie Muschko	Culinary	Veterans Day Luncheon	11/07/23	4		\$ 350.00	\$350.00	PAID
24-45	Heather Burkhardt	Culinary	Counselor Luncheon (12/7 & 12/8)	11/07/23	4	12/08/23	\$ 480.00	\$480.00	PAID
24-46	HOSA	Graphics	Basket Bingo Tickets	11/08/23	4			\$0.00	VOID
24-47	Dario Chavez (NTHS)	Graphics	Shirts printed	11/09/23	4			\$0.00	PAID
24-48	Jeff Bower	Graphics	20 decals for towel dispensers	11/13/23	4	11/21/23	\$ 20.00	\$20.00	PAID
24-49	Karen Mustonen	Graphics	Pie Decals	11/20/23	4	11/21/23	\$ 19.50	\$19.50	PAID
24-50	Susan Fahrenkopf	Culinary	Luncheon for stakeholders (12/12/23)	11/21/23	4	12/12/23	\$ 450.00	\$450.00	PAID

24-51	Dana Huber	Graphics	Business cards for Dana & Lauren	11/21/23	4	12/13/23	\$	9.00	\$9.00	PAID
24-52	Susan Fahrenkopf	Baking	Baked goods for JC Meeting	11/21/23	4	11/06/23	\$	40.00	\$40.00	PAID
24-53	Susan Fahrenkopf	Baking	Baked goods for Directors Meeting (12/15/23)	11/01/23	4	12/15/23	\$	12.00	\$12.00	PAID
24-54	Deb Miller	Graphics	100 gift certificates	11/28/23	4	11/29/23	\$	10.00	\$10.00	PAID
24-55	Dana Huber (Rotary)	Culinary	Rotary lunch (1/31/24) NOT INTERFUND	11/29/23	4	01/31/24	\$	240.00	\$240.00	Paid 02/02/24
24-56	Dana Huber (Adult Ed)	Graphics	Gift Certificates (Not Interfund)	12/01/23	4	12/06/23		5.00	\$5.00	PAID
24-57	Heather Burkhardt	Baking	Beverages & Baked Goods for Fast Track	12/08/23	4			60.00	\$60.00	Paid
24-58	Jeff Bower	Culinary	Dessert for Facilities Management Meeting	12/11/23	4				\$0.00	
24-59	Jeff Bower	Culinary	Lunch for Facilities Management Meeting	12/11/23	4				\$0.00	
24-60	Karen Mustonen	Graphics	100 Peanut Allergens stickers	12/12/23	4	12/19/23		8.00	\$8.00	PAID
24-61	Jen Stilgenbauer	Baking	100 gingerbread men for lesson	12/18/23	4	12/22/23		500.00	\$500.00	PAID
24-62	McGraw/ Irwin	Baking	60 gingerbread men for lesson	12/18/23	4	12/22/23		300.00	\$300.00	PAID
24-63	Susan Fahrenkopf	Graphics	180 holiday cards	12/19/23	4	12/19/23		20.00	\$20.00	PAID
24-64	Emily Hough	Graphics	Shirts and hoodies for Web Design	12/19/23	4				\$0.00	
24-65	Moreen Wheatley	Baking	100 gingerbread men for lesson	12/20/23	4	05/14/01	\$	500.00	\$500.00	PAID
24-66	Culinary	Graphics	BEO Work For December	12/20/23	4	12/20/23		61.00	\$61.00	PAID
24-67	Kurt Samson	Culinary	Food for party (12/21/23)	12/20/23	4	12/21/23		80.00	\$80.00	PAID
24-68	Robert Kulik	Culinary	Food for party (12/21/23)	12/20/23	4	12/21/23		80.00	\$80.00	PAID
24-69	Angela Thom	FT/CE	Food For Navigation Nights (03/26/24)moved from Jan.	12/21/23	4				\$0.00	
24-70	Angela Thom	Baking	Desserts For Navigation Nights (03/26/24)moved from Jan.	12/21/23	4				\$0.00	
24-71	Susan Fahrenkopf	Baking	Continental breakfast for CTE meeting (1/19/24)	12/21/23	4				\$0.00	CANCELLED
24-72	Susan Fahrenkopf	Baking	Desserts for Joint Committee Meeting (1/03/24)	12/21/23	4			40.00	\$40.00	PAID
24-73	Heather Burkhardt/Marketing	Baking	Baked goods for Freedom 8-9 grade orientation (1/17/24)	01/04/24	4			100.00	\$100.00	PAID
24-74	Brian Moser/Skills USA	Graphics	3 Banners for Championship Display	01/09/24	4			168.00	\$168.00	PAID
24-75	Heather Burkhardt/Marketing	Baking	St. Anne's Tour Luncheon (03/13/24) NOT INTERFUND	01/10/24	4	03/03/24		150.00	\$150.00	Paid 03/13/24
24-76	Dana Huber/Rotary	Baking	Dessert for Rotary meeting (1/31/24) NOT INTERFUND	01/12/23	4	01/31/24		48.00	\$48.00	Paid 02/02/24
24-77	Susan Fahrenkopf	Culinary	Lunch for 7 people (2/21 - Bracalante Manufacturing)	01/23/24	4	02/21/24		90.00	\$90.00	PAID



24-78	Jesse Schneck	Graphics	Snap Frame	01/23/24	4			\$0.00	
24-79	NTHS (Dario Chavez)	Graphics	Carbs for Karb tickets (NOT INTERFUND)	01/26/24	4	01/26/24	30.00	\$30.00	Paid 01/30/24
24-80	Bake Shop	Graphics	Labels for Products	01/26/24	4	01/26/24	16.00	\$16.00	Paid
24-81	Bake Shop	Megatronics	Candyland board game pieces	01/30/24	4	02/26/24	40.00	\$40.00	PAID
24-82	CULINARY	Graphics	BEO Work for January	02/01/24	4	02/01/24	6.00	\$6.00	Paid
24-83	Heather Burkhardt	Baking	4 trays for Freedom Spring Open House (02/13/24)	02/01/24	4	02/13/24	80.00	\$80.00	PAID
24-84	Stan Prodes / Medical	Baking	Large trays for FVHN (05/13/24)	02/05/24	4			\$0.00	
24-85	Heather Burkhardt	Baking	Grab & Go cupcakes for East Hills MS tour (03/06/24)	02/07/24	4	03/06/24	220.00	\$220.00	
24-86	Jesse Schneck	Bldg. Trades	Table Top	02/14/24	4	02/28/24	35.00	\$35.00	PAID
24-87	Karen Mustonen	Bldg. Trades	Plywood squares for Cupcake Wars	02/22/24	4	02/27/24	10.00	\$10.00	PAID
24-88	Mike Galler	Culinary	Breakfast for in-service	02/16/24	4	02/16/24	300.00	\$300.00	PAID
24-89	Peggy Fuehrer	Food Truck	OAC 04/09/24	02/22/24	4			\$0.00	
24-90	Peggy Fuehrer	Culinary	OAC 100 dinners 04/08/24	02/22/24	4			\$0.00	
24-91	Peggy Fuehrer	Baking	OAC 100 desserts 04/08/24	02/22/24	4			\$0.00	
24-92	Susan Fahrenkopf	Baking	Baked goods for February Board Meeting	02/01/24	4	02/06/24	40.00	\$40.00	PAID
24-93	Susan Fahrenkopf	Baking	Dessert for Bracalente Manufacturing	01/18/24	4	02/21/24	24.00	\$24.00	PAID
24-94	Angela Thom	Baking	Desserts for NAV Nights (02/06/24)	08/30/24	4	02/06/24	218.00	\$218.00	PAID
24-95	Angela Thom	Culinary	Food for NAV Nights (02/06/24)	08/30/24	4	02/06/24	1,308.00	\$1,308.00	PAID
24-96	Angela Thom	Baking	Desserts for NAV Nights (03/12/24)	02/23/24	4	03/12/24	224.00	\$224.00	
24-97	Angela Thom	FT/CE	Food for NAV Nights (03/12/24)	02/23/24	4	03/12/24	1,344.00	\$1,344.00	
24-98	Jalissa Kuehner	Graphics	Small poster/banner	02/26/24	4		15.00	\$15.00	
24-99	Angela Thom	Culinary	Breakfast & Lunch for Career Fair (03/20/24)	02/26/24	4	03/20/24	2,250.00	\$2,250.00	
24-100-1	Angela Thom	Baking	Baked goods for Breakfast & Lunch for Career Fair	02/26/24	4	03/20/24	250.00	\$250.00	
24-100-2	Susan Fahrenkopf	Baking	Baked goods for March JC meeting	02/27/24	4		40.00	\$40.00	
24-100-3	Susan Fahrenkopf	Baking	Continental breakfast for CTE meeting (03/22/24)	02/27/24	4		12.00	\$12.00	
24-100-4	Karen Mustonen	Graphics	Candyland board on plastic sign & banner	02/27/24	4			\$0.00	
24-100-5	Mike Galler	Graphics	Polo Shirts For EV Project for 03/20/24	02/28/24	4	03/20/23	158.00	\$158.00	

24-100-6	Susan Fahrenkopf	Baking	Continental Breakfast for CTE meeting (02/23/24)	09/14/24	4	02/23/24	12.00	\$12.00	PAID
24-100-7	Heather Burkhardt	Baking	Grab & Go Cupcakes for EHMS 7th Grade (04/16/24)	03/07/24	4			\$0.00	
24-100-8	Heather Burkhardt	Baking	Grab & Go Cupcakes for EHMS 7th Grade (04/18/24)	03/07/24	4			\$0.00	
24-100-9	Dario Chvez	Baking	Trans funds for Baked good purchased from Culinary	03/11/23	4	03/11/24	94.00	\$94.00	
24-100-10	Karen Mustonen	Graphics	Labels for Black Bean Brownies	03/12/24	4			\$0.00	
24-100-11	Connie Muschko	Culinary	Co-Op Breakfast (May 15, 2024)	03/13/23	4			\$0.00	
24-100-12	NTHS	Culinary	HOSA Breakfast	03/13/24	4	03/13/24	300.00	\$300.00	
24-100-13	Dawn Sutter	FT/CE	Lunch for 3 people	03/20/24	4			\$0.00	
24-100-14	Susan Fahrenkopf	Baking	Baked goods for April JC Meeting (04/02/24)	03/20/24	4			\$0.00	
24-100-15	Susan Fahrenkopf	Baking	Continental breakfast for CTE Meeting (04/19/24)	03/20/24	4			\$0.00	
24-100-16	Angela Thom	Baking	Desserts for Navigation Nights (04/16/24)	03/20/24	4			\$0.00	
24-100-17	Angela Thom	FT/CE	Food for Navigation Nights (04/16/24)	03/20/24	4			\$0.00	
24-100-18	Angela Thom	FT/CE	Food for Take Your Child To Work Day (04/25/24)	03/20/24	4			\$0.00	
24-100-19	Angela Thom	Baking	Desserts for Take Your Child To Work Day (04/25/24)	03/20/24	4			\$0.00	
24-100-20	Angela Thom	Baking	Desserts for NOCTI Proctors (04/22/24 - 04/26/24)	03/20/24	4			\$0.00	
24-100-21	Angela Thom	FT/CE	Food for NOCTI Proctors (04/22/24 - 04/26/24)	03/20/24	4			\$0.00	
24-100-22	Judy Milositz	Graphics	Shirts for class	03/20/24	4			\$0.00	
24-100-23	Angela Thom	Graphics	Shirts for Carnival	03/25/24	4			\$0.00	
24-100-24	Heather Burkhardt	Culinary	Mini Rice Crispy Treats for Career Day for Masonry	03/25/24	4			\$0.00	
24-100	Terry Wagner	Culinary	Catering for baby shower (09/09/2023)	08/18/23	3		1,800.00	\$1,800.00	Paid 09/11/23
24-101	Mike Galler	Culinary	Wings for 25 People (09/01/23)	08/24/23	1	09/01/23	50.00	\$50.00	Paid 9/1/23
24-102	Bethlehem Rotary	Baking	200 wrapped logo cookies for Taste & Tunes (Oct. 20th)	09/07/23	6	10/19/23		\$0.00	PAID
24-103	Dana Huber	Baking	150 wrapped embossed cookies (Oct. 12th)	09/07/23	1		300.00	\$300.00	Paid 10/12/23
24-104	Dana Huber	Culinary	Ribs, Carrots, Potatoes, Rolls for approx. 40 (Oct. 12th)	09/07/23	1	10/12/23	480.00	\$480.00	Paid 10/12/23
24-105	Dawn Sutter	Culinary	Food for small party (12/01/23)	09/08/23	1			\$0.00	VOID
24-106	Susan Fahrenkopf	Culinary	Bridges Luncheon (9/19/223) \$14.00x16people	09/05/23	3	09/19/23	224.00	\$224.00	Paid 09/25/23
24-107	Greta Wilmot	Culinary	No egg birthday cake	09/25/23	1	10/06/23	25.00	\$25.00	Paid 10/11/23

24-108	Emily Hough	Baking	4 Dozen cupcakes for September Birthdays	09/28/23	1	10/06/23	48.00	\$48.00	Paid 10/09/23
24-109	Emily Hough	Baking	5 Dozen cupcakes for October Birthdays	09/28/23	1	10/06/23	48.00	\$48.00	Paid 10/09/23
24-110	Heather Chilcote	Baking	24 Cream Cheese Cupcakes (10/04/23)	10/03/23	1	10/04/24	24.00	\$24.00	Paid 10/05/23
24-111	Debra Miller	Culinary	4 dozen cookies with recipes	10/05/23	1	12/04/23	24.00	\$24.00	Paid 12/04/23
24-112	Karen Tavares	Baking	1/2 Sheet Cake	10/23/23	1	10/27/23	30.00	\$30.00	Paid 10/28/23
24-113	Unity Bank	Baking	100 Cookies individually wrapped (10/25/23)	10/25/23	3	10/25/23	25.00	\$25.00	Paid 10/25/23
24-114	Emily Hough	Baking	Peanut Butter Chocolate cupcakes for November Birthdays	11/02/23	1	11/03/23	48.00	\$48.00	Paid 11/09/23
24-115	Dawn Sutter	Culinary	Side dishes to be warmed later (12/7/23)	11/07/23	1	12/07/23	100.00	\$100.00	Paid 12/04/23
24-116	Freedom Girls Soccer	Baking	Desserts for banquet (12/7)	11/13/23	6	12/07/23	210.00	\$210.00	Paid 12/08/23
24-117	Todd Egly GLVADA	Culinary	Breakfast for meeting (11/29/23)	11/14/23	3		96.00	\$96.00	Paid 12/13/23
24-118	Meri Lindenmuth	Culinary	Cake	11/14/23	1	11/20/23	10.00	\$10.00	Paid 11/20/23
24-119	Barbara Clymer (BASD)	Baking	Assorted Christmas tray for 30	11/17/23	5	11/30/23	60.00	\$60.00	Paid 11/30/23
24-120	Susan Fahrenkopf	Culinary	Bridges Luncheon (12/19/23)	11/28/23	3	12/19/23	306.00	\$306.00	Paid 1/5/24
24-121	Al Renn	Baking	2 half sheet cakes	11/30/23	1	12/22/23	60.00	\$60.00	Paid 12/22/23
24-122	Jennifer Klo	Culinary	Garlic Parmesan Wing Sauce	12/01/23	1	02/09/24	5.00	\$5.00	Paid 02/09/24
24-123	Emily Hough (EA)	Baking	2 dozen red velvet cupcakes for Dec. birthdays	12/04/23	1	12/05/23	48.00	\$48.00	Paid 12/18/23
24-124	Emily Hough	Baking	Maternity Sally Cake (12/08/23)	12/04/23	1	12/08/23	40.00	\$40.00	Paid 12/08/23
24-125	Dwayne Kemmerer	Culinary	Food for pick up (12/08/23)	12/01/23	3	12/08/23	600.00	\$600.00	Paid 12/11/23
24-126	Deb Miller	Culinary	Cookies	12/08/23	1	12/08/23	18.00	\$18.00	Paid 12/08/23
24-127	Greta Wilmot	Culinary	4 dozen Macaroons (12/22/23)	12/11/23	1	12/21/22	40.00	\$40.00	Paid 12/22/23
24-128	Deb Miller	Culinary	6 dozen pierogies	12/11/23	1			\$0.00	VOID
24-129	Jahil Joubert	Baking	Birthday cake (12/22/23)	12/13/23	3	12/22/23	15.00	\$15.00	Paid 12/22/23
24-130	Emily Hough (EA)	Baking	3 dozen cupcakes for January birthdays	12/18/23	1	01/04/24	36.00	\$36.00	Paid 1/22/24
24-131	Judy Milositz (EA)	Baking	3 dozen cupcakes for February birthdays	01/23/24	1	02/15/24	36.00	\$36.00	Paid 02/27/23
24-132	Deb Miller	Culinary	Tiramisu	01/29/24	1	02/02/24	30.00	\$30.00	Paid 02/05/24
24-133	Chrissy Davies (East Hills)	Culinary	Dinner for 60 people (04/05/24)	01/30/24	5			\$0.00	VOID
24-134	Shirley Gehman	Baking	1/2 Sheet Cake (02/09/24)	02/02/24	1	02/09/24	30.00	\$30.00	Paid 02/09/24

24-135	SKILLS USA	Culinary	Hoagie Sale		02/26/24	6	03/07/24	800.00	\$800.00	Paid 03/15/24 NC
24-136	Ja (St. Lukes Half Marathon)	Baking	2000 Black Bean Brownies 04/25/24)		03/06/24	6			\$0.00	
24-137	Dazzcity Torres	Baking	30 Pepperonie Rolls		03/08/24	3	03/11/24	60.00	\$60.00	Paid 03/13/24
24-138	Jenn Moll (BASD)	Baking	35 Paw Print Cookies		03/08/24	5			\$0.00	
24-139	Bridges Foundation	Baking	Desserts for Gala		03/18/24	6			\$0.00	
24-140	Freedom High School	Baking	Desserts for Academic Awards Ceremony		03/09/24	5			\$0.00	
24-141	Judy Milositz (EA)	Baking	Cupcakes for March birthdays		03/20/24		03/19/24	36.00	\$36.00	Paid 03/21/24
24-142	Judy Milositz (EA)	Baking	Cupcakes for April birthdays		03/20/24				\$0.00	
24-143	Judy Milositz (EA)	Baking	Cupcakes for June & Summer birthdays		03/20/24				\$0.00	
24-200	Paula Cuchran	Auto Tech	New Engine		08/10/23	1	12/19/23	4,169.88	\$4,169.88	Paid 12/22/23
24-201	Mike Galler	Auto Tech	Rav4 - Oil Change & Rotate Tires		08/21/23	1	09/11/23	46.67	\$46.67	Paid 09/12/23
24-202	Mike Galler	Auto Tech	Kia - Oil Change & Cabin Filter		08/21/23	1	09/01/23	30.00	\$30.00	Paid 09/05/23
24-203	Steve Mantz	Auto Tech	VW Beetle - Pre Inspection/ clicking noise in front brakes		08/29/23	1			\$0.00	
24-204	Craig Mosser	Auto Tech	Mazda CX5 - Oil Change		08/31/23	1	09/08/23	33.89	\$33.89	Paid 09/08/23
24-205	Karen Mustonen	Auto Tech	Acura TSX - Oil Change		08/31/23	1	09/14/23		\$0.00	Paid 09/14/23
24-206	Karen Mustonen	Auto Tech	Acura MDX - Oil Change		08/31/23	1	09/24/23	0.00	\$0.00	Paid 09/14/23
24-207	Jodi Williams	Auto Tech	Ford F150 - Pre Inspection		08/31/23	3	02/12/24	787.20	\$787.20	Paid 02/12/24
24-208	Heather Chilcote	Auto Tech	Toyota 4Runner - Oil Change/Alignment		09/01/23	1	09/08/23	69.64	\$69.64	Paid 09/08/23
24-209	Andrew Seeplak	Auto Tech	Ford Mustang - Trans Fluid & Oil Change		09/05/23	2	09/14/23	30.00	\$30.00	Paid 09/14/23
24-210	Alexie Morales	Auto Tech	Jeep - Tire Change and Balanced		09/05/23	2	09/26/23	10.00	\$10.00	Paid 09/26/23
24-211	Alexie Morales	Auto Tech	Lexus - Transmission Service		09/05/23	2	09/22/23	35.24	\$35.24	Paid 9/22/23
24-212	Michael Giamoni	Auto Tech	Ford E250 - OLF		09/05/23	1	09/29/23	30.00	\$30.00	Paid 09/29/23
24-213	Michael Giamoni	Auto Tech	Honda Accord - OLF		09/05/23	1	09/29/23	165.99	\$165.99	Paid 09/29/23
24-214	Angela Dorney	Auto Tech	Mazda CX5 - Oil Change		09/05/23	1	09/15/23	74.10	\$74.10	Paid 9/18/23
24-215	Anthony Rossetti	Auto Tech	Ford F150 - Oil Change		09/06/23	2	09/11/23	0.00	\$0.00	Paid 09/11/23
24-216	Deb Miller	Auto Tech	Honda Accord - Check rotors & do alignment		09/11/23	1	09/26/23	116.99	\$116.99	Paid 09/26/23
24-217	Jeff Cantrel	Auto Tech	Jeep - diagnose and repair vibrations		09/11/23	1	11/17/23	585.38	\$585.38	Paid 11/17/23

24-218	Dennis Green	Auto Tech	Toyota Tacoma - Tire Rotation, spark plugs, coils,brakes	09/11/23	3	09/22/23	112.20	\$112.20	Paid 9/22/23
24-219	Connor Drakey	Auto Tech	Hyundai Elantra - Check evap leak	09/12/23	2	10/02/23	93.93	\$93.93	Paid 10/02/23
24-220	Alex Glassberg	Auto Tech	Audi - Oil change, air filter, check brakes and tires	09/12/23	1	09/22/23	46.17	\$46.17	Paid 9/22/23
24-221	Luis Santiago	Auto Tech	Check suspension noise	09/13/23	1	09/26/23	0.00	\$0.00	Paid 09/27/23
24-222	Dario Chavez	Auto Tech	Pads, rotors, front end links	09/15/23	1	09/26/23	378.20	\$378.20	Paid 09/27/23
24-223	Ashley Brothers	Auto Tech	Chevy Tahoe - Hard time starting & smells of gas	09/18/23	3			\$0.00	
24-224	Jacob Schlitter	Auto Tech	VW Jetta - Oil change	09/18/23	2	09/22/23	0.00	\$0.00	Paid 09/22/23
24-225	Jennifer Klo	Auto Tech	Oil Change	09/19/23	1	09/22/23	37.91	\$37.91	Paid 09/22/23
24-226	Jodi Williams	Auto Tech	TPMS Light, Airbag & Pre - Inspection	09/22/23	3	10/09/23	393.05	\$393.05	Paid 10/09/23
24-227	George Liikenbill	Auto Tech	Oil Change	09/25/23	2			\$0.00	
24-228	Landon Beckowski	Auto Tech	Oil change, transmission fulsh	09/25/23	2	09/29/23	25.00	\$25.00	
24-229	Justin McCollum	Auto Tech	Ball joints & tires	09/25/23	2	10/04/23	84.93	\$84.93	
24-230	Joshua Weierbach	Auto Tech	New Exhaust	09/25/23	2			\$0.00	VOID
24-231	Eric Wilmot	Auto Tech	Oil Change	09/25/23	1	10/13/23	40.18	\$40.18	Paid 10/13/23
24-232	Connie Muschko	Auto Tech	Replace Starter	09/25/23	1	09/26/23	156.47	\$156.47	Paid 09/26/23
24-233	Matthew Morales	Auto Tech	Tires Mounted, Balanced	09/26/23	2	10/03/23	0.00	\$0.00	Paid 10/04/23
24-234	Mariah Plumer	Auto Tech	Oil Change	09/26/23	2	09/27/23	0.00	\$0.00	Paid 09/29/23
24-235	Jordan Montague	Auto Tech	Oil Change, tire rotation	09/26/23	1	09/29/23	34.19	\$34.19	Paid 10/02/23
24-236	Ryan Barnyak	Auto Tech	Install Alternator	09/27/23	2	10/02/23	0.00	\$0.00	Paid 10/02/23
24-237	Russell Gaffney	Auto Tech	Oil leak, misfire, ball joint replacement	09/28/23	1	11/07/23	722.68	\$722.68	Paid 11/08/23
24-238	Alexie Morales	Auto Tech	Change tires	09/29/23	2	10/02/23	10.00	\$10.00	Paid 10/02/23
24-239	Andrew Szeplaki	Auto Tech	Rotors & Pads	09/29/23	2	10/06/23	0.00	\$0.00	Paid 10/06/23
24-240	Aiden Malone	Auto Tech	Oil change & Pre Inspection	09/29/23	2	10/17/23	279.83	\$279.83	Paid 10/20/23
24-241	Kevin Strawn	Auto Tech	Brakes	09/29/23	1	10/10/23	456.35	\$456.35	Paid 10/11/23
24-242	Dario Chavez	Auto Tech	Change tire rod ends, Pre inspection	10/03/23	1	10/09/23	337.95	\$337.95	Paid 10/09/23
24-243	Jacob Schlitter	Auto Tech	Bleed brake lines, change air filter	10/04/23	2	11/29/23	99.99	\$99.99	Paid 11/29/23
24-244	Heather Chilcote	Auto Tech	Oil change	10/04/23	1	10/13/23	30.21	\$30.21	Paid 10/16/23

24-245	Rafael S	Auto Tech	Noise inspection in rear of car	10/04/23	3	10/27/23	672.96	\$672.96	Paid 10/30/23
24-246	Debra Miller	Auto Tech	Rotors & Pads	10/05/26	1			\$0.00	Void
24-247	Sundanta Vidanage	Auto Tech	40,000 mile check	10/05/23	3	11/08/23	93.71	\$93.71	Paid 11/08/23
24-248	Stan Prodes	Auto Tech	Oil Change (Will provide filter and oil)	10/11/23	1	10/19/23	0.00	\$0.00	Paid 10/19/23
24-249	Deb Miller	Auto Tech	Oil Change, Tire Rotation, Air Filter	10/11/23	1			\$0.00	Void
24-250	Dominic Pinho	Auto Tech	Weld Flex-pipe in	10/11/23	2			\$0.00	Void
24-251	Connor Drakely	Auto Tech	Alignment and wipers	10/11/23	2	11/21/23	41.18	\$41.18	Paid 11/21/23
24-252	Dario Chavez	Auto Tech	Ignition coil, spark plugs	10/11/23	1	10/11/23	42.18	\$42.18	Paid 10/13/23
24-253	Al Renn	Auto Tech	Pre Inspection	10/11/23	1	11/01/23	85.79	\$85.79	Paid 11/01/23
24-254	Michael Giamoni	Auto Tech	Pre Inspection, tune,fluits fuels line repair	10/11/23	1	02/22/24	735.43	\$735.43	Paid 02/26/24
24-255	Jordan Montague	Auto Tech	Oil Change, tire rotation	10/11/23	1	10/30/23	35.00	\$35.00	Paid 10/31/23
24-256	Logan Lees	Auto Tech	Oil change, headlight bulb replacement	10/12/23	1	10/13/23	57.25	\$57.25	Paid 10/13/23
24-257	Jeremy Srogj	Auto Tech	Replace heater core	10/12/23	2	12/15/23	78.48	\$78.48	Paid 12/15/23
24-258	Marcia Smith	Auto Tech	Brakes, rotors, oil change	10/13/23	3	10/19/23	15.00	\$15.00	Paid 10/19/23
24-259	Bryan Gonzalez	Auto Tech	Radiator	10/13/23	2	10/17/23	183.03	\$183.03	Paid 10/17/23
24-260	Craig Mosser	Auto Tech	Belt noise	10/16/23	1	10/17/23	31.57	\$31.57	Paid 10/17/23
24-261	Thomas Vbriaco	Auto Tech	Rear camber arms and rear brake rotors	10/16/23	2	01/09/24	0.00	\$0.00	Paid 01/09/24
24-262	Jim Gurcsik	Auto Tech	head gasket	10/16/23	1	12/04/23	813.88	\$813.88	Paid 12/06/23
24-263	Grimaldi Gonzalez	Auto Tech	Routine maintenance & tune up	10/16/26	1	12/08/23	119.43	\$119.43	Paid 12/08/23
24-264	Alexie Morales	Auto Tech	Lexus - Coolant Leak	10/17/23	2			\$0.00	VOID
24-265	Alexie Morales	Auto Tech	Jeep - Alignment	10/17/23	2			\$0.00	VOID
24-266	Lori Kram	Auto Tech	Chevy - oil change & overall check	10/17/23	1		0.00	\$0.00	Paid 10/31/23
24-267	Lori Kram	Auto Tech	Toyota - Oil change, overall check, muffler	10/17/23	1	11/10/23	369.10	\$369.10	Paid 11/14/23
24-268	Hope Green	Auto Tech	Oil change	10/17/23	2	10/20/23	0.00	\$0.00	Paid 10/20/23
24-269	Howie Nonnmacher	Auto Tech	4 tires install motor mounts	10/17/23	1	11/02/23	40.00	\$40.00	Paid 11/03/23
24-270	Sarah Miller	Auto Tech	2010 Suburban - Brakes	10/18/23	3	11/06/24	0.00	\$0.00	Paid 11/06/23
24-271	Sarah Miller	Auto Tech	2006 Silverado - Alignment	10/18/23	3	10/25/25	0.00	\$0.00	Paid 10/25/23

24-272	Kevin Hams	Auto Tech	Brakes, Inspection Pre Check	10/19/23	3	01/05/24	1,384.98	\$1,384.98	Paid 01/11/24
24-273	Jim Gurcsik	Auto Tech	Sway bar links	10/19/23	1	10/27/23	53.92	\$53.92	Paid 10/30/23
24-274	Daniel Beradesca	Auto Tech	Passenger headlight & gas cap	10/19/23	1	10/31/23	10.74	\$10.74	Paid 11/03/23
24-275	Kristine Wagner	Auto Tech	Front brakes & warning lamp, minor leak	10/20/23	3	11/02/24	135.99	\$135.99	Paid 11/02/23
24-276	Landon Silfies	Auto Tech	Wheel alignment	10/20/23	2	11/06/23	0.00	\$0.00	Paid 11/06/23
24-277	John Reppert	Auto Tech	Alignment, front rotors, oil change	10/20/23	2	11/06/23	0.00	\$0.00	Paid 11/06/23
24-278	Paula Cuchran	Auto Tech	Subaru - Check exhaust fo leak and iginition not working	10/20/23	1	11/17/23	29.47	\$29.47	Paid 11/17/23
24-279	Randy Ziminsky	Auto Tech	Honda - Oil leaking	10/20/23	3	11/29/23	0.00	\$0.00	Paid 11/29/23
24-280	Greta Wilmot	Auto Tech	Tire Rotation	10/23/23	1	11/03/23	0.00	\$0.00	Paid 11/03/23
24-281	Nathaniel Grerrero	Auto Tech	Alignment	10/23/23	2			\$0.00	VOID
24-282	Glenn Milositz	Auto Tech	Pre Inspection	10/23/23	1	11/01/23	278.79	\$278.79	Paid 11/01/23
24-283	Randy Ziminsky	Auto Tech	Jeep - replace rear passenger windo	10/25/23	3		215.93	\$215.93	Paid 11/01/23
24-284	Heather Burkhardt	Auto Tech	Oil Change	10/27/23	1	10/27/23	30.00	\$30.00	Paid 10/27/23
24-285	Meri Lindenmuth	Auto Tech	Car overheating	10/30/23	1	11/02/23	253.41	\$253.41	Paid 11/03/23
24-286	Dario Chavez	Auto Tech	Pre inspection & repair if needed	10/30/23	1	11/17/23	994.13	\$994.13	Paid 11/17/23
24-287	Mike Galler	Auto Tech	Inspect, repack bearing on trailer	10/31/23	1	11/21/23	0.00	\$0.00	Paid 11/28/23
24-288	Jim Gurcsik	Auto Tech	Driver front Axle Shaft	10/31/23	1	01/18/24	236.51	\$236.51	Paid 01/18/24
24-289	Stephanie Kish	Auto Tech	Check Enging Light on	11/01/23	2			\$0.00	VOID
24-290	Landon Silfies	Auto Tech	Wheel alignment, tie rods, tires	11/01/23	2			\$0.00	VOID
24-291	Craig Mosser	Auto Tech	Check Enging Light on	11/01/23	1	02/27/24	389.79	\$389.79	Paid 02/28/24
24-292	Aaron Beete	Auto Tech	Replace rotors and brakes	11/01/23	2	11/21/23	25.00	\$25.00	Paid 11/21/23
24-293	Robert Scorce	Auto Tech	Not running - Honda Pilot	11/02/23	1	02/22/24	3,565.26	\$3,565.26	Paid 02/22/24
24-294	Jesse Schneck	Auto Tech	Oil Change & Coolant flush	11/02/23	1	11/21/23	71.69	\$71.69	Paid 11/22/23
24-295	Joan Dinbokowitz	Auto Tech	Oil change	11/03/23	1	11/16/23	35.00	\$35.00	Paid 11/17/23
24-296	Heather Hershey	Auto Tech	Oil change	11/03/23	1	11/09/23	0.00	\$0.00	Paid 11/09/23
24-297	Heather Chilcote	Auto Tech	Fan loud	11/03/23	1		0.00	\$0.00	
24-298	Heather Burkhardt	Auto Tech	Oil change	11/03/23	1	11/08/23	35.00	\$35.00	Paid 11/8/23



24-299	Steve Mantz	Auto Tech	Oil and filter change	11/03/23	1	11/09/23	39.81	\$39.81	Paid 11/9/23
24-300	Nathan DeLong	Auto Tech	Oil change, front end noise	11/03/23	2			\$0.00	Void
24-301	Brian Moser	Auto Tech	Rear main seal	11/07/23	1	02/02/24	182.39	\$182.39	Paid 02/02/24
24-302	Karen Mustonen	Auto Tech	Oil change	11/07/23	1	11/14/23	0.00	\$0.00	Paid 11/14/23
24-303	Rhonda Geiselman	Auto Tech	Oil Change, Tire Rotation	11/08/23	1	11/15/23	37.56	\$37.56	Paid 11/16/23
24-304	Dario Chavez	Auto Tech	Brake lines	11/09/23	1	12/01/23	169.60	\$169.60	Paid 12/01/23
24-305	Jennifer Korpics	Auto Tech	Drive belt, Induction Service, Alignment, Struts	11/09/23	2	01/10/24	106.13	\$106.13	Paid 01/10/24
24-306	Dazzcity Torres	Auto Tech	Oil change	11/09/23	3	11/10/23	0.00	\$0.00	Paid 11/10/23
24-307	Nina Pardoe	Auto Tech	Oil change	11/10/23	1	11/14/23	35.00	\$35.00	Paid 11/14/23
24-308	Meri Lindenmuth	Auto Tech	Tire Pressue Sensor	11/13/23	1	11/14/23	40.00	\$40.00	Paid 11/14/23
24-309	Adam Ghazi	Auto Tech	Spark plugs, oil change, rear brake pads, rotor & Caliper	11/13/23	2	02/01/24	182.44	\$182.44	Paid 02/01/24
24-310	Mike DiBilio	Auto Tech	Mount and balance tires, alignment	11/14/23	3	12/01/23	25.00	\$25.00	Paid 12/01/23
24-311	Mike Giamoni	Auto Tech	Brakes and fluids	11/14/23	1	12/15/23	369.78	\$369.78	Paid 12/18/23
24-312	Tyler Heft	Auto Tech	Mount & balance tires and alignment	11/14/23	1	11/21/23	0.00	\$0.00	Paid 11/22/23
24-313	Nina Pardoe	Auto Tech	Blower, Light, sunroof	11/16/23	1	12/06/23	239.98	\$239.98	Paid 12/06/23
24-314	Heather Hershey	Auto Tech	Oil change	11/16/23	1	11/16/23	0.00	\$0.00	Paid 11/17/23
24-315	Landon Silfies	Auto Tech	Wheel alignment	11/16/23	2			\$0.00	Void
24-316	Jeff Cantrel	Auto Tech	Diagnose grinding and rattling noises	11/17/23	1			\$0.00	Void
24-317	Julian Muniz	Auto Tech	Car been sitting for years needs to be started	11/17/23	2			\$0.00	Void
24-318	Jarriel Brazoban	Auto Tech	Oil Change	11/17/23	2	12/11/23	25.00	\$25.00	Paid 12/13/23
24-319	Lori Drozd	Auto Tech	Replace thermostat, flush coolant, tire rotation & balance	11/17/23	2	12/01/23	0.00	\$0.00	Paid 12/01/23
24-320	Michael Jagers	Auto Tech	Oil Change	11/17/23	2	12/01/23	0.00	\$0.00	Paid 12/01/23
24-321	Matthew Morales	Auto Tech	O2 sensor replaced	11/20/23	2			\$0.00	VOID
24-322	Connie Muschko	Auto Tech	3 cylinder misfire check	11/21/23	1	11/29/23	100.00	\$100.00	Paid 11/29/23
24-323	Russell Gaffney	Auto Tech	Front Axel	11/21/23	1	11/30/23	78.06	\$78.06	Paid 12/07/23
24-324	Adam Lazarchak	Auto Tech	Car won't start	11/28/23	1	11/29/23	233.42	\$233.42	Paid 11/29/23
24-325	Jamison Barnhart	Auto Tech	Caliper pin & valve cover	11/28/23	3	12/01/23	137.13	\$137.13	Paid 12/01/23



24-326	Nathaniel Grrerro	Auto Tech	Wheels/Tire mount,balance alignment	11/29/23	2	01/10/24	25.00	\$25.00	Paid 01/18/24
24-327	Caleb Vogel	Auto Tech	Brakes	11/29/23	2	12/01/23	101.59	\$101.59	Paid 12/01/23
24-328	Dario Chavez	Auto Tech	Check engine light	11/30/23	1	12/15/23	5.00	\$5.00	Paid 12/15/23
24-329	Jazmine Vargas	Auto Tech	Transmission, full tune up	11/30/23	2			\$0.00	
24-330	Jeff Cantrel	Auto Tech	Diagnose brake and suspension noise	12/04/23	1	12/11/23	374.27	\$374.27	Paid 12/11/23
24-331	Jaden Galarza	Auto Tech	Master cylinder, pre inspection	12/05/23	2			\$0.00	
24-332	Mike Galler	Auto Tech	Install 12v joutler on dash	12/06/23	1	12/18/23	5.00	\$5.00	Paid 12/22/23
24-333	Aaron Lockett	Auto Tech	Oil change	12/08/23	2			\$0.00	VOID
24-334	Andrew Mantz	Auto Tech	Balance, rotation, alignment	12/13/23	3	12/21/23	0.00	\$0.00	Paid 12/21/23
24-335	Daron Cordero	Auto Tech	Tire installation to rims	12/13/23	2	12/19/23	0.00	\$0.00	Paid 12/19/23
24-336	Craig Mosser	Auto Tech	Oil change	12/13/23	1	12/18/23	35.00	\$35.00	Paid 12/18/23
24-337	Jennifer Klo	Auto Tech	Check brakes, pre inspection	12/18/23	1	01/09/24	6.45	\$6.45	Paid 01/09/24
24-338	Anthony Moina	Auto Tech	Alignment	12/18/23	2	01/10/24	0.00	\$0.00	Paid 01/10/24
24-339	Sundantia Vidanage	Auto Tech	A/C work & 140,000 check up	12/20/23	3	03/20/24	100.39	\$100.39	Paid 03/20/24
24-340	Jennifer Klo	Auto Tech	Oil Change and pre inspection	01/03/24	1	01/05/24	33.00	\$33.00	Paid 01/08/24
24-341	Karen Mustonen	Auto Tech	Oil Change	01/03/24	1	01/09/24	30.21	\$30.21	Paid 01/10/24
24-342	Howie Nonnmacher	Auto Tech	Belt noise	01/03/24	1	02/27/24	385.77	\$385.77	Paid 03/05/24
24-343	Steve Mantz	Auto Tech	Tires Mounted, Balanced	01/03/24	1	01/17/24	20.00	\$20.00	Paid 01/17/24
24-344	Tucker Drozd	Auto Tech	Replace rear shocks and pre inspection	01/04/24	2			\$0.00	
24-345	Spencer Parker	Auto Tech	Pre inspection & brake issue	01/04/24	2	01/18/24	272.67	\$272.67	Paid 01/30/24
24-346	Alex Glassberg	Auto Tech	Nissan - Check front and rear brakes replace if needed	01/05/24	1	01/12/24	135.99	\$135.99	Paid 01/12/24
24-347	Heather Chilcote	Auto Tech	Oil Change - Jeep Wrangler	01/08/24	1	01/11/24	25.92	\$25.92	Paid 01/12/24
24-348	Andrew Szeplaki	Auto Tech	Starting concern	01/08/24	2	01/26/24	0.00	\$0.00	
24-349	Aaron Beete	Auto Tech	Oil Change	01/09/24	2	01/10/24	25.00	\$25.00	Paid 01/18/24
24-350	Isaac Hunsinger	Auto Tech	Replace right front control arm	01/09/24	2	02/08/24	383.21	\$383.21	Paid 02/12/24
24-351	Jose Morales	Auto Tech	Replace left front inner tie rod	01/09/24	2	01/17/24	0.00	\$0.00	
24-352	Dennis Nolan	Auto Tech	Check engine light & Oil Change	01/10/24	1	01/10/24	0.00	\$0.00	Paid 01/11/24

24-353	Jen Stilgenbauer	Auto Tech	Oil Change	01/10/24	1	01/23/24	34.84	\$34.84	Paid 01/24/24
24-354	Dario Chavez	Auto Tech	Check oil leak and squeaking noise	01/11/24	1	01/23/24	144.77	\$144.77	Paid 01/25/23
24-355	Jeremy Korpics	Auto Tech	New drive possibly new caliper	01/12/24	2	01/24/24	639.13	\$639.13	Paid 01/25/24
24-356	Moreen Wheatley	Auto Tech	Oil change & fill tires	01/17/24	1	01/23/24	44.21	\$44.21	Paid 01/24/24
24-357	Luis Santiago	Auto Tech	Tire sensor light on	01/17/24	1	01/26/24	10.00	\$10.00	Paid 01/26/24
24-358	Jamison Barnhart	Auto Tech	Oil change and tire rotation	01/17/24	3	01/18/24	26.93	\$26.93	Paid 01/22/24
24-359	Adam Lazarchak	Auto Tech	Replace Headlights	01/18/24	1	01/22/24	645.08	\$645.08	Paid 01/23/24
24-360	Enrique Adon-Torres	Auto Tech	Coolant leak in radiator	01/18/24	2	02/01/24	259.81	\$259.81	Paid 02/02/24
24-361	Eric Gerger	Auto Tech	Oil change & valve cover gasket	01/22/24	2	02/02/24	0.00	\$0.00	Paid 02/02/24
24-362	Keenan Ray	Auto Tech	Right front valve stem	01/22/24	2	02/05/24	25.00	\$25.00	Paid 02/05/24
24-363	Jacob Schlitter	Auto Tech	Oil change	01/22/24	2	02/02/24	0.00	\$0.00	Paid 02/02/24
24-364	Jim Gurcsik	Auto Tech	Oil Change	01/23/24	1	02/02/24	619.98	\$619.98	Paid 02/05/24
24-365	Nina Pardoe	Auto Tech	Repair/replace gear shift	01/23/24	1	02/02/24	32.62	\$32.62	Paid 02/05/24
24-366	Jeremy Srogi	Auto Tech	Front end alignment, straighten wheel, axle	01/23/24	1	02/14/24	15.44	\$15.44	Paid 02/15/24
24-367	Mike Giamoni	Auto Tech	Ball joints, trans fluids, coolants	01/24/24	1	02/12/24	20.00	\$20.00	Paid 02/12/24
24-368	Bryan Gonzalez	Auto Tech	Alignment	01/26/24	2	03/14/24	30.99	\$30.99	
24-369	Cristina Carvalho	Auto Tech	Making noise and shakes	01/26/24	2			\$0.00	VOID
24-370	Steve Mantz	Auto Tech	Check Alignment	01/30/24	1			\$0.00	
24-371	Steve Mantz	Auto Tech	Pre Inspection	01/30/24	1	03/07/24	0.00	\$0.00	Paid 03/11/24
24-372	Thomas Vbriaco	Auto Tech	Water pump replacement	01/31/24	2	02/02/24	94.65	\$94.65	Paid 02/08/24
24-373	Jessica Jenkins	Auto Tech	Pressure and resistance testing on fuel system	01/31/24	2			\$0.00	VOID
24-374	Dazzcity Torres	Auto Tech	Front end rear axel leak front inner tie rod left strut leak	01/31/24	3	02/12/24	213.18	\$213.18	02/20/24
24-375	Mike Galler	Auto Tech	Install trailer hitch	02/01/24	1			\$0.00	
24-376	Daniel Beradesca	Auto Tech	Oil change & TPMS on spare tire	02/01/24	1			\$0.00	
24-377	Shayla Mayhan	Auto Tech	Transmission Repair	02/01/24	2			\$0.00	
24-378	Aaron Beete	Auto Tech		02/02/24	2		66.20	\$66.20	Paid 02/07/24
24-379	Lyubomir Toneu	Auto Tech	Check brakes & coolant	02/02/24	2			\$0.00	

24-380	Anthony Moina	Auto Tech	Alignment & Air whishing noise	02/02/24	2	02/15/24	0.00	\$0.00	Paid 02/15/24
24-381	Kevin Hams	Auto Tech	Replace plugs, coil packs, dashboard FAO, side mirrors, susp. brakes	02/05/24	3			\$0.00	
24-382	Heather Burkhardt	Auto Tech		02/06/24	1	02/08/24	346.48	\$346.48	Paid 02/08/24
24-383	Michele Bracero	Auto Tech	Oil change	02/06/24	1	02/15/25	0.00	\$0.00	Paid 02/15/24
24-384	Amy Knight	Auto Tech	Pre Inspection & Oil Change	02/07/24	1	02/15/24	165.69	\$165.69	Paid 02/21/24
24-385	Karen Mustonen	Auto Tech	Oil Change & check brakes	02/07/24	1	02/15/24	267.27	\$267.27	Paid 02/15/24
24-386	Mercedes Miller	Auto Tech	Oil Change	02/08/24	2	02/12/24	46.67	\$46.67	Paid 02/23/24
24-387	Al Renn	Auto Tech	Check enging light is on	02/08/24	1	03/01/24	188.75	\$188.75	Paid 03/01/24
24-388	Caleb Vogel	Auto Tech	Oil Change	02/12/24	2	02/12/24	0.00	\$0.00	Paid 02/14/24
24-389	Deb Miller	Auto Tech	Check front & rear brakes	02/12/24	1	02/15/24	215.62	\$215.62	Paid 02/20/24
24-390	Mike Giamoni	Auto Tech	Coil Pack	02/14/24	1			\$0.00	
24-391	Jeff Cantrel	Auto Tech	Oil change, Pre inspection, belt noise	02/14/24	1		220.73	\$220.73	Paid 02/23/24
24-392	Aaron Beete	Auto Tech	Oil Change	02/15/24	1	02/21/24	25.00	\$25.00	Paid 02/23/24
24-393	Gilda Martinez	Auto Tech	Pre inspection	02/15/24	3	03/13/24	567.07	\$567.07	Paid 03/14/24
24-394	Zachary Milkovitz	Auto Tech	Check Engine Light	02/21/24	3	03/07/24	446.60	\$446.60	Paid 03/08/24
24-395	Christal Vitko	Auto Tech	Check Oil Leak/Reverse light	02/21/24	1	03/11/24	348.84	\$348.84	Paid 03/12/24
24-396	Michael Giamoni	Auto Tech	Rear brakes	02/21/24	1	02/27/24	96.29	\$96.29	Paid 02/27/24
24-397	Glenn Milositz	Auto Tech	Oil change	02/22/24	1	03/08/24	353.17	\$353.17	Paid 03/08/24
24-398	Jeff Cantrel	Auto Tech	Diagnose clicking & grinding noises	02/23/24	1	03/04/24	372.32	\$372.32	Paid 03/06/24
24-399	Jim Gurcsik	Auto Tech	Truck broken	02/23/24	1	03/08/24	148.26	\$148.26	Paid 03/14/24
24-400	Tanner Ault	Auto Tech	Tire rods, sway bar, struts, tires & alignment	02/23/24	2			\$0.00	
24-401	Robert Score	Auto Tech	Brakes	02/26/24	1	03/08/24	410.16	\$410.16	Paid 03/08/24
24-402	Julian Muniz	Auto Tech	Wheel Bearings	02/26/24	2	02/28/24	312.63	\$312.63	Paid 03/01/24
24-403	Adam Ghazi	Auto Tech	Oil leak	02/26/24	2			\$0.00	VOID
24-404	Russell Gaffney	Auto Tech	See Work Order	02/26/24	1	03/18/24	849.95	\$849.95	Paid 3/18/24
24-405	Carly Mckeen	Auto Tech	Tail lights	02/27/24	1	03/01/24	0.00	\$0.00	Paid 03/04/24
24-406	Luis Santiago	Auto Tech	VW - Tire sensor - right front	02/28/24	1			\$0.00	

24-407	Luis Santiago	Auto Tech	Chevy - Tire sensor and tune up	02/28/24	1				\$0.00	
24-408	Scott Ferry	Auto Tech	Jeep - Alignment and front end look over Lic. JNP5993	02/29/24	1				\$0.00	
24-409	Scott Ferry	Auto Tech	Jeep - Alignment and front end look over Lic. LSM7006	02/29/24	1				\$0.00	
24-410	Javiel Brazbon	Auto Tech	Oil Change	02/29/24	2	03/04/24	35.00		\$35.00	Paid 03/06/24
24-411	Dean Ruch	Auto Tech	Brake noise	03/04/24	1	03/05/24	155.99		\$155.99	Paid 03/06/24
24-412	Keith Morris	Auto Tech	Front lower control arms, rear brake pads, wipers	03/04/24	2				\$0.00	
24-413	Bradley Siffies	Auto Tech	AC Recharge	03/04/24	2				\$0.00	
24-414	Mike Giamoni	Auto Tech	O.L.F	03/04/24	1	03/05/24	25.00		\$25.00	Paid 03/05/24
24-415	Kristine Wagner	Auto Tech	Tires, all brakes, coolant flush, oil change	03/04/24	3	03/13/25	326.53		\$326.53	Paid 03/14/24
24-416	Alex Glassberg	Auto Tech	Brakes & rotors	03/06/24	1	03/07/24	135.99		\$135.99	Paid 03/07/24
24-417+A	Kevin Strawn	Auto Tech	Front wheel bearings	03/07/24	1	03/11/24	504.00		\$504.00	Paid 03/11/24
24-418	Connie Muschko	Auto Tech	Recharge refrigerant near end of March	03/07/24	1				\$0.00	
24-419	Aiden Kassick	Auto Tech	Tires, look over		2				\$0.00	VOID
24-420	Alex Glassberg	Auto Tech	Oil change, fluids, filters	03/08/24	1	03/14/24	77.48		\$77.48	Paid 03/15/24
24-421	Adam Ghazi	Auto Tech	Oil change	03/08/24		03/13/24	47.84		\$47.84	Paid 03/14/24
24-422	Jo-Ann Vegas	Auto Tech	Replace All Shocks & Struts	03/08/24	3	03/20/24	271.96		\$271.96	Paid 03/20/24
24-423	Karen Mustonen	Auto Tech	Changing tires	03/11/24	1	03/13/24	15.00		\$15.00	Paid 03/3/24
24-424	Joe Artimovich	Auto Tech	Overall Brake System	03/12/24	2				\$0.00	
24-425	Rebecca Sullivan	Auto Tech	Alignment	03/12/24					\$0.00	
24-426	Alyssa Siffies	Auto Tech	Oil Change, pre inspection, tire fix	03/13/24	2				\$0.00	
24-427	Adam Ghazi	Auto Tech	Wheel bearing and engine concern	03/14/24	2				\$0.00	
24-428	Jim Gurscik	Auto Tech	Toyota needs lube	03/14/24	1				\$0.00	
24-429	Lily-Rose Martinez	Auto Tech	Check Engine Light On	03/18/24	2				\$0.00	
24-430	Brian Moser	Auto Tech	Rear Brakes	03/18/24	1				\$0.00	
24-431	Dawn Sutter	Auto Tech	Electrical Issue	03/18/24	1				\$0.00	
24-432	Heather Chilcote	Auto Tech	Replace Radio	03/18/24	1	03/20/24	0.00		\$0.00	
24-433	John Karb	Auto Tech	Diagnose vibration, pre inspections, fluids	03/20/24	1				\$0.00	

24-434	Karen Mustonen	Auto Tech	Oil Change		03/25/24	1				\$0.00	
24-435	Mike Galler	Auto Tech	See Work Order		03/25/24	1				\$0.00	
24-500	Jerdon Construction	Food Truck	Food Truck Event for 40 people		09/19/23	3	09/19/23	754.72		\$754.72	Paid 10/02/23
24-501	Skills USA	Food Truck	Food Truck Event for Clay Shoot		09/26/23	6	10/29/23	1,000.00		\$1,000.00	Paid 10/03/23
24-502	Laurel Erickson-Parsons	Food Truck	Drop & Go Meal		02/27/24	6		2,125.00		\$2,125.00	
24-503	Susan Fahrenkopf	FT/CE	Bridges Luncheon Meal & Dessert (03/19/24)		03/08/24	6	03/19/24	260.00		\$260.00	Paid 03/25/24
24-504	Susan Fahrenkopf	FT/CE	Skills Class reception (04/17/24) INTERFUND		03/18/24	6					
24-505	Susan Fahrenkopf	FT/CE	Bridges Senior Rec. Reception (06/04/24)		03/18/24						
24-506	East Hills Middle School	FT/CE	Catering Event (04/04/24)		03/18/24						
24-600	Joan Dinbokowitz	Graphics	Decals							\$0.00	
24-601	Mark James (BASD)	Carpentry	Storywalk Project					946.30		\$946.30	
24-601	Mark James (BASD)	Carpentry	Storywalk Project -2		03/04/24			174.90		\$174.90	
24-602	Sergio Rivas	Graphics	Shirts for class							\$0.00	
24-603	Michael Faccinnetto	Auto Coll.	Remove Rust and Repair Front Bumper		08/23/23	3	01/25/24	360.00		\$360.00	Paid 01/25/24
24-604	Jennifer Klo	Auto Coll.	Hatch leaking		08/28/23	1	09/25/23	5.00		\$5.00	Paid 09/25/23
24-605	Angela Thom	Graphics	25 Descendants themed coloring books		08/31/23	1	09/27/23	125.00		\$125.00	Paid 09/28/23
24-606	Jane Butz	Auto Coll.	Clearcoat/Painting		08/31/23	3				\$0.00	VOID
24-607	David Pinos	Auto Coll.	Paint bike black		09/05/23	1		5.00		\$5.00	Paid 10/31/23
24-608	Dana Huber	Graphics	Wedding Invites & Responses		09/07/23	2	09/08/23	18.00		\$18.00	Paid 09/11/23
24-609	Lori Kram	Carpentry	Repair candle holder		09/07/23	2	09/11/23	5.00		\$5.00	Paid 09/11/23
24-610	Brandon Word	Auto Coll.	Damage Inspection		09/08/23	2				\$0.00	
24-611	Karen Mustonen	Building Tr.	Build a cover for Koi Pond		09/13/23	1				\$0.00	
24-612	Maria Womer Stiffinella	Graphics	2 Banners		09/21/23	1				\$0.00	
24-613	Tracy Kleintop	Graphics	Shirts		09/21/23	1	11/14/23	25.00		\$25.00	Paid 11/29/23
24-614	Shirley Gehman	Graphics	Shirts		09/21/23	1	11/14/23	29.75		\$29.75	Paid 11/29/23
24-615	Pinilope Alestas	Graphics	Shirts		09/21/23	1	11/14/23	31.90		\$31.90	Paid 11/29/23
24-616	Jennifer Klo	Graphics	Recreate poster		09/25/23	1				\$0.00	Paid 10/16/23

24-617	Bronwyn Hanley	Auto Coll.	Pull dent out of truck	09/28/23	1	11/02/23	25.00	\$25.00	Paid 11/2/23
24-618	Joe Biondo	Masonry	Cut 60 bricks for a project	10/02/23	3	10/24/23	0.00	\$0.00	Paid 10/24/23
24-619	Nina Pardoe	Auto Coll.	Side view mirror	10/03/23	1	10/12/23	58.00	\$58.00	Paid 10/12/23
24-620	Kevin Hams	Auto Coll.	Remove rust, remove dent	10/03/23	3			\$0.00	
24-621	Bill Grushow	Auto Coll.	Replace front splash shield	10/03/23	3			\$0.00	
24-622	Jon Sullivan	Carpentry	Build a casket	10/05/23	1	10/05/23	0.00	\$0.00	Paid 10/06/23
24-623	Jennifer Klo	Carpentry	Fix a wooden frame	10/05/23	1	10/06/23		\$0.00	Paid 10/09/23
24-624	Tracy Snyder (Liberty High Sch	Graphics	Flow Chart	10/11/23	5	10/20/23	9.00	\$9.00	Paid 10/31/23
24-625	Pauline Vigilanti	Auto Coll.	Repair collision damage	10/11/23	3	02/15/24	3,127.00	\$3,127.00	Paid 02/15/24
24-626	Michele Bracero	Graphics	3 Foot Astronaut	10/11/23	1	10/30/23	25.00	\$25.00	Paid 10/29/23
24-627	Dana Huber	Megatronics	Cookie Embosser	09/06/23	1	10/12/23	0.82	\$0.82	Paid 10/12/23
24-628	Rotary - Dana Huber (INTERFU	Megatronics	Cookie Embosser	09/06/23	6	10/12/23	6.72	\$6.72	PAID
24-629	Bettie Kichline	Graphics	8x10 picture imposing	10/16/23	1	10/26/23	5.00	\$5.00	Paid 10/26/23
24-630	Ingrid Hill	Graphics	T shirts screen printed	10/18/23	3			\$0.00	
24-631	Bronwyn Hanley	Graphics	4 coroplast signs	10/18/23	1		20.00	\$20.00	Paid 10/23/23
24-632	Jennifer Klo	Graphics	5 etched glass jars	10/24/23	1	11/09/23	20.00	\$20.00	Paid 11/10/23
24-633	Jennifer Klo	Comm. Arts	Paint Corn Hole Boards	10/25/23	1	11/20/23	0.00	\$0.00	Paid 11/22/23
24-634	Peggy Fuehrer	Graphics	100 postcards	10/26/23	1	11/03/23	16.00	\$16.00	Paid 11/06/23
24-635	Joseph Spengler	Auto Coll.	Replace Bed on Truck	10/30/23	3	11/17/26	25.00	\$25.00	Paid 11/17/23
24-636	Angel Vasquez	Auto Coll.	Full Body Work	11/03/23	3			\$0.00	
24-637	Mike Galler	Graphics	Business Cards	11/07/23	1	11/09/23	6.50	\$6.50	Paid 11/13/23
24-638	Jeff Bower	Graphics	4x4 canvas print	11/14/23	1	12/13/23	20.00	\$20.00	Paid 12/14/23
24-639	Alex Glassberg	Graphics	16 5.5x8.5 notepads	11/14/23	1	12/15/23	40.00	\$40.00	Paid 12/18/23
24-640	Brian Moser	Graphics	2 banners	11/14/23	1	11/21/23	60.00	\$60.00	Paid 11/28/23
24-641	Mary Hicks-Lynch	Auto Coll.	Detail car	11/17/23	3	11/20/23	5.00	\$5.00	Paid 11/20/23
24-642	Northampton Parks & Rec.	Welding	25 tree cages	11/22/23	5			\$0.00	
24-643	Greta Wilmot	Graphics	8x10 print	11/28/23	1	12/19/23	5.00	\$5.00	Paid 12/19/23

24-644	Peggy Fuehrer	Graphics	Holiday Cards	11/30/23	1	12/19/23	19.00	\$19.00	Paid 12/19/23
24-645	Dawn Sutter	Prec. Mach.	Elephant	11/30/23	1	12/04/23	10.00	\$10.00	Paid 12/04/23
24-646	Carly Mckeon	Graphics	Banners for Liberty Swim Team	12/01/23	5	01/05/24	108.00	\$108.00	Paid 01/08/24
24-647	Robert Score	Graphics	Shirts	12/05/23	1	01/05/24	36.00	\$36.00	Paid 01/05/24
24-648	Jennifer Klo	Prec. Mach.	Model of jet	12/05/23	1	12/11/23	5.00	\$5.00	Paid 12/12/23
24-649	Bethlehem Township Police	Plumbing	Steel Pipe vest hanger	12/07/23	6	01/04/24	61.00	\$61.00	Paid 1/4/24
24-650	Deb Miller	Prec. Mach.	5 brass challenge coins	12/08/23	1	02/02/24	10.00	\$10.00	Paid 02/05/24
24-651	Deb Miller	Prec. Mach.	5 snowmen	12/08/23	1	12/15/23	50.00	\$50.00	Paid 12/15/23
24-652	Pietro Russo	Graphics	50 11x17 laminated menus & business cards	12/11/23	3		212.50	\$212.50	Paid 02/12/24
24-653	Jeff Bower	Prec. Mach.	3 machined snowmen with BAVTS logo	12/11/23	1	12/19/23	30.00	\$30.00	Paid 12/20/23
24-654	Dana Huber	Graphics	12x18 cards	12/12/23	1	12/15/23	15.00	\$15.00	Paid 12/18/23
24-655	Bronwyn Hanley	Graphics	4 hard bound journals	12/13/23	1	02/29/24	32.00	\$32.00	Paid 03/01/24
24-656	Greta Wilmot	Graphics	Thank You game directions boards	12/18/23	1	02/06/24	16.00	\$16.00	Paid 02/06/24
24-657	Nina Pardoe	Graphics	175 Christmas cards	12/18/23	1	12/21/22	35.00	\$35.00	Paid 12/21/23
24-658	Mike Galler	Carpentry	Fabricate desktop and frame	01/03/24	1		0.00	\$0.00	Paid 02/21/24
24-659	Marc Marangolo	Auto Coll.	Bumper repair	01/05/24	3	02/28/24	392.30	\$392.30	Paid 02/28/24
24-660	Robert Kulick	Masonry	Concrete shelves	01/08/24	1	01/09/24	30.00	\$30.00	Paid 01/10/24
24-661	Darian Caraballo	Auto Coll.	Paint after market lip	01/08/24	2	02/28/24	51.33	\$51.33	Paid 03/07/24
24-662	Greta Wilmot	Graphics	Table name cards	01/08/24	1	02/06/24	9.00	\$9.00	Paid 02/06/24
24-663	Edwin Rosario	Carpentry	Floating bed frame	01/11/24	2			\$0.00	
24-664	Heather Chilcote	Graphics	Poster	01/11/24	1	01/22/24	8.00	\$8.00	Paid 01/24/24
24-665	Jennifer Klo	Graphics	Announcements	01/11/24	1			\$0.00	
24-666	Joan Dinbokowitz	Auto Coll.	Front bumper	01/17/24	1			\$0.00	
24-667	Skills USA	Graphics	5 vinyl banners	01/18/24	6	01/22/24	1,204.00	\$1,204.00	Paid 02/08/24
24-668	Sara Collins	Graphics	Yard signs	01/23/24	3	02/01/24	452.50	\$452.50	Paid 02/02/24
24-669	Bridges Foundation	Graphics	Gala invitations and response cards	01/23/24	6	02/05/24	485.00	\$485.00	Paid 02/27/24
24-670	Nina Pardoe	Graphics	Recipe cards	01/24/25	1	02/21/24	33.00	\$33.00	Paid 02/22/24

24-671	Jennifer Klo	Auto Coll.	Replace Hatch Cylinders	01/25/24	1	01/29/24	0.00	\$0.00	Paid 01/29/24
24-672	Francisco Carvalho	Graphics	3 Banners	01/30/24	2	03/06/24	100.00	\$100.00	Paid 03/08/24
24-672*	Dr. Joseph Roy	Auto Coll.	Fix Front Bumper	01/26/24	3	03/12/24	398.16	\$398.16	Paid 03/12/24
24-673	MRC	Graphics	500 VIP passes & 200 certificates	01/30/24	3	02/15/24	360.00	\$360.00	Paid 02/21/24
24-674	Jennifer Klo	Auto Coll.	Passenger daytime running light out	02/01/24	1	02/08/24	0.00	\$0.00	Paid 02/09/24
24-675	Adam Lazarchak	Graphics	14 t-shirts white	02/05/24	1	03/05/24	94.00	\$94.00	Paid 03/06/24
24-676	Peggy Fueher	Building Tr.	5 large cutting boards	02/05/24	1	02/05/24	100.00	\$100.00	Paid 02/06/24
24-677	Christina Miskovich	Graphics	Invites & cards	02/05/24	1	03/05/24	23.00	\$23.00	Paid 03/05/24
24-678	Jennifer Klo	Graphics	Print a photo	02/06/24	1	02/23/24	5.00	\$5.00	
24-679	Cindy Amorim	Graphics	Banners for Liberty Swim Team	02/09/24	3			\$0.00	
24-680	Jennifer Klo	Auto Coll.	Front drivers light out	02/21/24	1	02/23/24	156.69	\$156.69	Paid 02/26/24
24-681	City of Bethlehem	Graphics	Banners	02/21/24	5		140.00	\$140.00	
24-682	Black and Gold Gridiron Club	Graphics	Yard signs & posters	02/23/24	5	03/01/24	96.00	\$96.00	Paid 03/01/24
24-683	Greta Wilmot	Prec. Mach.	Make holes in coins	02/28/24	1	03/11/24	5.00	\$5.00	Paid 03/12/24
24-684	Joan Dinbokowitz	Building Tr.	Flashing	02/29/24	1	03/14/24	25.00	\$25.00	Paid 03/14/24
24-685	North Bethlehem Little League	Graphics	Paper Calendars	03/07/24	6			\$0.00	
24-686	Jeff Bower	Building Tr.	3 Cutting Boards	03/08/24	1			\$0.00	
24-687	Mo Wheatley	Graphics	Bridal Shower Sign, Game Cards	03/08/24	1			\$0.00	
24-688	Maria Womer Stiffinella	Graphics	Business Cards	03/08/24	1			\$0.00	
24-689	Peggy Fuehrer	Building Tr.	2 Large Cutting Boards	03/08/24	1			\$0.00	
24-690	Bronwyn Hanley	Building Tr.	2 small cutting boards	03/08/24	1	03/08/24	20.00	\$20.00	Paid 03/12/24
24-691	Jennifer Klo	Graphics	Enlarge picture	03/11/24	1	03/20/24	6.00	\$6.00	
24-692	Jusine Williams	Graphics	Banner	03/11/24	1	03/20/24	24.00	\$24.00	Paid 03/20/24
24-693	Brayden Gable	Graphics	Logo ReDesign	03/11/24	2			\$0.00	
24-694	Jesse Schneck	Graphics	Wedding Invitations	03/11/24	1			\$0.00	
24-695	Kristina Mason	Graphics	T-Shirts	03/12/24	3			\$0.00	
24-696	Just Born ( Erin Miller )	Graphics	Notebooks	03/13/24	3				VOID



24-697	Francisco Carvalho	Graphics	3 Decals	03/13/24	3		
24-698	Michele Bracero	Graphics	Business Cards	03/14/24	1		
24-699	Christina Thrash	Auto Coll.	Repair dents & scratches	03/18/24	3		
24-700	Christina Miskovich	Graphics	Shirtsfor exit project	03/18/24	1		
24-701	Stan Dixon	Elect. Tech.	Test & Repair Phase Converter	03/18/24	1		
24-702	Jennifer Rodriguez	Auto Coll.	Refinish 2 customer supplies panels	03/20/24	2		
24-703	Judy Milositz	Graphics	4 t- shirts	03/20/24	1		

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 2, 2024

I. (4.) CONDITION OF THE BUDGET

INFORMATION:

Presented for your information is the statement of the Condition of the Budget ending February 29, 2024.

Respectfully submitted,



Adam S. Lazarchak  
Executive Director

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CONDITION OF BUDGET  
REVENUE/EXPENSE REPORT  
February 29, 2024

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	YEAR-TO-DATE ACTIVITY	BUDGET BALANCE
10.6510.000.000.000	INTEREST ON INVESTMENTS	2,000.00	36,409.26	-34,409.26
10.6720.000.000.000	BOOKSTORE SALES	-	-	0.00
10.6821.000.000.000	RECEIPTS IU 13 - OTDA GRANT	-	-	0.00
10.6910.000.000.000	RENTALS	6,000.00	4,000.00	2,000.00
10.6920.000.000.000	CONTRIBUTIONS AND DONATIONS	250.00	4,250.00	-4,000.00
10.6946.000.000.000	PRIOR YEAR EXCESS REVENUES FOR TRANSFER	-	971,928.90	-971,928.90
10.6946.001.000.000	RECEIPTS FROM BASD	6,943,128.00	4,567,850.00	2,375,278.00
10.6946.002.000.000	RECEIPTS FROM NASD	2,878,422.00	1,893,700.00	984,722.00
10.6946.003.000.000	RECEIPTS FROM SVSD	1,015,792.00	721,737.00	294,055.00
10.6949.000.000.000	TUITION - ADULT DAY REGULAR	-	-	0.00
10.6950.000.000.000	TUITION FROM OTHER DISTRICT	-	-	0.00
10.6980.000.000.000	REV. FROM COMMUNITY SERVICE ACTIVITIES	50,000.00	21,414.57	28,585.43
10.6990.000.000.000	MISCELLANEOUS REVENUE	2,000.00	2,073.82	-73.82
10.7220.000.000.000	VOCATIONAL EDUC. SUBSIDY	1,100,000.00	659,233.00	440,767.00
10.7220.000.240.000	PDE EQUIPMENT GRANT	25,000.00	-	25,000.00
10.7230.000.000.000	OTHER STATE GRANTS	-	-	0.00
10.7362.000.360.000	PCCD ACT 55 GRANT	140,000.00	19,928.00	120,072.00
10.7509.000.219.000	SUPPLEMENTAL EQUIPMENT GRANT	150,000.00	127,123.00	22,877.00
10.7810.000.000.000	SOC. SEC. REIMBURSEMENT	212,173.00	76,546.94	135,626.06
10.7820.000.000.000	RETIREMENT REIMBURSEMENT	983,660.00	130,642.66	853,017.34
10.8521.000.663.000	FEDERAL	340,600.00	211,769.25	128,830.75
10.8742.000.988.000	GEER GRANT - COVID-19 CARES ACT	-	-	0.00
10.8745.000.991.000	GEER GRANT II	-	-	0.00
10.8755.000.998.000	ARP ESSER GRANT	507,721.00	86,458.36	421,262.64
10.9400.000.000.000	PROCEEDS FROM SALE OF FIXED ASSETS	-	9,990.00	-9,990.00
	<b>TOTALS FOR GENERAL FUND</b>	14,356,746.00	9,545,054.76	4,811,691.24
	<b>TOTAL REVENUES</b>	14,356,746.00	9,545,054.76	4,811,691.24

CONDITION OF BUDGET  
REVENUE/EXPENSE REPORT  
February 29, 2024

ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	BUDGET REVISIONS	YEAR-TO-DATE ACTIVITY	ENCUMBRANCES	BUDGET BALANCE
10.1110.000.000.000	ACADEMIC PROGRAM	630,953.00	-	314,600.47	257,621.10	58,731.43
10.1240.000.000.000	SPECIAL EDUCATION	656,429.00	-	314,492.95	202,134.84	139,801.21
10.1330.000.000.000	HEALTH OCCUP. PROGRAM	517,194.00	-	278,631.48	143,594.78	94,967.74
10.1342.000.000.000	HOME ECONOMICS PROGRAM	876,396.00	35,413.00	450,578.41	311,782.33	149,448.26
10.1370.000.000.000	TECHNICAL PROGRAM	164,042.00	-	77,450.20	60,377.84	26,213.96
10.1380.000.000.000	TRADE & INDUSTRY PROGRAM	4,526,275.00	(19,718.00)	2,204,601.71	1,543,881.43	758,073.86
10.1700.000.000.000	HIGHER EDUCATION	10,000.00	-	-	500.00	9,500.00
10.2100.000.000.000	STUDENT SERVICES	1,525,994.00	(19,695.00)	748,925.79	546,300.31	211,072.90
10.2270.000.000.000	STAFF DEVELOPMENT - INSTRUCTIONAL	105,066.00	-	27,535.00	3,900.00	73,631.00
10.2310.000.000.000	BOARD SECRETARY	3,633.00	-	1,921.37	-	1,711.63
10.2320.000.000.000	BOARD TREASURER	1,586.00	-	820.96	-	765.04
10.2350.000.000.000	LEGAL SERVICES	45,000.00	-	14,275.52	30,724.48	-
10.2360.000.000.000	OFFICE OF THE DIRECTOR	437,795.00	-	274,451.69	101,674.13	61,669.18
10.2380.000.000.000	OFFICE OF THE PRINCIPAL	433,942.00	-	270,401.47	107,030.69	56,509.84
10.2440.000.000.000	PUPIL HEALTH - FIRST AID	103,455.00	7,500.00	48,353.28	34,918.26	27,683.46
10.2511.000.000.000	BUSINESS OFFICE	601,230.00	-	365,729.73	133,592.30	101,907.97
10.2600.000.000.000	OPERATIONS & MAINTENANCE	2,166,535.00	-	1,137,572.76	318,170.16	710,792.08
10.2660.000.000.000	SECURITY SERVICES	57,597.00	-	420.00	52,779.90	4,397.10
10.2830.000.000.000	STAFF DEVELOPMENT - NON-INST.	28,500.00	-	2,733.14	-	25,766.86
10.2840.000.000.000	DATA PROCESSING - TECHNOLOGY	656,963.00	-	270,509.68	87,845.65	298,607.67
10.3210.000.000.000	SCHOOL SPONSORED ACTIVITIES	97,554.00	-	10,416.33	8,297.56	78,840.11
10.3350.000.000.000	WELFARE ACTIVITIES	-	4,000.00	-	-	4,000.00
10.3390.000.000.000	COMMUNITY SERVICES	53,951.00	-	34,429.12	2,038.00	17,483.88
10.4300.000.000.000	IMPROVEMENT PROJECTS	-	3,380.00	1,997.89	1,382.11	-
10.4600.000.000.000	IMPROVEMENT EXPENSES	481,656.00	(3,380.00)	63,761.37	53,523.87	360,990.76
10.5100.000.000.000	REFUND OF PRIOR YEAR RECEIPTS	-	-	-	-	-
10.5230.000.000.000	CAPITAL RESERVE TRANSFERS	100,000.00	-	1,071,928.90	-	(971,928.90)
10.5251.000.000.000	FOOD SERVICE TRANSFERS	50,000.00	(7,500.00)	-	-	42,500.00
10.5220.000.000.000	HOUSE PROJECT FUND TRANSFER	-	-	-	-	-
10.5900.000.000.000	BUDGETARY RESERVE	25,000.00	-	-	-	25,000.00
	<b>TOTAL FOR GENERAL FUND</b>	14,356,746.00	-	7,986,539.22	4,002,069.74	2,368,137.04
	<b>TOTAL EXPENSES</b>	14,356,746.00	-	7,986,539.22	4,002,069.74	2,368,137.04
	<b>EXCESS OF REVENUE OVER EXPENSES</b>			1,558,515.54		

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 2, 2024

I. (5.) HOUSE PROJECT REPORT

INFORMATION:

Mr. Lazarchak reported that the students are working on completing the taping and spackling of the dry wall.

UNFINISHED BUSINESS

Mr. Lazarchak expressed his concern regarding expansion project as it relates to possibly amending the Articles of Agreement. He implored everyone to meet with their members soon due to the cost of the project increasing as more time passes. Director Schenkel then confirmed that the individual boards would have an opportunity to discuss their wishes regarding potential changes to the Articles prior to the next Joint Committee meeting scheduled for May 7. Director Demko stated that her board didn't get a chance to discuss it yet because of the recent threats and that they wanted to discuss it at their last Executive Session but their solicitor wouldn't allow it. Director Dettmar stated it was on the agenda for their finance committee meeting in two weeks. Directors Makary and Soldridge, along with Mr. Kovalchik, had a discussion and said they plan to discuss it at their meeting on Monday, April 8 and someone would advise Mr. Lazarchak, but they believe that since the Articles have worked this far, their board wasn't seeking any changes. Director Recchiuti stated their board hadn't discussed it because it was the consensus of their board that there be no changes.

Mr. Michael Galler, Supervisor of Curriculum, provided follow-up information regarding the recent GLVADA car show. The electric vehicle was a big hit at the car show and served as a shining (literally) example of what we do here at the school.

Mr. Galler advised that BAVTS will have seven (7) students eligible to compete in the HOSA National Competition in Houston, TX in June.

NEW BUSINESS

Mr. Lazarchak informed the Joint Committee members present that the BAVTS Senior Class of 2024 will be hosting "A Night Under The Stars", an overnight campout beginning the evening of Friday, May 3 and ending on Saturday morning, May 4 on the school's campus. The idea for a senior event was presented originally by Mariah Ortiz, a senior Health Careers student, who is actively involved in the school's CTSO's. Administration worked with Mariah to develop this activity, which will hopefully turn into an annual tradition. There will be lots of activities, including hot air balloon rides in the Unity Bank balloon, as well as food provided by our very own food truck. The Joint Committee members were invited to come out and participate in this special send off for our 2024 graduates.

BETHLEHEM AREA VOCATIONAL-TECHNICAL SCHOOL

April 2, 2024

NEW BUSINESS, Cont'd.

Mr. Lazarchak informed the Joint Committee members that the Bridges Gala was held on Thursday, March 28 and was attended by nearly 200 people. Final numbers aren't in yet, but it is believed that the fundraising goal of \$25,000 was met or exceeded. Director Schenkel commented that it was a wonderful event.


Fourteen students will be leaving for Hershey tomorrow morning to compete in the SkillsUSA PA State competition. Medalists will be invited to a future Joint Committee meeting to be recognized.

Food Truck Tuesdays will begin next Tuesday, April 9, and will continue through June.

BAVTS will participate in the annual community clean-up event on Saturday, April 27. Director Schenkel requested more information on this and Mr. Galler responded that he would get that information as soon as it become available.

The meeting was adjourned at 7:38 p.m. on a motion by Director Makary, seconded by Director Patrick, and all present voting in favor.

Attest,



Susan M. Fahrenkopf  
Joint Committee Secretary